

Fire Officer I – Assignment #4
Utah Fire and Rescue Academy

Situation:

Everyone has shown up for work today. You are the company officer, paramedic certified, on a crew with a paramedic engineer/driver operator, EMT-B firefighter assigned to the engine and two firefighter/paramedics on the ambulance. Your minimum staffing is four.

You are putting together the morning briefing for the crew and need to accomplish all of the routine duties and, in addition, all of the things assigned by the battalion chief today.

Routine Duties:

- PT for 1.5 hours
- Co. inspections – must complete 3 today
- Mandatory ALS training class for all paramedics – 2 hours
- Lunch and dinner – shopping and prep
- Washing the rigs at night before lights out
- Station cleaning – it's also a yard workday

BC Assignments:

- Flow test 4 hydrants in and around the new mall
- Test the 800' of hose that B shift didn't get to yesterday
- Perform a third grade PR (public relations) for his wife who is the teacher at 1300 hrs.

Assignment:

1. Create an understandable schedule to distribute to your crew so they understand what is expected of them on this day.
2. Meet *all* of the routine duties and extra BC duties. Nothing can be postponed until tomorrow.
3. Devise a way that the crew can return and report to you what has been accomplished so far in the day. Include these instructions in your briefing.

Requirements:

1. Type your assignment, double spaced, using a word processing or other data entry software program. Be sure to proofread for grammar and spelling.
2. The schedule should be clear and concise, and easy to understand and follow.
3. Make your schedule professional and worthy of presentation to your department superiors.
4. Submit the assignment electronically as a .doc or .docx.

State Skill #2, #6