



## Master Course Syllabus

For additional course information, including prerequisites, corequisites, and course fees, please refer to the Catalog: <https://catalog.uvu.edu/>

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**Semester:** Spring

**Year:** 2025

**Course Prefix:** THEA

**Course and Section #:** 159R 803

**Course Title:** Production Practicum

**Credits:** 1

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### ***Course Description***

Production Practicum for Stage and Screen allows students to earn college credit for supervised projects in production. It involves developing a contract between the student and the assigned instructor. The practicum may be repeated for a maximum of two credits toward graduation.

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### ***Course Attributes***

This course has the following attributes:

- General Education Requirements
- Global/Intercultural Graduation Requirements
- Writing Enriched Graduation Requirements
- Discipline Core Requirements in Program
- Elective Core Requirements in Program
- Open Elective

Other: *Click here to enter text.*

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### ***Instructor Information***

**Instructor Name:** La Beene, Richard Lorig, Graham Whipple, Shannon Hutchins

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### ***Student Learning Outcomes***

Participate in the collaborative production process of theatre

Demonstrate the ability to set schedules and deadlines for production work

Contribute to the effective operation of shops and running crews. Demonstrate positively the ability to accept responsibilities and keep assignments

Maintain a safe operating environment for productions

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### ***Course Materials and Texts***

None

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### ***Course Requirements***

#### **Course Assignments, Assessments, and Grading Policy**

Each student can earn up to 1000 points during the semester. These points are given as follows:

Attendance and timeliness to all scheduled tech rehearsals

and scheduled performances, attitude, and effectiveness 350

Final Reflection Paper 100  
 Connect to Teams 10  
 Contact Stage Manager 10  
 Syllabus Quiz 40

**Grading Scale:**

The following grading standards will be used in this Class:

Grade	A	A-	B+	B	B-	C	C	C-	D	D	D-	F
Percent	93	90	87	83	80	77	73	70	67	63	60	0-59
	-	-	-	-	-	-	-	-	-	-	-	-
	10	92	89	86	82	79	76	72	69	66	62	0

**Assignments**

Students will register specifically for the production/section they want. Faculty will make production assignments as needed to give students a NEW learning experience. Each production assignment comes with specific instructions beyond the universal instructions provided in this syllabus. Students must understand their assignment and ask questions if they need more clarification.

All students should know the stage manager for their specific production and how to reach them.

**Students should contact the Stage Manager within four weeks of the production's opening night** to clarify dates and times.

Students are also asked to **connect to TEAMS** and respond to a post there to let us know we can connect with you. This is an assignment, and there are points for doing this.

**Written assignment:**

Students will write a one-page, single-spaced "reflection" paper outlining what they did for the production, what they learned, and how it contributed to the production. Students may also discuss what went well and what needed improvement regarding their production assignment. **This will usually be just a day or two after the closing night** of your particular production (depending on Academic Scheduling- so be sure to check!) and will be turned in on Canvas.

**Attendance:**

All students are expected to show up on time and ready to work at each meeting, tech rehearsal, and performance for which they are called. There are NO nights off once a show goes into tech rehearsal, and arrangements cannot be made for anyone, cast or crew, to miss a rehearsal or performance for ANY reason other than severe illness. Plan accordingly. If you become ill, you should contact La and your SM immediately.

Your grade will, in part, include your on-time attendance at EVERY tech rehearsal for which you are scheduled and EVERY performance. You must sign in on the sign-in sheet every night and immediately check in with your supervisor or the Stage Manager. If an emergency arises, you should contact the Stage Manager IMMEDIATELY. There is 0 tolerance for absences, and a missed performance will result in a failed grade for this Class. Three tardies will equal an absence (which equals a failing grade). Your grade may also be dropped for **any** tardies.

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\*If you have a weekday Matinee performance during a class, you must get a University Excused Form from your Stage Manager at least two weeks before opening night. You are excused from attending Class but may still be responsible for completing assignments or making arrangements with your professor before missing Class.

**Participation and Professionalism:**

You will also receive a grade for participation and professionalism. All cast and crew are asked to maintain a professional attitude throughout production.

This will be partly based on your attitude while working on your production, your ability to follow instructions, and your motivation to do what is needed without being repeatedly reminded. Cleaning up after yourself also falls into this category. Please only eat where you should eat, and clean up your area, as needed, nightly. Treat everyone respectfully, respect space, pay attention to your loudness and language, and remember that everyone has to do. Do not touch or tamper with makeup, wigs, props, costumes, headsets, or personal items that do not fall within your job responsibilities.

Students are asked to put away cell phones while working backstage. Your complete focus is needed to make sure the show runs smoothly. If your Stage Manager has to talk to you more than once about cell phone use backstage, your grade will drop **ONE FULL LETTER GRADE** for **EACH** infraction. **THERE ARE NO CELL PHONES ALLOWED BACKSTAGE.**

Exams

NONE!

There are no exams for this Class, but there will be a quiz on this syllabus.

Once the show is closed and you turn in your Reflection Paper (this is your final), you are done for the semester.

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### Required or Recommended Reading Assignments

None

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### General Description of the Subject Matter of Each Lecture or Discussion

DATE	Little Women
Mon. Mar. 24 5:30 pm-11:00 pm	<b><i>*THIS IS A TENTATIVE SCHEDULE-- YOU WILL NEED TO CONTACT YOUR SM FOR AN EXACT SCHEDULE! PLEASE MAKE SURE YOU ARE AVAILABLE FOR ALLDAYS/TIMES LISTED--YOU WILL NEED TO CHOOSE ANOTHER 159R SECTION IF YOU HAVE ANY CONFLICTS</i></b> CREW TRAINING PLEASE MEET IN THE SMITH THEATRE AT 5:30 TO RECEIVE YOUR ASSIGNMENT AND RECEIVE TRAINING * THE SYLLABUS QUIZ IS DUE TODAY! *COME DRESSED IN BLACK
Mar. 25-28, 31-April3 5:30 pm-11:00 pm	TECH/DRESS REHEARSALS *COME DRESSED IN BLACK FROM HERE ON OUT
Apr. 4 5:30	OPENING NIGHT!
Apr. 4-5, 9-12	EVENING PERFORMANCES/STRIKE ON LAST NIGHTAFTER SHOW--PLAN

TO STAY LATE; talk-back on 10th;  
this may delay the finish time by 30 minutes

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## ***Required Course Syllabus Statements***

### **Generative AI**

#### **AI Statement**

AI programs are not a replacement for your human creativity, originality, and critical thinking. Writing, thinking, and researching are crafts that you must develop over time to develop your own individual voice. At the same time, you should learn how to use AI and in what instances AI can be helpful to you. The use of generative AI tools (e.g. ChatGPT, Google Bard, etc.) is permitted in this course for the following activities:

- Brainstorming and refining your ideas;
- Fine tuning your research questions;
- Finding information on your topic;
- Drafting an outline to organize your thoughts; and
- Checking grammar and style.

The use of generative AI tools is not permitted in this course for the following activities:

- Impersonating you in classroom contexts, such as by using the tool to compose discussion board prompts/responses assigned to you or content that you put into a Teams/Canvas chat.
- Completing group work that your group has assigned to you, unless it is mutually agreed upon that you may utilize the tool.
- Writing a draft of a writing assignment.
- Writing entire sentences, paragraphs or papers to complete class assignments.

You are responsible for the information you submit based on an AI query (for instance, that it does not violate intellectual property laws or contain misinformation or unethical content). Your use of AI tools must be properly documented and cited in order to stay within university policies on academic honesty. *AI statement from Hilary Hungerford. Adapted from Temple University statement on AI in classes*

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### **Using Remote Testing Software**

This course does not use remote testing software.

This course uses remote testing software. Remote test-takers may choose their remote testing locations. Please note, however, that the testing software used for this may conduct a brief scan of remote test-takers' immediate surroundings, may require use of a webcam while taking an exam, may require the microphone be on while taking an exam, or may require other practices to confirm academic honesty. Test-takers therefore shall have no expectation of privacy in their test-taking location during, or immediately preceding, remote testing. If a student strongly objects to using test-taking software, the student should contact the instructor at the beginning of the semester to determine whether alternative testing arrangements are feasible. Alternatives are not guaranteed.

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## ***Required University Syllabus Statements***

### **Accommodations/Students with Disabilities**

Students needing accommodations due to a permanent or temporary disability, pregnancy or pregnancy-related conditions may contact UVU [Accessibility Services](#) at [accessibilityservices@uvu.edu](mailto:accessibilityservices@uvu.edu) or 801-863-8747.

Accessibility Services is located on the Orem Campus in BA 110.

Deaf/Hard of Hearing students requesting ASL interpreters or transcribers can contact Accessibility Services to set up accommodations. Deaf/Hard of Hearing services can be contacted at [DHHservices@uvu.edu](mailto:DHHservices@uvu.edu)

DHH is located on the Orem Campus in BA 112.

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### **Academic Integrity**

At Utah Valley University, faculty and students operate in an atmosphere of mutual trust. Maintaining an atmosphere of academic integrity allows for free exchange of ideas and enables all members of the community to achieve their highest potential. Our goal is to foster an intellectual atmosphere that produces scholars of integrity and imaginative thought. In all academic work, the ideas and contributions of others must be appropriately acknowledged and UVU students are expected to produce their own original academic work.

Faculty and students share the responsibility of ensuring the honesty and fairness of the intellectual environment at UVU. Students have a responsibility to promote academic integrity at the university by not participating in or facilitating others' participation in any act of academic dishonesty. As members of the academic community, students must become familiar with their [rights and responsibilities](#). In each course, they are responsible for knowing the requirements and restrictions regarding research and writing, assessments, collaborative work, the use of study aids, the appropriateness of assistance, and other issues. Likewise, instructors are responsible to clearly state expectations and model best practices.

Further information on what constitutes academic dishonesty is detailed in [UVU Policy 541: Student Code of Conduct](#).

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### **Equity and Title IX**

Utah Valley University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, age (40 and over), disability, veteran status, pregnancy, childbirth, or pregnancy-related conditions, citizenship, genetic information, or other basis protected by applicable law, including Title IX and 34 C.F.R. Part 106, in employment, treatment, admission, access to educational programs and activities, or other University benefits or services. Inquiries about nondiscrimination at UVU may be directed to the U.S. Department of Education's Office for Civil Rights or UVU's Title IX Coordinator at 801-863-7999 – [TitleIX@uvu.edu](mailto:TitleIX@uvu.edu) – 800 W University Pkwy, Orem, 84058, Suite BA 203.

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### **Religious Accommodation**

UVU values and acknowledges the array of worldviews, faiths, and religions represented in our student body, and as such provides supportive accommodations for students. Religious belief or conscience broadly includes religious, non-religious, theistic, or non-theistic moral or ethical beliefs as well as participation in religious holidays, observances, or activities. Accommodations may include scheduling or due-date modifications or make-up assignments for missed class work.

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To seek a religious accommodation, a student must provide written notice to the instructor and the Director of Accessibility Services at [accessibilityservices@uvu.edu](mailto:accessibilityservices@uvu.edu). If the accommodation relates to a scheduling conflict, the notice should include the date, time, and brief description of the difficulty posed by the conflict. Such requests should be made as soon as the student is aware of the prospective scheduling conflict.

While religious expression is welcome throughout campus, UVU also has a [specially dedicated space](#) for meditation, prayer, reflection, or other forms of religious expression.