

# Presentation Evaluation Form

Date: \_\_\_\_\_

Evaluator's Name: \_\_\_\_\_ Presenter's Name: \_\_\_\_\_

## Performance Rating of the Presentation.

Please rate the instructor in each of the following areas. Each area should include remarks. Did the instructor?

### Preparation

- 1 - Introduce him/herself?
- 2 - Prepare the mind of the learner?
- 3 - Clearly communicate objectives?

### Presentation

- 1 - Maintain eye contact with the students?
- 2 - Have any speech characteristics that detracted from the presentation?
- 3 - Have any mannerisms that detracted from the presentation?
- 4 - Present the information in a logical order?
- 5 - Use different questioning techniques?

## **Presentation (continued)**

6 - Communicate safety aspects to the students?

7 - Use projected and non-projected media?

8 - Clearly demonstrate the new skill?

9 - Set up the classroom so that seating, audiovisual and training aids are considered?

## **Application**

1 - Provide the students an opportunity to practice under supervision?

2 - Provide students with immediate feedback?

## **Evaluation**

1 - Administer and score a psychomotor skill test?

2 - Read the test instructions word for word?

3 - Complete all documentation necessary?