

## Company Officer-Inspector Live Course Agenda – Final (Live inspections)

### Complete course review (1 hour)

- Review course material\* (either by module or by topic [see below]) & Q&A
- Complete Ethics Discussion (continuation/wrap up of discussion forum, *share personal experiences*, key point: follow their department's policy) & Q&A
- Outline expectations for live inspections
  - Student responsibilities:
    - Complete inspection form (1 per location)
    - Practice discussing violations with a building rep or an instructor
  - Instructor responsibilities:
    - Lead inspections, role play with students discussing a violation as needed
    - Evaluate students (review their inspection forms, complete student evaluation forms—1 per student at each location)

### Complete live inspections (this is the course final)

- Complete 2 live inspections at various locations
- Participate in optional learning activities (for team that gets back first)
  - Rewrite inspection report legibly
  - Write thank-you note for owner/occupant
  - Diagram the building for preplanning
  - Look up fire code numbers for any violations not on the inspection form
- Participate in inspection summary (lessons learned) – as soon as everyone has returned
  - Help students identify what they learned and process the experience
  - Q&A

### UFRA QA survey

\*Note: The purpose of this course review is to solidify the concepts taught over the past month, prepare them for the hands-on inspections, and to answer any remaining questions they have, not to evaluate the course presentation. (We are no longer in pilot mode for this course.) Students will have an opportunity to provide feedback in the QA survey at the end of class.

### \*Course Review Outline by Module

Module 1: Why Fire Prevention

Module 2: Communication, Professionalism, and Ethics

Module 3: Administration and Job Aids (including IFC)

Module 4: Inspections and Violations (general overview of the process)

Module 5: Occupancy Types

Module 6: Access

Module 7: General Hazards (Housekeeping)

Module 8: Building Systems & Services

Module 9: Fire Protection Systems

Module 10: Hazardous Materials

Module 11: Means of Egress

Module 12: Tool box (child care, construction & demolition, open burning/open flame/fire closures, outdoor events/fireworks stands)