APA: In-text Citations

Note: This document should only be used as a reference and should not replace assignment guidelines.


Title Page (pp. 23, 41)
The entire manuscript, including the title page, should be double-spaced, use 12-point Times New Roman font, and have 1-inch margins.

Running head: The running head is an abbreviated title of 50 characters or less that appears in the top left header of every page. The words “Running head:” appear only on the title page.

In-text Citations (pp. 174-179)
APA includes the authors’ last names and the year of publication each time a source is mentioned in the text; in cases of direct quotation, also include the page number.

This chart shows how to format in-text citations based on the number and type of author. See next page for examples.

<table>
<thead>
<tr>
<th>Type of citation</th>
<th>First citation in text</th>
<th>Subsequent citations in text</th>
<th>Parenthetical format, first citation in text</th>
<th>Parenthetical format, subsequent citations in text</th>
</tr>
</thead>
<tbody>
<tr>
<td>One work by three- five authors</td>
<td>Weaver, Baker, Smith, Bacon, and Nile (2007)</td>
<td>Weaver et al. (2007)</td>
<td>(Weaver, Baker, Smith, Bacon, &amp; Nile, 2007)</td>
<td>(Weaver et al., 2007)</td>
</tr>
<tr>
<td>One work by six or more authors</td>
<td>Marks et al. (2001)</td>
<td>Marks et al. (2001)</td>
<td>(Marks et al., 2001)</td>
<td>(Marks et al., 2001)</td>
</tr>
<tr>
<td>Groups (readily identified through abbreviation) as authors</td>
<td>National Institute of Mental Health (NIMH, 2009)</td>
<td>NIMH (2009)</td>
<td>(National Institute of Mental Health [NIMH], 2009)</td>
<td>(NIMH, 2009)</td>
</tr>
<tr>
<td>One work by one author (directly quoted)</td>
<td>Smith (2018) “……” (p. 34)</td>
<td>Smith (2018) “……” (p. 34)</td>
<td>(Smith, 2018, p. 34)</td>
<td>(Smith, 2018, p. 34)</td>
</tr>
</tbody>
</table>
In-text Citations (pp. 174-179)
Refer to the chart on the previous page for formatting in-text citations.

- Work by one author, first citation: *(See A)*
- Work by two authors, parenthetical, first citation: *(See F)*
- Work by four authors, parenthetical, subsequent citation: *(See C)*

Citing Secondary Sources (p. 178)
To cite information that your source has taken from another source, put the original author of the information in the text and write "as cited in" in your in-text citation, followed by the author, date, and page number (if it is a direct quotation) of the work where the material was found. *(See F)*

If neither year nor page number is included, use the author’s name, n.d., n.p. (Powers, n.d., n.p.).

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**THE PSYCHOLOGY OF CODES**

Since the information unveiled was so critical, the cryptanalysts literally saved the day.

**Victorian England**

Some historians believe that Western dominance in military codes evolved out of courtship patterns in Victorian England, where strict parents made it hard for lovers to communicate with each other. According to Wilson (1987), “Lovers would have to invent their own ciphers, which they used to publish notes in newspapers” (p. 9).

**Charles Babbage’s Contribution**

In an interview with Charles Babbage, he expressed that he loved to read the paper and to try to solve the codes. Once, he saw a message from a student inviting his girlfriend to elope. Babbage wrote in their code and advised them not to act so rashly. The girl soon wrote and asked her boyfriend not to write again because their code had been discovered (as cited in Frank & Frank, 2001).

Considering Babbage’s contribution to the development of the

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**Headings and Subheadings (p. 62)**

Headings help you organize the text for readers. The levels of headings are all the same font size, arranged as follows:

Level 1 (Section heading): **Centered, Boldface, Uppercase and Lowercase Heading (See D)**

Level 2 (Subheading): **Flush Left, Boldface, Uppercase and Lowercase Heading (See E)**

Level 3 (Subheading): **Indented, boldface, lowercase paragraph heading ending with a period.**

*This sample uses 2 levels.

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**Block Quotations (p. 92)**

Quotations that are 40 words or longer need to be set apart in a block. Block quotes should be double spaced and indented ½-inch from the left margin. Quotation marks are not used to enclose block quotations, and the final punctuation is placed before the in-text citation. Use double quotation marks for quotes inside a block quote. *(See B)*
APA: References Page

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Journal Article with DOI (p. 198)


Journal Article without DOI from a Database (pp. 192, 199)
*Use the journal homepage, not the database, unless the document is not available online independently of the database.


Article or Document from a Website (www.apastyle.org)


Webpage with No Author (www.apastyle.org)


Webpage with No Author or Date (www.apastyle.org)


Government- or Corporate-Authored Document (pp. 205-6)
Author, A. A. (year). Title of work (Report No. XX [if given]). Location: Publisher. [or] Retrieved from http://xxxxxxxxxxxxxxxxxx


Book Chapter or Article in an Anthology or Reference Book (pp. 202-203, pp. 204-205)
Author, A. A., & Author, B. B. (Year). Title of chapter or entry. In A. Editor, B. Editor, & C. Editor (Eds.), Title of book (pp. xx-xx). Location: Publisher [or Retrieved from http://xxxxxxxxxxxxxxxxxx]

**APA: References Page**

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**Book/Textbook (p. 204)**

Author, A. A., & Author, B. B. (year). Title (ed. or vol.). Location: Publisher.


**Personal Communications: Emails, Interviews, Conversations, Class Lectures, etc. (p. 179)**

*Personal communications are not archived and cannot be retrieved by others; for this reason, cite them in text only.*

A. A. LastName (description of communication, date)

T. J. Johnson (personal communication, June 12, 2012)

C. R. Leavy (class lecture, March 23, 2012)

**Newspaper or Magazine Article (p. 200)**


**Blog post, video, podcast, and other materials found online (p. 215)**


**Additional Sources**

- Journal article with more than seven authors: p. 198
- Conference Proceedings: pp. 206-207
- Electronic book: p. 203
- Religious text/classical work: pp. 178-179
- Movie: p. 209
- Musical recording: p. 210
- Visual art: pp. 209-210
- Podcast: p. 210

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