



TASK LIST:

10th International Mountain Day Celebration

At Utah Valley University

Theme: “Mountains matter for Youth”

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DATE: Monday, December 2th, 2019

TIME: 10:00 am – 12:00 pm

PLACE: LA 116

Event Agenda:

1. Greetings: Sam Elzinga, UIMF President

2. Speaker Dr. Baldomero Lago,

CIO/Vice-Rector of the Office of Global Engagement | Utah Valley University

3. Speaker Dr. Rusty Butler,

Main Representative at UN, Russian Academy of Natural Sciences, an NGO in
General Consultative Status with ECOSOC

4. Speaker Mrs. Wendy Jyang,

President, Utah China Friendship Improvement Sharing Hands Development and Commerce, an
NGO in Special Consultative Status with ECOSOC

5. Mr. Uday Teki,

Project Work Groups (PWG), Founder and CEO

6. Ms. Lacey Meyer

Executive Vice-President, UIMF

7. Mr. Michael Hinatsu

Vice-President, UIMF

Presentation of FAO-UN Certificates for SMD Contribution

By Sam Elzinga, UIMF President

About International Mountain Day

International Mountain Day (IMD) is celebrated annually to promote awareness for mountain communities around the globe. December 11th was officially declared as International Mountain Day by the United Nations General Assembly Resolution 57/245 in December 2002. The [Mountain Partnership](#) under the Food and Agriculture Organization of the United Nations (FAO-UN) is the United Nations voluntary alliance to work together for mountain peoples and environments. **UIMF Activities and Contribution to IMDs:** International Mountain Day has been celebrated at Utah Valley University (UVU) every year since 2010 by members of the Utah International Mountain Forum (UIMF), a coalition of student clubs at UVU (see: www.utahimf.org). UIMF celebrates IMDs as a student engaged learning (SEL) approach, with faculty providing advice only as needed. Through SEL students spearhead all IMD activities: raising funds for the event, designing agenda, providing protocol, logistics, etc. For the last 10 years, UVU has been the only academic institution in North America to celebrate IMD on an annual basis. For the first time it will be observed when UIMF is a chapter of the United Nations Association of the United States of America (UNA-USA), which establishes a formal partnership with UIMF in November 2019.

Event objectives:

1. To raise awareness about mountain targets implementation by addressing challenges faced by mountain communities worldwide, like climate change, food insecurity and outmigration and bring them to the focus of the 2030 Agenda for Sustainable Development;
2. To report about UIMF contribution to the mountain targets implementation:
 - At 63rd session of the Commission on the Status of Women (CSW63) at the UN in New York during March 18-20, 2019
 - At 68th United Nations Civil Society Conference in Salt Lake City during August 26-28, 2019
 - Plans for UIMF participation at the 64th session of the Commission on the Status of Women (CSW64) at the UN in New York during March 16-20, 2020. CSW64 will celebrate the 25th anniversary of the landmark Beijing Declaration.
3. To recognize students, faculty and local community who contributed towards the advocacy of mountain targets during 2019

Host:



UIMF Mission:

- I. To raise awareness of mountain sustainability topics especially in Utah
- II. To bring the public into contact with international guests and foreign dignitaries
- III. To bring communities together to recognize their shared mountainous heritage.

Event Sponsors:



Logistics Group

Logistics group is responsible for preparations prior to the event. Advertising and word of mouth are also priorities of the logistics group. Media services, room preparations, and documentation (photos and video) are required.

Assignment	Volunteer	Due Date	Phone Number/ E-mail	Date Complete
Confirm room reservation (LA 116) with UVU Global Engagement office or elsewhere	Viktoriia Bahrii	11/16/19		11/16/19
Contact Amy Barnett (and in her absence Glenny Riley) at Global Engagement Office or UVU Media Services to see if they have podium and microphones or if they need to be obtained from Media Services.	Viktoriia Bahrii	11/26/19		11/19/2019
Contact Dr. Butler regarding his participation in IMD	Samuel Elzinga	11/15/19		11/18/19
Contact Dr. Lago regarding his participation in IMD	Samuel Elzinga	11/15/19		11/18/19
Contact Wendy Jyang regarding her participation in IMD	Samuel Elzinga	11/15/19		11/18/19
Contact non-UVU speakers: See the last page for 1) list of speakers 2) Invitation template	Viktoriia Bahrii	11/20/19		11/18/19
Prepare and print badges for the guests and organizing committee. Obtain template from Viktoriia Bahrii	Abdulrahman Alghanmi, Viktoriia Bahrii	11/30/19		11/29/2019
Prepare the list of certificate recipients	Albeny Singh	11/19/19	<i>Contact Viktoriia Bahrii for more information</i>	11/21/2019
Print Certificates	Jon Downs	11/28/19		11/23/2019
Design/Print Brochure	Yana Andersen	11/26/19		11/30/19

Take Photos	Cory Levin Hailee Hodgson	12/02/19		12/02/19
Photo Captions (for online UIMF publications)	Hailee Hodgson	12/10/19		12/02/19
Take Videos	Austin Meline	12/02/19		12/02/19
Post IMD Logo on screen in LA 116	Yana Andersen	12/02/19		12/02/19
Bring Posters and Easels from Prof. Abdrisaev's office	Mark Driggs	12/02/19		12/02/19
Contact speakers about their presentation slides, statement, share our agenda	Mark Driggs	11/26/19		11/30/2019
Contact non-UVU attendants (BYU, USU departments)	Uday Teki, Viktorii Bahrii	11/25/19		11/25/2019
Invite students to Saturday meeting (11/30)	Sam Elzinga	11/26/2019		11/26/2019

Protocol Group

The protocol group is responsible for making and maintaining contact with invited guests. They also arrange accommodations for their stay and attend to any personal needs they may have. On the day of the IMD, group members escort guests everywhere to ensure they are in the right place at the right time. A professional appearance and attitude in all contact with the guest(s) should be maintained.

Introduce Dr. Lago	Vica Bindrup	12/02/19		12/02/19
Introduce Dr. Butler	Jon Downs	12/02/19		12/02/19
Introduce Ms. Jyang	Byan Alghanmi	12/02/19		12/02/19
Introduce Mr. Teki	Viktorii Bahrii	12/02/19		12/02/19
Introduce Mr. Michael Hinatsu	Abdul Alghanmi	12/02/19		12/02/19
Introduce Ms. Lacey Meyer	Austine Meline	12/02/19		12/02/19
Present Certificates	Samuel Elzinga	12/02/19		12/02/19

Presenting certificates for people who aren't attending IMD 2019	Samuel Elzinga, Viktoriia Bahrii, Kyle Warren	12/02/19		12/02/19

Media Group

These assignments center on getting a media presence at the event. This entails making contact with media outlets on a regular basis to make sure that they will both attend and cover our event on December 2nd.

Prepare Media Information package (UVU review and marketing, Daily Herald, SL Trib, Deseret News)	Viktoriia Bahrii Michael Hinatsu	12/03/19		12/03/19
Print small leaflets to pass out	Krosbi Moesinger	11/26/19		11/23/19
Leaflet Distribution	Krosbi Moesinger	12/02/19		12/02/19
IMD Poster Design	Carlos Alarco	11/20/19		11/09/19
Poster Printed and Hung	Rachel Godfrey	11/20/19		
Electronic Signage on campus (Digital Poster Publication) contact Carlos Alarco	Rachel Godfrey	11/20/19		11/18/19
Event submitted to UVU Need to Know	Michael Hinatsu	11/26/19		11/22/19
Event Announcement in POLS classes:	Rotaract members: Kyle Warren			completed

leaflets distribution	Albeny Singh Yana Andersen Jose Coreas Kolleen Russo			
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If you have any questions regarding your assignment, please contact:

Viktoriiia Bahrii: viktoriya-bahriy@mail.ru; or

Samuel Elzinga: samuel.elzinga@gmail.com