



## Master Course Syllabus

For additional course information, including prerequisites, corequisites, and course fees, please refer to the Catalog: <https://catalog.uvu.edu/>

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**Semester:** Spring

**Course Prefix:** THEA

**Course Title:** Theatre Internship

**Year:** 2025

**Course and Section #:** 481R 004

**Credits:** 4

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### ***Course Description***

Provides a transition from school to professional life where learned theory is applied to actual practice through meaningful on-the-job experience. Repeatable for a maximum of 4 credits toward graduation. May be graded credit/no credit.

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### ***Course Attributes***

This course has the following attributes:

- General Education Requirements
- Global/Intercultural Graduation Requirements
- Writing Enriched Graduation Requirements
- Discipline Core Requirements in Program
- Elective Core Requirements in Program
- Open Elective

Other: *Click here to enter text.*

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### ***Instructor Information***

**Instructor Name:** Dr. John Newman

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### ***Student Learning Outcomes***

1. Apply academic skills to a practical, professional setting.
  2. Reflect on how classroom knowledge and skills apply to professional theatre practices.
  3. Develop professional relationships with co-workers and supervisors.
  4. Refine personal career interests relative to internship experiences.
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### ***Course Materials and Texts***

None

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### ***Course Requirements***

#### **Course Assignments, Assessments, and Grading Policy**

##### **ASSIGNMENT SCHEDULE:**

The course is graded Credit/No Credit (CR/NC). All of the following must be completed in a timely manner to receive academic credit. The first assignment requires completing the Internship Orientation Training.

Internship Learning Agreement: Due January 10  
 Career Readiness Competencies Due January 24  
 Midterm Supervisor Evaluation Due February 28  
 Networking Opportunity (interview) Due March 21  
 Resume and Reflection Paper Due April 18  
 Hours Record Log, signed by supervisor Due April 25  
 Exit Interview with Instructor Due April 25  
 Internship Completion Assessment Due April 25  
 Final Supervisor Evaluation Due April 25

**ASSIGNMENT SUBMISSION:**

All written assignments should be submitted electronically on Canvas and are due at the beginning of class unless otherwise noted. Papers must be submitted either in MS Word or PDF formats (no Google Docs).

**Required or Recommended Reading Assignments**

None

**General Description of the Subject Matter of Each Lecture or Discussion**

<b>Date</b>	<b>Details</b>	<b>Due</b>	
Fri Jan 10, 2025	<b>Internship Learning Agreement (Spring 2025)</b>	due by 11:59pm	. ( <a href="https://uvu.instructure.com/courses/598422/assignments/7934031">https://uvu.instructure.com/courses/598422/assignments/7934031</a> )
Fri Jan 24, 2025	<b>Career Readiness Competencies (Spring 2025)</b>	due by 11:59pm	. ( <a href="https://uvu.instructure.com/courses/598422/assignments/7934021">https://uvu.instructure.com/courses/598422/assignments/7934021</a> )
Fri Feb 28, 2025	<b>Midterm Supervisor Evaluation (Spring 2025)</b>	due by 11:59pm	. ( <a href="https://uvu.instructure.com/courses/598422/assignments/7934034">https://uvu.instructure.com/courses/598422/assignments/7934034</a> )
Fri Mar 21, 2025	<b>Networking Opportunity (Spring 2025)</b>	due by 11:59pm	. ( <a href="https://uvu.instructure.com/courses/598422/assignments/7934035">https://uvu.instructure.com/courses/598422/assignments/7934035</a> )
Fri Apr 18, 2025	<b>Resume and Reflection Paper (Spring 2025)</b>	due by 11:59pm	. ( <a href="https://uvu.instructure.com/courses/598422/assignments/7934036">https://uvu.instructure.com/courses/598422/assignments/7934036</a> )

Fri Apr 25, 2025

<b>Hours Record Log (Spring 2025)</b>	due by 11:59pm	( <a href="https://uvu.instructure.com/courses/598422/assignments/7934024">https://uvu.instructure.com/courses/598422/assignments/7934024</a> )
<b>Exit Interview (Spring 2025)</b>	due by 11:59pm	( <a href="https://uvu.instructure.com/courses/598422/assignments/7934022">https://uvu.instructure.com/courses/598422/assignments/7934022</a> )
<b>Internship Completion Assessment (Spring 2025)</b>	due by 11:59pm	( <a href="https://uvu.instructure.com/courses/598422/assignments/7934027">https://uvu.instructure.com/courses/598422/assignments/7934027</a> )
<b>Supervisor Evaluation (Spring 2025)</b>	due by 11:59pm	( <a href="https://uvu.instructure.com/courses/598422/assignments/7934039">https://uvu.instructure.com/courses/598422/assignments/7934039</a> )

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## ***Required Course Syllabus Statements***

### **Generative AI AI Statement**

AI programs are not a replacement for your human creativity, originality, and critical thinking. Writing, thinking, and researching are crafts that you must develop over time to develop your own individual voice. At the same time, you should learn how to use AI and in what instances AI can be helpful to you. The use of generative AI tools (e.g. ChatGPT, Google Bard, etc.) is permitted in this course for the following activities:

- Brainstorming and refining your ideas;
- Fine tuning your research questions;
- Finding information on your topic;
- Drafting an outline to organize your thoughts; and
- Checking grammar and style.

The use of generative AI tools is not permitted in this course for the following activities:

- Impersonating you in classroom contexts, such as by using the tool to compose discussion board prompts/responses assigned to you or content that you put into a Teams/Canvas chat.
- Completing group work that your group has assigned to you, unless it is mutually agreed upon that you may utilize the tool.
- Writing a draft of a writing assignment.
- Writing entire sentences, paragraphs or papers to complete class assignments.

You are responsible for the information you submit based on an AI query (for instance, that it does not violate intellectual property laws or contain misinformation or unethical content). Your use of AI tools must be properly documented and cited in order to stay within university policies on academic honesty. *AI statement from Hilary Hungerford. Adapted from Temple University statement on AI in classes*

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## Using Remote Testing Software

This course does not use remote testing software.

This course uses remote testing software. Remote test-takers may choose their remote testing locations. Please note, however, that the testing software used for this may conduct a brief scan of remote test-takers' immediate surroundings, may require use of a webcam while taking an exam, may require the microphone be on while taking an exam, or may require other practices to confirm academic honesty. Test-takers therefore shall have no expectation of privacy in their test-taking location during, or immediately preceding, remote testing. If a student strongly objects to using test-taking software, the student should contact the instructor at the beginning of the semester to determine whether alternative testing arrangements are feasible. Alternatives are not guaranteed.

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## *Required University Syllabus Statements*

### **Accommodations/Students with Disabilities**

Students needing accommodations due to a permanent or temporary disability, pregnancy or pregnancy-related conditions may contact UVU [Accessibility Services](#) at [accessibilityservices@uvu.edu](mailto:accessibilityservices@uvu.edu) or 801-863-8747.

Accessibility Services is located on the Orem Campus in BA 110.

Deaf/Hard of Hearing students requesting ASL interpreters or transcribers can contact Accessibility Services to set up accommodations. Deaf/Hard of Hearing services can be contacted at [DHHservices@uvu.edu](mailto:DHHservices@uvu.edu)

DHH is located on the Orem Campus in BA 112.

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### **Academic Integrity**

At Utah Valley University, faculty and students operate in an atmosphere of mutual trust. Maintaining an atmosphere of academic integrity allows for free exchange of ideas and enables all members of the community to achieve their highest potential. Our goal is to foster an intellectual atmosphere that produces scholars of integrity and imaginative thought. In all academic work, the ideas and contributions of others must be appropriately acknowledged and UVU students are expected to produce their own original academic work.

Faculty and students share the responsibility of ensuring the honesty and fairness of the intellectual environment at UVU. Students have a responsibility to promote academic integrity at the university by not participating in or facilitating others' participation in any act of academic dishonesty. As members of the academic community, students must become familiar with their [rights and responsibilities](#). In each course, they are responsible for knowing the requirements and restrictions regarding research and writing, assessments, collaborative work, the use of study aids, the appropriateness of assistance, and other issues. Likewise, instructors are responsible to clearly state expectations and model best practices.

Further information on what constitutes academic dishonesty is detailed in [UVU Policy 541: Student Code of Conduct](#).

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## **Equity and Title IX**

Utah Valley University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, age (40 and over), disability, veteran status, pregnancy, childbirth, or pregnancy-related conditions, citizenship, genetic information, or other basis protected by applicable law, including Title IX and 34 C.F.R. Part 106, in employment, treatment, admission, access to educational programs and activities, or other University benefits or services. Inquiries about nondiscrimination at UVU may be directed to the U.S. Department of Education's Office for Civil Rights or UVU's Title IX Coordinator at 801-863-7999 – [TitleIX@uvu.edu](mailto:TitleIX@uvu.edu) – 800 W University Pkwy, Orem, 84058, Suite BA 203.

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## **Religious Accommodation**

UVU values and acknowledges the array of worldviews, faiths, and religions represented in our student body, and as such provides supportive accommodations for students. Religious belief or conscience broadly includes religious, non-religious, theistic, or non-theistic moral or ethical beliefs as well as participation in religious holidays, observances, or activities. Accommodations may include scheduling or due-date modifications or make-up assignments for missed class work.

To seek a religious accommodation, a student must provide written notice to the instructor and the Director of Accessibility Services at [accessibilityservices@uvu.edu](mailto:accessibilityservices@uvu.edu). If the accommodation relates to a scheduling conflict, the notice should include the date, time, and brief description of the difficulty posed by the conflict. Such requests should be made as soon as the student is aware of the prospective scheduling conflict.

While religious expression is welcome throughout campus, UVU also has a [specially dedicated space](#) for meditation, prayer, reflection, or other forms of religious expression.