

Utah Fire Service Certification System

AIRPORT FIREFIGHTER



CERTIFICATION STANDARD

*NOVEMBER 2020,
Fees October 2024*

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Airport Firefighter Technical Committee

The Certification Council would like to recognize and extend a voice of appreciation to the following fire service professionals for their work on the Airport Firefighter certification standard. These individuals devoted many hours to reviewing the National Fire Protection Association (NFPA) 1003 standard, Certification Test Bank, and developing the skills for this standard.

Thank you...

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INTRODUCTION

The Utah Fire and Rescue Academy (UFRA) has evolved into a dynamic organization that provides fire and emergency service–related training, professional accredited certification, and resource assistance. The Utah Fire Service Certification System (UFSCS) has been administered by UFRA since the system’s inception in the early 1980s. The governing body for the firefighter certification system in the state of Utah is the Utah Fire Service Certification Council (UFSCC). The members of the council represent various areas of the state as well as a variety of department types.

The entire system is based on international professional job performance standards from NFPA and NWCG. Fire service training must be utilized to its maximum potential. Any overlap, fragmentation, and lack of basic structure must be eliminated. Standardization is the natural complement and necessity. Through these national standards and certification, firefighters and fire departments have a tool to measure specific levels of skills, abilities, and knowledge. Testing takes place all over the state of Utah and is usually scheduled by fire department training officers for members of one or more local agencies to test at their own facilities using their own equipment.

The Utah Fire Service Certification System creates uniformity through certification. Certification allows a fire service professional to be a part of the National Registry (Pro Board and IFSAC), which verifies that a person has been trained at a national standard. Firefighters, hazardous materials responders, and rescue personnel can earn various certifications. Volunteer, part-time, and career firefighters must all meet the same standard to certify. Most fire departments in Utah have certified personnel even though there is no law requiring it.

“Certification from an accredited entity is a statement of success, an indisputable mark of performance belonging to individual fire service professionals. Each successful candidate for certification from an accredited entity knows that he or she has been measured against peers and meets rigorous national standards. Certification affords the individual a uniformity and portability of qualifications. In addition, the creditability of an organization is enhanced by having members certified to national consensus standards.”

—theproboard.org

IFSAC “provides accreditation to entities that certify the competency of and issue certificates to individuals who pass examinations based on National Fire Protection Association (NFPA) fire service professional qualifications and other standards approved by the Assembly.”

—ifsac.org

The following certification requirements are based on the objectives listed in NFPA 1003 *Standard for Airport Fire Fighter Professional Qualifications* (National Fire Protection Association, 2019), Chapter 4, as verified and adopted by the Utah Fire Service Certification Council (UFSCC).

AIRPORT FIREFIGHTER CERTIFICATION REQUIREMENTS

Entrance Requirements

In order to certify within the Utah Airport Firefighter program, candidates must fulfill the following requirements:

1. Complete Entrance Requirements.
2. Be certified as a Firefighter II with the UFSCC.
3. Receive and complete the Department Training Record.
4. Train on the required written and practical objectives.
5. Pass a department "In-house" practical skills examination.
6. Meet any other training requirements/prerequisites as defined by the Certification Council.
7. Pass both written and practical skills examination administered by the Certification Council.
8. Request Airport Firefighter Certification.
9. Request re-certification.

Physical Fitness Requirements

The UFSCC acknowledges the importance of and need for physical fitness requirements as listed in the NFPA 1001, 2019 edition, *Standard on Fire Fighter Professional Qualifications*. Many agencies and departments have existing policies, regulations, etc. already in place regarding these requirements. The handling of physical fitness requirements is a **LOCAL MATTER**, outside the authority and jurisdiction of the UFSCC. The Council will not check, test, evaluate or determine how individual agencies meet these requirements. Some departments have found it necessary to waive any type of physical fitness requirements due to their own special needs. As a local decision, this is permitted. However, due to the amount of physical, mental and emotional stress inherent in this profession, **the Utah Fire Service Certification Council strongly recommends careful evaluation before altering or doing away with any existing physical fitness requirements.**

The requirements listed in NFPA 1001, 2019 ed., Chapter 1 are:

1. Meet the minimum educational requirements established by the authority having jurisdiction.
2. The Utah Fire Service Certification Council Policy 11.3 requires that a candidate must be 18 years of age to test and be certified.
3. Meet the medical requirements of NFPA 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*, chapter 5, subsection 5.1.1, as determined by the medical authority of the AHJ.
4. Physical fitness requirements for entry-level personnel should be developed and validated by the authority having jurisdiction. Physical fitness requirements should be in compliance with applicable Equal Employment Opportunity regulations and other legal requirements.

Occupational Safety and Health Requirements

The requirements listed in NFPA 1500, 2018 Chapter 7, are:

1. Meet the Protective Clothing and Protective Equipment requirements of NFPA 1500, 7.13.1, A7131.
2. Meet OSHA 29 CFR 1910.134(g) Use of respirators, "Prohibiting conditions that may result in facepiece seal leakage". This pertains to facial hair that may prevent a good face seal.
3. Meet OSHA 1910.134 (g)(1)(i)(A)(B) Occupational health and safety regulatory requirements.

Department Training Officers

For departments to enroll in the certification process, it is necessary for the department to assign training officers. Departments who **do not** have certified personnel to act as training officers for certification training should contact the Utah Fire & Rescue Academy at (801) 863-7700 or 1-888-548-7816 for assistance in setting up and monitoring certification training.

Department training instructors shall be certified at the level they are teaching. In addition, the Certification Council strongly recommends that training officers and instructors be state certified at the Instructor I level.

Department training officers or instructors will be responsible for certification training. Their primary responsibility will be to teach, evaluate, and in-house test department personnel on the skill and evolution requirements for each level of certification training.

The final entrance requirement is to complete the "Intent to Participate" form provided in Appendix B and return it to the Certification Council. Remember, participation in the certification process is **VOLUNTARY**. Once you have enrolled, you can withdraw if desired.

If a department is already participating in the Utah Fire Service Certification System, it will not be necessary to file another "Intent to Participate" form.

DEPARTMENT TRAINING

The position of an Airport Firefighter is one that requires a high level of skill and knowledge. The training that is given to and received by an Airport Firefighter candidate should be of the highest quality and degree. All training received must meet the requirements of NFPA 1003 Chapter 4 (2019 edition) and the skills as approved by the UFSCC contained within the Utah Standard. All training received must be documented and recorded on a training record. All testing for Airport Firefighter will be conducted following the policies and procedures of the UFSCC.

Training for Airport Firefighter can be obtained by completing one of the following training courses or methods to qualify to take the state examination.

- 1- Department Based Training – Departments can create their own Airport Firefighter course which meets the requirements as outlined in the NFPA 1003, Chapter 4 (2019). The training record and In-House examination as found in this standard must be completed for each person. Testing will be conducted at the conclusion of the course upon request from the department's training officer or administrator.
- 2- Salt Lake City Airport Training Facility - Firefighters that attend, train, and successfully complete the 40+ hour Airport Firefighter course which meets the requirements as outlined in the NFPA 1003, Chapter 4 (2019). All training must be documented on a training record and include an In-House examination as found in this standard must be completed for each person. Testing will be conducted at the conclusion of the course upon request from the department's training officer or administrator.

Written Objectives

The course material should be referenced to the following textbook(s) to prepare the candidate to successfully pass the state certification examination.

Written objectives for Airport Firefighter are covered in the following text:

- **IFSTA, Aircraft Rescue and Fire Fighting, 6th Edition**
- **National Fire Protection Association, NFPA 1003, *Standard for Airport Fire Fighter Professional Qualifications*, 2019 Edition**

This textbook is available from various fire service bookstores or on the internet. A current list of IFSTA textbook sources is available by calling the certification office at 1-888-548-7816.

Skill Objectives

There are numerous methods departments have used to help prepare their personnel for the written examination. Considering the high level of skill and knowledge that is required of an Airport Firefighter, the Council recommend that the candidate participate in a comprehensive class and receive instruction on both skills and written requirements.

Each participant **must** be trained and evaluated in the performance of **all** skills as found in this certification standard. Each of the skill objectives shall be completed swiftly, safely and with competence as defined below:

- **Swiftly** - Each skill objective must be completed within the allotted time.
- **Safely** - Each skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** - Each skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCS skill objectives.

Department Training Records

Each candidate shall have a current, accurate, and complete training record on file with the department which indicates that they have been trained on all skill objectives. The Training Record must be completed in its entirety in order to test. Training Records may be completed on a computer or by hand. Departments may setup their own training records, or use the one provided in this standard, or the fillable Excel Training Record found online on UFRA's website. If a department chooses to set up their own training record it must meet the following requirements:

1. Certification level clearly defined with NFPA standard number and edition.
2. Signature line for the candidate attesting that all skills have been trained on and a complete In-House Comprehensive Exam was administered and passed.
3. Signature line for the Chief/Training Officer attesting that the candidate has been trained on all skills and a complete In-House Comprehensive Exam was administered and passed.
4. The date of completion for the training record is recorded.
5. All skills from the Utah Certification Standard for this level are listed on the training record and columns exist for:
 - a. Training Record – Date/Inst
 - b. In-House Comprehensive Exam –Date/Inst/Pass

Department "In House" Skills Examination

At the completion of the department's skills training, the department is required to hold an "in-house" skills examination for the level being trained. This is a comprehensive "in-house" skill test conducted by the department training officers. This test is to ensure that skill mastery has been obtained from the beginning to the end of the training process, and to prepare participants for the state examination. Training officers may utilize other personnel to assist in administering the exam; however, all personnel assisting with the testing should be certified at the level they are in-house testing.

Proctor instructions for the examination are in Appendix A. In-house testers shall follow the proctor instruction

sheet to provide for uniformity and fairness during the exam. It is recommended that participants be given two attempts at any skill. **If they fail on the second try, then they have failed the evaluation and are required to go through additional training by the department instructor.** No training, teaching, or coaching is allowed during the test. After the evaluation, using the test to teach and train is recommended.

If skill weaknesses are evident, the department shall conduct additional training and hold a new department "in-house" skills examination. Only those participants who successfully pass the department's skills and "In-House" test will be allowed to participate in the state certification exam. Department training records must show that all participants have successfully passed the "in-house" examination.

Live Fire Requirement

Live fire testing requirements shall be demonstrated through a simulated process. These scenarios shall include: verbalize all components of the skills listed on the official state skill test booklet, select proper tools and/or equipment necessary to successfully complete the skills, wear proper clothing required per skill, and complete the skill in the allotted time.

CERTIFICATION EXAMINATIONS

After completion of the training process, the Chief/Administrator can request testing for the candidate using the "Examination Request" form in Appendix B. The candidate will then have three attempts to pass the written examination. A separate application must be sent to the Certification Council for each attempt. Request forms must reach the Certification Council no later than **30 days** prior to the examination date. The entire examination process must be completed within one year of the first written exam date.

Written Examinations

The written examination is a randomly generated **100-question** test covering the written objectives of the Airport Firefighter standard. A minimum score of 70% is required to pass the certification exam. Firefighters failing the first attempt of the written exam will be permitted to retest no sooner than **30 days** from the date of the last exam. Three attempts are given to pass the exam. If a participant fails the written examination three times, he/she has failed the certification process and must wait **1 year** from the date of the last failed exam before re-entering testing. Exam results are forwarded to the Chief/Administrator within 30 days following the receipt of the completed examination.

SAMPLE WRITTEN EXAMINATION QUESTIONS:

Q- In order for the military to assume full control over a crash site off of military property a _____ has to be declared.

- a- National Defense Area (NDA)
- b- Military Action Zone (MAZ)
- c- National Security Incident (NSI)
- d- No declaration has to be made

Q- Open flames are prohibited within ___ feet of fueling operations.

- a- 25
- b- 50
- c- 75
- d- 100

Skills “Spot Check” Examinations

This is a two-step examination. The first step is a department records check and the second step is a skill "spot check" examination. A Certification Tester appointed by the Utah Fire Service Certification Council conducts the examination.

Training records are checked. If records are inadequate, corrective action must be taken before proceeding to the next step. The records must meet minimum requirements and are checked for the following:

- 1- Participant has been trained in each skill and fireground evolution for the level being evaluated.
- 2- A department training officer/instructor has signed off each skill and fireground evolution.
- 3- Each participant has passed a department "in-house" skills examination.

The skills and fireground evolution "spot check" examination is graded on a 100% pass/fail basis. The test is graded in the following three areas:

- **Swiftly** - Each skill objective must be completed within the allotted time.
- **Safely** - Each skill objective must be completed safely. Conduct that could injure an individual or damage equipment is unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** - Each skill objective is performed in accordance with the Utah Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the UFSCS skill objectives.

Participants are "spot checked" on three (3) skills. No prior notification of the skills being tested will be given. Participants are given two attempts if necessary to perform each skill. If they fail on the second try, then they have failed the examination. Participants must wait 30 days before the third and final attempt. Participants taking third attempts will test on the skill they failed plus **ONE** additional skill from the section of the standard they failed in the previous two attempts. **No training, teaching, or coaching is allowed during this state test.**

Participants who have failed the third attempt of the written examination or the skills examination have failed the certification process and must wait **1 year** from the date of the failed third attempt to re-enter state testing. The participant will begin testing with a new 1st attempt of the written examination.

FIREFIGHTER I CERTIFICATION

When all requirements for certification have been met, applicants are eligible to be certified. The chief/administrator may apply to the Utah Fire Service Certification Council for certification for those candidates who have successfully completed the certification training/testing process. Requests for state certification must be submitted to the Certification Office using the Certification/Recertification Request form provided in Appendix B. The names are then checked against the official state records to ensure that each individual listed has met all requirements and prerequisites.

Effective January 1, 2025, the fee structure for first, second, and third attempts on exams has changed. All exam attempts are \$75, except for Firefighter I and II, Hazardous Materials Awareness and Operations. (See Appendix B for more details.)

Candidates who have met the requirements for certification will continue to have access to their wallet ID card and certificate online via the UFRA Certification and Training Lookup System at <https://uvu.edu/ufra/lookup/>.

Patches are included with each certification (if available for that level). Additional patches are \$10. New printed certificates with an original seal attached may be requested from the Certification Department for a fee of \$20 per certificate. A hard wallet ID card is \$20.

The new fee structure applies to Utah fire departments only. **All other Utah agencies will be assessed a \$90 fee per attempt for each level.** Reciprocity is \$200 per application (for all levels), but it must include Pro Board or IFSAC certificates (with an IFSAC seal).

Prerequisites for Firefighter I Certification

Applicants for certification must be state certified through the Utah Fire Service Certification System at the Firefighter II level. Airport Firefighter certification will not be issued until participants have fulfilled this requirement.

Re-certification

Certification at Airport Firefighter Level is valid for a three-year (3) period. Each certified firefighter may renew certification by having the Chief/Administrator of the participating agency submit the "Certification/Re-certification Request" provided in Appendix B.

Each certified Firefighter shall participate in at least 36 hours of structured class and skill training per year. A total of 108 hours of training is required during the previous certification period.

For More Information on Utah Firefighter Certification, contact the:

Utah Fire Service Certification
Council Utah Fire & Rescue
Academy
3131 Mike Jense 3131 Mike Jense
Parkway Provo, UT 84601
1-888-548-7816
www.uvu.edu/ufra

AIRPORT FIREFIGHTER CERTIFICATION CHECKLIST

ENTRANCE REQUIREMENTS:

- Each participant has met requirements listed in NFPA 1001, Chapter 1.
- Department has filed an "Intent to Participate" form with the UFSCC.

DEPARTMENT TRAINING RECORDS:

- Each participant has a training record on file with the department that shows:
 - 1- A learning experience in each skill objective.
 - 2- Dates of training.
 - 3- Initials of instructors.
- Each participant has trained on the Airport Firefighter Level written objectives.

DEPARTMENT "IN-HOUSE" SKILLS EXAMINATION:

- Each participant has successfully completed an "in-house" skills examination.
- Results of exam are documented in department training records.

ADDITIONAL TRAINING /PREREQUISITE REQUIREMENTS:

- Each participant is state certified through the UFSCC at the Firefighter II level.

CERTIFICATION EXAMINATIONS:

- Each participant has passed the UFSCC written examination.
- Each participant has passed the UFSCC skill "Spot Check" examination administered by an approved Certification Tester.

AIRPORT FIREFIGHTER - CERTIFICATION:

- Chief/Administrator request certification for participants using the "Certification/Re-certification Request" form

AIRPORT FIREFIGHTER SKILL OBJECTIVES

GENERAL

1. Demonstrate donning and doffing-personal protective clothing (PPE).

REFERENCE: NFPA 1003, 2019 Edition, 4.1.1.4

CONDITION: Given helmet with eye protection, hood, boots, gloves, coat, and pants.

COMPETENCE:

- Don hood.
- Don and fasten all closures on pants/boots and coat.
- Collar turned up on coat.
- Don helmet and tighten chinstrap (helmet earflaps down).
- Don gloves.
- Doff protective clothing and place back in-service.

TIME: 1:00 minute to don (No time limit for doffing)

RESPONSE

2. Demonstrate response to an incident or accident (day or night) so that the route selected and taken provides access to the site within allotted time.

REFERENCE: NFPA 1003, 2019 Edition, 4.2.1, 4.2.3

CONDITION: Given an assignment, operating conditions, a location, a grid map as used by AHJ, and a vehicle.

COMPETENCE:

- Establish and maintain communication with the tower (if applicable).
- Choose appropriate route to location.
- Observe appropriate markings and follow their instructions.
- Maintain control of the ARFF vehicle while en-route to location.
- Arrive at location in allotted time frame.

TIME: 3:00 Minutes (Time frame based on vehicle based on airport property).

3. Demonstrate the ability to communicate critical incident information regarding an incident so that the information provided is accurate and sufficient for the incident commander to initiate an attack plan.

REFERENCE: NFPA 1003, 2019 Edition, 4.2.2, 4.2.4

CONDITION: Given an assignment, scenario involving an incident or accident, radio equipment.

COMPETENCE:

- Operate communications systems, select correct operating channel.
- Communicate accurate situation report:
 1. Situation found.
 2. Actions to be taken.
 3. Additional resources needed.

TIME: 2:00 Minutes

4. Perform an airport standby operation so that unsafe conditions are detected and mitigated in accordance with the airport policies and procedures.

REFERENCE: NFPA 1003, 2019 Edition, 4.2.4

CONDITION: Given an assignment, a hazardous condition, airport standby policies and procedures.

COMPETENCE:

- Establish and maintain communications with the tower, if applicable.
- Choose appropriate route to location.
- Observe appropriate markings and follow their instructions.
- Maintain control of the ARFF vehicle while enroute to location.
- Arrive at location in allotted time.
- Observe and verbalize possible hazardous conditions and mitigate the hazard.

TIME: 1:00 Minute

FIRE SUPPRESSION

5. Demonstrate the extinguishment of a 750 sq. ft. aircraft fuel spill fire so that the agent is applied using the proper techniques and the fire is extinguished.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.1

CONDITION: Given PPE, SCBA, an assignment, an ARFF vehicle charged handline capable of flowing minimum of 95 gpm of AFFF extinguishing agent, a 750 sq. ft. fire, and a 2-member firefighter team.

COMPETENCE:

- Approach the fire from upwind if possible.
- Adjust the nozzle to produce an effective stream.
- Open and close nozzle slowly.
- Apply extinguishing agent in a sweeping motion.
- Avoid disturbing the foam blanket.
- Monitor area for re-ignition.

TIME: 1:30 Minutes

6. Demonstrate the extinguishment of a 2,067 sq. ft. aircraft fuel spill fire so that the agent is applied using the proper techniques and the fire is extinguished.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.2

CONDITION: Given PPE, SCBA, an assignment, an ARFF vehicle turret flowing minimum of 250 gpm of AFFF extinguishing agent, a **2,067** sq. ft. fire.

COMPETENCE:

- Approach the fire from upwind if possible.
- Select and operate the appropriate turret(s).
- Manage the agent with accurate/effective stream placement on the fuselage while
maintaining an escape corridor.
Monitor the area for re-ignition.

TIME: 1:30 Minutes

7. Demonstrate a three-dimensional aircraft fuel fire so that a dual agent attack is used, the agent is applied using the proper technique, the fire is extinguished and the fuel source is secured.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.3

CONDITION: Given PPE, SCBA, an assignment, and ARFF vehicle charged handline(s) using primary and secondary agents, and 2-firefighter team.

COMPETENCE:

- Select appropriate agents.
- Approach the fire from upwind if possible.
- Charge the handline and adjust the nozzle to produce an effective stream.
- Open and close the nozzle slowly.
- Secure fuel source appropriately.
- Avoid disturbing the foam blanket
- Monitor the area for re-ignition.

TIME: 3:00 Minutes

8. Demonstrate an attack on the interior of an aircraft while operating as a member of a team.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.4

CONDITION: Given PPE, SCBA, an assignment, and ARFF vehicle handline, appropriate agent, 1-24 ft. ladder, forcible entry tool(s), and 4-firefighter team.

COMPETENCE:

- Select appropriate access for entry.
- Charge the handline and adjust the nozzle to produce an effective pattern.
- Access and gains entry into the aircraft.
- Open and close the nozzle slowly.
- Apply agent to effect extinguishment.
- Monitor the area for re-ignition

TIME: 8:00 Minutes

9. Demonstrate an attack on an aircraft engine or auxiliary power unit (APU/EPU) fire on an aircraft so that the fire is extinguished and the engine is secured.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.5

CONDITION: Given PPE, SCBA, an assignment, and ARFF vehicle handline or turret, appropriate agent, and 4-firefighter team.

COMPETENCE:

- Select appropriate agent.
- Charge the handline and adjust the nozzle to produce an effective stream.
- Approach with awareness of the intake hazard.
- Apply the extinguishing agent to effect control of the fire.
- Monitor the area for re-ignition.
- Secure engine from cockpit.

TIME: 3:00 Minutes

10. Demonstrate an attack on a wheel assembly fire so that the fire is controlled.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.6

CONDITION: Given PPE, SCBA, an assignment, and ARFF vehicle handline, appropriate agent, and 2-firefighter team.

COMPETENCE:

- Approach fire from upwind and at the appropriate angle.
- Select appropriate agent(s).
- Charge the handline and adjust the nozzle to produce an effective stream.
- Approach the fire from fore or aft of the tire assembly.
- Apply the extinguishing agent to the tire assembly from a safe distance.
- Identify hazards associated with a tire assembly fire.
- Extinguish the fire and cool the tire assembly area.
- Monitor the area for re-ignition.

TIME: 3:00 Minutes

11. Demonstrate mechanical ventilation of an aircraft through available doors and hatches so that a sufficient opening is created and heat and other products of combustion are released.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.7

CONDITION: Given PPE, SCBA, an assignment, tools, mechanical ventilation devices and 2-firefighter team.

COMPETENCE:

- Select appropriate position for the fan based on the fire.
- Verify that exhaust opening is established.
- Position and start fan to achieve the proper cone effect in the primary opening.
- Check the airflow and adjust if necessary.
- Clear the aircraft of smoke and gases.

TIME: 5:00 Minutes

12. Replenish extinguishing agents so that agents are available for application by the ARFF vehicle.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.8

CONDITION: Given an assignment, an ARFF vehicle, fixed or mobile water source, a supply of agent (water), supply lines and fittings and a 2 member team.

COMPETENCE:

- Position apparatus at supply source.
- Establish hose connection from supply source(s).
- Operate control valves.
- Fill tank(s) to appropriate levels.
- Disconnect from supply source(s).

TIME: 3:00 Minutes

13. Preserve the aircraft accident scene so that evidence is identified, protected, and reported.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.9

CONDITION: Verbalize all components of a given assignment, and barrier devices.

COMPETENCE:

- Secure area and deny entry.
- Identify aircraft parts and document position.
- Identify remains and document position.
- Establish and preserve chain of custody.
- Report information to proper authorities

TIME: 2:00 Minutes

14. Demonstrate the overhaul of an accident scene so that all fires are extinguished and all property is protected from further damage.

REFERENCE: NFPA 1003, 2019 Edition, 4.3.10

CONDITION: Given PPE, SCBA, an assignment, hand lines, property conservation equipment and a 2-member team.

COMPETENCE:

- Secure area and deny entry
- Locate and extinguish all remaining fires.
- Avoid unnecessary movement of evidence.
- Identify aircraft parts and document position if moved.
- Identify remains and document position if moved.

TIME: 2:00 Minutes

RESCUE

15. Demonstrate the ability to gain access into and out of an aircraft through normal entry points and emergency hatches and assist in the evacuation of passengers and crew. Locate, disentangle and remove entrapped victims.

REFERENCE: NFPA 1003, 2019 Edition, 4.4.1, 4.4.2

CONDITION: Given PPE, SCBA, an assignment, ladder, rescue tools, and a 4-member team.

COMPETENCE:

- Position the ladder appropriately at the assigned entry point with consideration for wind direction, movement of the door or hatch, and aircraft danger areas.
- Position the ladder at the proper angle of inclination and heel the ladder for safety.
- Climb the ladder, operate the locking mechanism and open or remove the door/hatch.
- Enter the aircraft and establish an interior search pattern.
- Locate and disentangle the victim.
- Remove the victim from the aircraft through the assigned exit and down a ladder.
- Remove the victim from the immediate accident area.

TIME: 15:00 Minutes

16. Demonstrate the ability to implement initial triage of the victims of an aircraft accident so that each victim is evaluated and correctly categorized according to protocol.

REFERENCE: NFPA 1003, 2019 Edition, 4.4.3

CONDITION: Given PPE, an assignment and triage protocol.

COMPETENCE:

- Follow triage protocol.
- Correctly identify triage categories.
- Assess each victim and place in correct category.

TIME: 30 Seconds per victim

UTAH FIRE SERVICE CERTIFICATION SYSTEM

AIRPORT FIREFIGHTER

NFPA 1003, 2019 Edition

AIRPORT FIREFIGHTER TRAINING RECORD / IN-HOUSE COMPREHENSIVE EXAM

Candidate Name:	Department:
Candidate Signature:	Date of Completion:
Chief/Training Officer Name:	Chief/Training Officer Signature:

This form may be completed on a computer but must be printed out for the Certification Tester to verify on test day. Date of completion and signatures of Chief/Training Officer and Candidate must be original signatures. Signatures attest that all skills have been trained on and a complete In-House Comprehensive Exam was administered and passed. Falsification of signatures or any component of this document may result in the revocation, suspension, or denial of certification.

SECTION	TRAINING RECORD		IN-HOUSE COMPREHENSIVE EXAMS			SKILL
	DATE	INST	DATE	INST	PASS	
GENERAL						1. Demonstrate donning/doffing personal protective clothing.
RESPONSE						2. Demonstrate response to an incident or accident.
						3. Demonstrate ability to communicate an incident size-up.
FIRE SUPPRESSION						4. Perform an airport standby operation according to P & P.
						5. Demonstrate extinguishment of 750-sq.ft.aircraft fuel spill fire.
						6. Demonstrate extinguishment of 2,076-sq.ft.aircraft fuel spill fire.
						7. Demonstrate an attack on a three dimensional aircraft fuel fire.
						8. Demonstrate an attack on the interior of an aircraft fire.
						9. Demonstrate an attack on an aircraft engine or APU/EPU fire.
						10. Demonstrate an attack on a wheel assembly fire.
						11. Demonstrate ventilation of an aircraft through doors or hatches.
						12. Replenish extinguishing agents on an ARFF vehicle.
						13. Preserve the aircraft accident scene.
RESCUE						14. Demonstrate the overhaul of an accident scene.
						15. Demonstrate the ability to gain access on an aircraft, assist with evacuation.
						16. Demonstrate initial triage of victims of an aircraft accident.

APPENDIX - A
IN-HOUSE PROCTOR INSTRUCTIONS

Proctor Instructions for In-House Comprehensive Examination

As the training officers for your department, you are authorized by the Certification Council to conduct an in-house skills examination (100%) for this level of certification. You must be certified to the level that you are testing. For example, if you're FF II you can test both FF I and II, Awareness and Operations. The in-house skills examination must be completed and signed off prior to the actual certification spot check exam (administered by a UFRA certification tester).

- **Prior to conducting the test, review each candidate's training record.**
It is important that before doing this in-house training skills test, the candidate has completed training in all areas for the level being tested.
- **Select and brief a safety officer.**
Select a safety officer to assist you during the test. This person is there to protect the candidates from injury during the testing process, is not taking the test, and is not assisting with the testing process. The safety officer must be qualified at the level being tested.

To better evaluate the skills being tested and determine the candidate's readiness for the State Spot Check exam, follow these in-house exam instructions:

1. This is a TEST and there should be NO COACHING or TRAINING during the testing process. If a candidate fails to perform a skill, that skill will count as a first attempt failure and they will be given a second attempt. If they fail a second attempt, they need to be retrained on that skill and tested again. Only **qualified** candidates that have passed with **100%** should be allowed to take the State Spot Check exam.
2. Before beginning the testing process, conduct a meeting with all candidates and review the testing process. Explain that this is a test and that the same process being used for the in-house exam will be used during the state exam.
3. Designate two separate areas for students testing: One area for those who are in the testing process and one area for those who have not yet begun the testing process. If separate areas are not available, make sure someone is in the room to ensure that students do not discuss the testing material. Make sure these areas have no training manuals or other reference materials for students to look at while awaiting testing.
4. To evaluate a candidate's performance, use the following as a guide:
 - a. The skill is completed in the allotted time.
 - b. Competence is shown by completing all performance criteria.
 - c. Safety is a priority while completing the skill.
5. At each test station, the tester will read the skill to be demonstrated, the condition to be met, and the time limit to complete each skill. This information is contained in the skill section of each standards packet. Do this with each student as they come to each testing station. Ask for any questions. As each skill is tested and completed, sign it off in the section provided on the candidate's training record.

By conducting the in-house skills examination in this manner, you will prepare your candidates to successfully pass the State Spot Check exam. This will also ensure that training records are current and that only those who are truly prepared take the Certification Examination.

APPENDIX - B

CERTIFICATION FORMS

Certification Forms are located on our website at UVU.edu/UFRA under Certification
https://www.uvu.edu/ufra/certification/certification_forms.html

Which includes the following forms:
 Intent to Participate
 Examination Request
 Certification/Recertification Request

CERTIFICATION FEES – Effective January 1, 2025

Certification Levels Tested (per individual)

	1st Attempt	2nd Attempt	3rd Attempt	Certification Item
\$	10	\$ 50	\$ 75	Firefighter I
\$	10	\$ 50	\$ 75	Firefighter II
	NA	NA	\$ 75	Live Fire (tied with Firefighter I and II)
\$	10	\$ 50	\$ 75	Hazardous Materials Awareness
\$	10	\$ 50	\$ 75	Hazardous Materials Operations

****The skills fee will be waived on the first and second attempt if taken the same day as the written exam.**

Fire departments in fifth/sixth-class counties will continue to receive a free first attempt for Firefighter I, Firefighter II, Hazardous Materials Awareness, and Hazardous Materials Operations.

\$	75	\$ 75	\$ 75	All other levels
\$	90	\$ 90	\$ 90	Accredited Firefighter Academies (AFAs), "non-fire department" agencies

Recertification Requests

\$	10	All levels - For each individual (excluding Technician levels)		
\$	10	All "Technician" levels (Training Record required), for each individual		

Reciprocity

\$	200	Per application (for all levels) must have Pro Board or IFSAC seals included		
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Other

\$	10	Additional patches		
\$	20	Printed original certificate with seal		
\$	20	ID card		
\$	350	Out-of-state testing/certification: Officer I-IV (per level)		

