## Check Your Camera and Audio in a Microsoft Teams Call

1. In your Microsoft Teams app, click on the three vertical dots at the top-right of the screen (next to your profile picture or initials).



- 2. From the drop-down, select "Settings."
- 3. From the Settings window, select "Devices."

Settings
හි General
E Accounts
🕆 Privacy
$\bigcirc$ Notifications
😡 Devices
🕆 App permissions
© Captions and transcripts
& Calls

4. Scroll down to the "Camera" section. Verify that your camera is working and you can see yourself in the camera preview.



5. Once you have verified your camera, scroll up and select the "Make a test call" button. The test call will allow you to assess your audio quality.

Audio devices	
Custom Setup	$\sim$
Speaker	
Speakers (Realtek(R) Audio)	$\sim$
Microphone	
Microphone (Logitech BRIO)	$\sim$
Automatically adjust mic sensitivity	
凰) Make a test call	