

# **Master Course Syllabus**

For additional course information, including prerequisites, corequisites, and course fees, please refer to the Catalog: <a href="https://catalog.uvu.edu/">https://catalog.uvu.edu/</a>

Semester: Spring Year: 2025

Course Prefix: FAMS Course and Section #: 2705 001

# Course Description

Explores the ethical and legal responsibilities of helping professionals in various types of individual and family intervention, including education, counseling, and case management. Examines the broad scope of these ethical and legal concerns and how they are applied in a variety of intervention settings. models.

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This course has the following attributes:
☐ General Education Requirements
$\square$ Global/Intercultural Graduation Requirements
☑ Writing Enriched Graduation Requirements
☑ Discipline Core Requirements in Program
☐ Elective Core Requirements in Program
☐ Open Elective
Other: <i>Click here to enter text.</i>

# Instructor Information

Instructor Name: Dr. Ethan Jones Email: ethan.jones@uvu.edu Office phone: 801-863-

0000 Office location: Clarke Building CB210G

# **Student Learning Outcomes**

Upon successful completion, students should be able to . . .

- 1 Examine a process of ethical decision making.
- 2 Examine the influence of personal values and biases on professional identity and responsibilities.
- 3 Discuss scopes of practice for various roles in helping professions.
- 4 Explain the concept of confidentiality in the helping relationship.
- 5 Recognize special ethical concerns when working with couples, families, or groups.
- 6 Compose a variety of disciplinarily-appropriate texts for multiple situations and audiences.
- 7 Compare ethical standards, laws, and licensing among the various roles in the behavioral health fields.
- Outline the coordination of care for individuals and families in various mental health settings

# Course Materials and Texts

Corey, G., Corey, M. S., Corey, C., & Callanan, P. (2019). Issues and ethics in the helping professions (10th Ed). Stamford, CT: Cengage Learning.

ISBN-10: 1337406291

### ISBN-13: 978-1337406291

Optional Sites to visit:

American Counseling Association (ACA) www.counseling.org/Resources/aca-code-ofethics.pdf

National Board of Certified Counselors (NBCC) www.nbcc.org/

Association for Addiction Professionals (NAADAC) www.naadac.org/

American School Counselor Association (ASCA) www.schoolcounselor.org/

American Psychological Association (APA) www.apa.org/

American Psychiatric Association www.psych.org/

American Group Psychotherapy Association (AGPA) www.groupsinc.org/

American Mental Health Counselors Association (AMHCA) www.amhca.org/

American Association for Marriage and Family Therapy (AAMFT) www.aamft.org/

National Association of Social Workers (NASW) www.socialworkers.org/

Association for Specialists in Group Work (ASGW) www.asgw.org/

National Organization for Human Services (NOHS) www.nationalhumanservices.org/

# Course Requirements

## Course Assignments, Assessments, and Grading Policy

# Writing Enriched

This class will have writing assignments that will help students develop effective, clear, and concise writing for the FAMS program. Writing assignments are broken up into two categories low-stakes and high-stakes writing assignments. Low-stakes writing assignments are just that, low-stakes. These assignments are meant to provide opportunities to write about your field of study and become familiar with the professional writing process. High-stakes writing assignments build on the knowledge and skills learned through low-stake assignments and provide an opportunity for the instructor to give feedback related to writing ability. This highstakes assignment will come in the form of an ethics statement that will be discussed in more detail later on. Keep in mind that students will also have the opportunity to revise this statement after input from the instructor.

### **Grading Scale**

94% - 100% = A	80% – 82% = B-	66% - 69% = D+
90% - 93.9% = A-	76% – 79% = C+	63% - 65% = D
86% - 89% = B+	73% – 75% = C	60% - 63% = D-
83% – 85% = B	70% – 72% = C-	0% – 59% = F

# Assignments/Participation:

Quizzes	260
Classroom Discussion and Participation	400
Reflection Papers	515
Midterm Assignment	50
Final Exam	90

Total Points = 1315

### **Late Work Statement:**

Late work will be accepted for one week following the due date. However, there will be a 10% deduction per day that the assignment is late. Anything submitted after one week following the due date will receive 50% credit.

Grades: a passing grade is not guaranteed. All work must be completed and submitted to receive credit for the course. In order to advance as a FAMS major, a "C" or better must be obtained in this course.

# Assignment and Assessment Descriptions

## Quizzes (260 points)

Each chapter quiz has 10 multiple choice or true/false questions. Each quiz is worth 20 points. Students have 30 minutes to complete the quiz. Students may not use the internet, but these quizzes are open book. Students will have two opportunities to take the quiz. Each chapter quiz is due Sunday before 11:59 pm

# **Discussions (400 points)**

Discussions will be opportunities to explore topics together. Posts to the discussion should add significantly to the conversation and support your point of view. Comments that do not add significantly to a discussion will receive no credit. It is okay to disagree in a discussion. In fact, much learning happens when we disagree. However, we need to be respectful and keep our online classroom a safe place to learn.

Each initial post to the discussion question is due Wednesday by 11:59 pm, and is worth 20 points. Follow-up comments (to two other students) are due by Sunday at 11:59 pm. Each follow-up post is worth 5 points (10 total).

### **Reflection Papers (515 points)**

Reflection papers are at least 2 pages (double spaced) and are due each Sunday by 11:59 pm. Reflection papers allow students to demonstrate understanding of each module's learning objectives, and to connect each chapter's content to your helping profession's code of ethics. Each reflection is worth 40 points and a rubric is provided in Canvas for each reflection paper.

## **Key Assignment**

Chapter 7 reflection paper is a high-stake writing assignment. This paper is worth 60 points and is one you will resubmit at the end of the semester to earn the full points for the paper. This reflection paper will be at least 3 pages (double spaced).

# **Mid-Term Assignment (50 points)**

For the mid-term assignment, you will watch nine videos and apply the ethical decision-making model, principles, and chapter content to these case scenarios. The assignment is due @ 11:59 PM. Each video response and summary statement are worth 5 points, for a total of 50 points possible.

## Final Exam (90 points)

There will be one final exam. The exam will include comprehensive information and will cover what you have learned in the course. It will be a take-home, open-book/notes exam and administered at the end of the semester. Cheating will result in a failing grade for the class. The final exam will be worth 90 points. The exam is to be submitted to Canvas prior to the end of the semester by 11:59 pm.

### Extra Credit

You are offered an additional 10 points for taking the SRI evaluation (at the end of the course). Additional extra credit opportunities will be posted to the class announcements.

### **Required or Recommended Reading Assignments**

### Week 1:

- Day 1: No Readings
- Day 2: Syllabus

### Week 2:

- Corey et al., Chapter 1

### Week 3:

- Corey et al., Chapter 2

### Week 4:

- Corey et al., Chapter 3

#### Week 5:

- Corey et al., Chapter 4

### Week 6:

- Corey et al., Chapter 5

### Week 7:

- Corey et al., Chapter 10

### Week 8

- Corey et al., Chapter 6

### Week 9:

- Corey et al., Chapter 7

#### Week 10:

- Corey et al., Chapter 8

#### Week 11:

- Corey et al., Chapter 9

### Week 12:

- Corey et al., Chapter 11

# Week 13:

- Corey et al., Chapter 12

### Week 14:

- Corey et al., Chapter 13

### Week 15:

- No readings.

# General Description of the Subject Matter of Each Lecture or Discussion

### Week 1:

- Day 1: Get to know you and brief discussion on family of origin.
- Day 2: Syllabus review and course expectations.

#### Week 2:

- Day 3: Ethical decision making.
- Day 4: Identifying one's self as a person and then as a professional.

### Week 3:

- Day 5: Discussion and transference and countertransference.
- Day 6: Discussion on values and their impact on helping professionals.

#### Week 4:

- Day 7: Multicultural competency and discussing differences in healthy ways.
- Day 8: Discussing terms like stereotypes, microaggressions, and intersectionality.

### Week 5:

- Day 9: The use of informed consent in the helping professions.
- Day 10: Identifying scope of practice.

### Week 6:

- Day 11: Identifying scope of practice continued.
- Day 12: Providing assistance in ways that are helpful

### Week 7:

- Day 13: Providing assistance in ways that are helpful continued.
- Day 14: Understanding the use of clinical assessments and the diagnostic process.

### Week 8

- Day 15: Understanding the use of clinical assessments and the diagnostic process continued.
- Day 16: What is confidentiality and how to ethically follow confidentiality.

### Week 9:

- Day 17: Confidentiality continued.
- Day 18: How to recognize multiple relationships and set healthy boundaries.

### Week 10:

- Day 19: How to recognize multiple relationships and set healthy boundaries continued.
- Day 20: The purpose of training in helping professional fields.

### Week 11:

- Day 21: The use of supervision as a training tool. How to recognize good supervision.
- Day 22: Supervision continued.

### Week 12:

- Day 23: Couples and family therapy. Special considerations for working with multiple people.
- Day 24: Couples and family therapy continued.

#### Week 13:

- Day 25: Group formation theories.
- Day 26: Discussing group formation in work context and therapeutic context.

### Week 14:

- Day 27: Advocacy in the helping professions.
- Day 28: Advocacy continued.

### Week 15:

- Day 29: Living in a digital age: The use of social media in networking and marketing.
- Day 30: Living in a digital age continued.

# Required Course Syllabus Statements

### Generative AI

# Use of Artificial Intelligence

AI programs are not a replacement for your human creativity, originality, and critical thinking. Writing, thinking, and researching are crafts that you must develop over time to develop your own individual voice. At the same time, you should learn how to use AI and in what instances AI can be helpful to you.

The use of generative AI tools (e.g. ChatGPT, Google Bard, etc.) is permitted in this course for the following activities:

- Brainstorming and refining your ideas;
- Fine tuning your research questions;
- Finding information on your topic;
- Drafting an outline to organize your thoughts; and
- Checking grammar and style.

The use of generative AI tools is not permitted in this course for the following activities:

- Impersonating you in classroom contexts, such as by using the tool to compose discussion board prompts/responses assigned to you or content that you put into a Teams/Canvas chat.
- Completing group work that your group has assigned to you, unless it is mutually agreed upon that you may utilize the tool.
- Writing a draft of a writing assignment.
- Writing entire sentences, paragraphs or papers to complete class assignments.

You are responsible for the information you submit based on an AI query (for instance, that it does not violate intellectual property laws, or contain misinformation or unethical content). Your use of AI tools must be properly documented and cited in order to stay within university policies on academic honesty.

Any student work submitted using AI tools should clearly indicate what work is the student's work and what part is generated by the AI. In such cases, no more than 25% of the student work should be generated by AI. If any part of this is confusing or uncertain, please reach out to me for a conversation before submitting your work.

### **Using Remote Testing Software**

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☐ This course uses remote testing software. Remote test-takers may choose their remote testing locations. Please note, however, that the testing software used for this may conduct a brief scan of remote test-takers' immediate surroundings, may require use of a webcam while taking an exam, may require the microphone be on while taking an exam, or may require other practices to confirm academic honesty. Test-takers therefore shall have no expectation of privacy in their test-taking location during, or immediately preceding, remote testing. If a student strongly objects to using test-taking software, the student should contact the instructor at the beginning of the semester to determine whether alternative testing arrangements are feasible. Alternatives are not guaranteed.

# Required University Syllabus Statements

### Accommodations/Students with Disabilities

Students needing accommodations due to a permanent or temporary disability, pregnancy or pregnancy-related conditions may contact UVU <u>Accessibility Services</u> at <u>accessibilityservices@uvu.edu</u> or 801-863-8747.

Accessibility Services is located on the Orem Campus in BA 110.

Deaf/Hard of Hearing students requesting ASL interpreters or transcribers can contact Accessibility Services to set up accommodations. Deaf/Hard of Hearing services can be contacted at <a href="mailto:DHHservices@uvu.edu">DHHservices@uvu.edu</a>

DHH is located on the Orem Campus in BA 112.

# **Academic Integrity**

At Utah Valley University, faculty and students operate in an atmosphere of mutual trust. Maintaining an atmosphere of academic integrity allows for free exchange of ideas and enables all members of the community to achieve their highest potential. Our goal is to foster an intellectual atmosphere that produces scholars of integrity and imaginative thought. In all academic work, the ideas and contributions of others must be appropriately acknowledged and UVU students are expected to produce their own original academic work.

Faculty and students share the responsibility of ensuring the honesty and fairness of the intellectual environment at UVU. Students have a responsibility to promote academic integrity at the university by not participating in or facilitating others' participation in any act of academic dishonesty. As members of the academic community, students must become familiar with their <u>rights and responsibilities</u>. In each course, they are responsible for knowing the requirements and restrictions regarding research and writing, assessments, collaborative work, the use of study aids, the appropriateness of assistance, and other issues. Likewise, instructors are responsible to clearly state expectations and model best practices.

Further information on what constitutes academic dishonesty is detailed in <u>UVU Policy 541: Student Code of Conduct</u>.

# **Equity and Title IX**

Utah Valley University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, age (40 and over), disability, veteran status, pregnancy, childbirth, or pregnancy-related conditions, citizenship, genetic information, or other basis protected by applicable law, including Title IX and 34 C.F.R. Part 106, in employment, treatment, admission, access to educational programs and activities, or other University benefits or services. Inquiries about nondiscrimination at UVU may be directed to the U.S. Department of Education's Office for Civil Rights or UVU's Title IX Coordinator at 801-863-7999 – <u>TitleIX@uvu.edu</u> – 800 W University Pkwy, Orem, 84058, Suite BA 203.

### **Religious Accommodation**

UVU values and acknowledges the array of worldviews, faiths, and religions represented in our student body, and as such provides supportive accommodations for students. Religious belief or conscience broadly includes religious, non-religious, theistic, or non-theistic moral or ethical beliefs as well as participation in religious holidays, observances, or activities. Accommodations may include scheduling or due-date modifications or make-up assignments for missed class work.

To seek a religious accommodation, a student must provide written notice to the instructor and the Director of Accessibility Services at <a href="mailto:accessibilityservices@uvu.edu">accessibilityservices@uvu.edu</a>. If the accommodation relates to a scheduling conflict, the notice should include the date, time, and brief description of the difficulty posed

by the conflict. Such requests should be made as soon as the student is aware of the prospective scheduling conflict.

While religious expression is welcome throughout campus, UVU also has a <u>specially dedicated</u> <u>space</u> for meditation, prayer, reflection, or other forms of religious expression.