



Master Course Syllabus

For additional course information, including prerequisites, corequisites, and course fees, please refer to the Catalog: <https://catalog.uvu.edu/>

Semester: Spring

Year: 2025

Course Prefix: CJ

Course and Section #: 1010.X01

Course Title: Introduction to Criminal Justice

Credits: 3

Course Description

Presents the processes, institution, and administration of criminal justice in the United States. Examines the crime problem, criminal law, law enforcement, criminal prosecution, criminal defense, bail, the jury system, and sentencing among adult and juvenile offenders. Explores the correctional system; namely, probation, prisons, inmates' rights, and parole.

Course Attributes

This course has the following attributes:

- General Education Requirements
- Global/Intercultural Graduation Requirements
- Writing Enriched Graduation Requirements
- Discipline Core Requirements in Program
- Elective Core Requirements in Program
- Open Elective

Other: *Click here to enter text.*

Instructor Information

Instructor Name: Bobbi Kassel

Student Learning Outcomes

- Explain how the United States manages crime, articulating what is considered justice
 - Outline crime statistics in the United States with particular emphasis on how crime data is collected
 - Describe the role, mission, legal aspects and challenges of policing in the United States
 - Describe the United States Criminal Court System including the process and participants
 - Use criminal law vocabulary correctly
 - Describe the common procedural steps in a criminal case
 - Describe corrections including probation and parole
 - Identify various career opportunities within the field of criminal justice
 - Explain the juvenile justice system and the role it plays within the criminal justice system
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Course Materials and Texts

Required materials and technology

- Access to a computer, webcam, and reliable internet connection
- Access and ability to use word processing software
- Introduction to Criminal Justice, Edition 10, Robert Bohm

If you have **opted in to Wolverine Access**, your course materials are already paid for, and you won't be required to purchase additional course materials.

This course requires an online learning platform called Connect, through McGraw-Hill publishing. (Connect gives you access to the e-book for this class, along with some interactive assignments.)

You can access Connect, from the Modules on our Home page. When you click on the links to the MHC readings and assignments, you will be prompted to sign in with your McGraw-Hill account (if you are new to McGraw-Hill, you can create one). Once logged in, you will have access to the Connect course materials, if you stay opted in to Wolverine Access. If you have not opted in to Wolverine Access or if you decide to opt out of Wolverine Access, you will see a paywall and will be prompted to pay for access directly from your McGraw-Hill account.

Here is a video tutorial on how to access Connect from Canvas for the first time: [Video instructions for purchasing your online e-bookLinks to an external site.](#)

Need additional help gaining access to Connect? McGraw-Hill has tech support representatives to assist you.

Tech Support Representatives

Visit the [Tech Online Support CenterLinks to an external site.](#) or contact us below:

Email & Live Chat:

Sunday: 12:00 PM to 12:00 AM EST

Monday-Thursday: 24 hours EST

Friday: 12:00 AM to 9:00 PM ET

Saturday: 10:00 AM to 8:00 PM ET

Phone:

Sunday: 12:00 PM to 1:00 AM EST

Monday-Thursday: 8:00 AM to 1:00 AM EST

Friday: 8:00 AM to 9:00 PM ET

Saturday: 10:00 AM to 8:00 PM ET

Phone: [\(800\) 331-5094](tel:8003315094)

Online: [Submit a Support RequestLinks to an external site.](#)

Chat: [Chat with a RepresentativeLinks to an external site.](#)

Course Requirements

Course Assignments, Assessments, and Grading Policy

Course Mode / Attendance: ONLINE

This is a fully online course. Online learning offers the convenience of continuing your education regardless of your access to the physical classroom. Be aware that online courses at UVU have regular due dates and must be completed within the term you are register. You are expected to attend class online each week and participate in all activities. Absence from our online class makes it extremely difficult to be a successful student.

Description of how course works:

For this **three (3) credit-hour** course students should expect to spend up to **9 (+/-) hours a week** for a full semester and **18 (+/-)** for a BLOCK class completing course activities.

Canvas is where content, grades, and communications will reside for this course. All assignments are to be completed and submitted online through Canvas.

You may work ahead in this course--EXCEPT for the discussions. Online discussions are more robust when they are an actual discussion, not just a public post. It helps us have a better discussion when we are **all posting during the same time period.**

As a student you can expect this course to challenge and engage you as a learner. You will be expected to engage in class discussions, complete assignments as required, and participate in engaged learning activities.

This course is organized into thirteen (13) lessons and addresses the criminal justice system from the perspectives of police, courts and corrections work. Students will read the e-book and engage in publisher hosted activities, get out into the community to observe and speak with professionals in the field, write reflective and informational papers, participate and support or counter opinions in regular discussions, and complete quizzes along with a comprehensive final exam.

I have the lessons neatly organized on the Home Page of our course. Accessing your weekly assignments is easiest by clicking on the 'Home' tab on the left side of our course page. You will see that I have module overviews followed by the reading assignments in Connect followed by Canvas assignments. (Your Canvas assignments directly align with your reading, so complete your reading assignments first so you can incorporate what you have learned into your Canvas assignments.) To be successful in this class, always incorporate information from the Connect reading assignments into all the Canvas assignments. The Canvas assignments were created with the reading in mind and all the information needed for the majority of the Canvas assignments will come directly from your reading assignments. Finally, don't forget to include your e-book as one of your references.

I will post Announcements to the class often, please check those regularly so you don't miss important information. I will also provide you with comments and feedback on your assignment submissions. Check your Submission Comments regularly for feedback on your assignments.

McGraw-Hill Connect publisher materials provides our reading materials.

Student Responsibilities:

- *Start class the first week of the term.*
- ***Be accountable by setting aside regular time each week to complete course activities and assignments on time as noted per the due dates.***
- *Learn how to use Canvas including communication tools (e.g. discussion, Canvas inbox, etc.). If you have technology-related problems, contact the [Service Desk](#)Links to an external site.*
- *Check class Announcements and Submission Comments regularly.*
- ***Abide by ethical standards. Your work must be your own. Submitting work that is not your own will not be tolerated in my class and students will receive a failing grade for the course “E” in addition to being reported to the Student Conduct and Dispute Resolution office for recommendation of removal from the institution.***
- *Contact your instructor as early as possible if an emergency arises. Do NOT wait until the last minute to ask for an extension.*

Instructor Responsibilities:

- *Respond to emails within two business days. If multiple emails are received regarding the same question or concern, they may be responded to with an announcement to the entire class.*
- *Provide timely, meaningful and constructive feedback on assignments.*
- *Facilitate an effective learning experience.*
- *Refer students to appropriate services for issues that are non-course content specific. For instance, technical issue, writing labs, accessibility services, etc.*
- *Mentor students through the course.*

Grading and Late Work Statement

Grading Scale:

The following grading standards will be used in this class:

Grade	Percent
A	95-100
A-	90-94
B+	86-89
B	83-85

B-	80-82
C+	76-79
C	73-75
C-	70-72
D+	66-69
D	63-65
D-	60-62
E	0-59

Assignment Categories

Activity	Points
Syllabus Quiz (Pass 100%)	12
Assignments	255
Discussions	90
Reflections	50
Final Exam	100

Activity	Points
MHCampus LearnSmart Readings and Activities	345
Totals	852

Late Work Statement:

The best way to be successful in this course is to submit all assignments by their due date. All assignments are available from the beginning of the term and you are allowed to work ahead. Discussion participation must occur as per the due dates.

In the event that you will not be able to meet a due date, contact your instructor as soon as possible. If you are unable to contact the instructor ahead of the due date, you will be expected to provide appropriate documentation such as a doctors note to be allowed to turn in an assignment late.

All assignments are to be completed and submitted online through Canvas. Please pay attention to the due dates. I encourage you to work ahead of the schedule. **Assignments completed in your e-book in Connect must be done ON TIME to receive any points.** Canvas assignments submitted after the due date, will receive deductions in points. Canvas assignments ONLY may be submitted up to one week late - for up to one-half the total points. Canvas assignments will not be accepted if more than one week late. There will not be any extra credit opportunities available in this class.

Assignment and Assessment Descriptions

Assignments

One of your first assignments is to complete the syllabus quiz. It is important that you familiarize yourself with the syllabus (this document) and all of the information in the Course Orientation module. This quiz is multiple/choice, true/false and must be taken as many times as necessary to receive a perfect score. This will ensure that course expectations are clear.

(If you are re-taking this course, you may **not** use assignments you submitted in a previous semester.)

Assignments cover all the written work in this course.

Paper length varies with the assignment, page counts (are in addition to title and reference pages) are for actual informative content and must be a full pages (e.g. if a paper calls for 3 pages, it should be at least 5 pages including title and reference pages).

Helpful Hint for maximum points on Assignments and Discussions: Every assignment and discussion aligns directly with your textbook and assigned reading/videos in the Lesson Overviews. READ/WATCH ALL THE MATERIALS mentioned in each Lesson Overview BEFORE completing your assignments. Reference your textbook, other assigned reading, and videos in EVERY assignment and discussion. Points may be deducted for not referencing the materials in the Lesson Overview.

Discussions

Discussions will be opportunities to explore criminal justice topics together. Posts to the discussion should add significantly to the conversation and support your point of view. *Comments that do not add significantly to a discussion will receive **no credit**.* It is okay to disagree. In fact, disagreeing, when properly handled, can lend much to learning. All postings should be respectful, and support the view being expressed.

In order to maximize discussion points, students should articulately express opinions on the topic (minimum of 1 paragraph) while stimulating further discussion; use proper spelling, grammar, and punctuation; support opinions; and thoughtfully respond to the postings of at least two other students.

Due dates for discussions correspond with the initial post date which is usually a **Sunday**. Follow up comments are due by the following Sunday. Follow up posts are expected to be after the due date and are not marked late. Discussions conclude by the **Sunday** following the due date. After this, posts will be marked late.

Some discussions will be 'video' discussions. When creating your video, please use software that includes closed captioning.

Revelation of Personal Information

This course addresses topics that are personal in nature. You are encouraged to participate in class discussions, but you are not required to share personal information with classmates. Also, you are advised to use discretion in self-disclosure with classmates and the instructor. It is anticipated that fellow students will be respectful and not disclose information that is shared on the discussion board, but the instructor cannot guarantee confidentiality of information. Thus, you are responsible for the information that you share, and should not share information that you do not want others to know.

Assessments

There will be one final comprehensive exam due at the end of the semester.

Required or Recommended Reading Assignments

All required readings use chapters from the course text that align with the schedule below.

General Description of the Subject Matter of Each Lecture or Discussion

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Module	Assignments
Orientation	<ul style="list-style-type: none">• Update Profile/Notifications• Introduce Yourself Video• Syllabus Quiz
1	<ul style="list-style-type: none">• M01: MHC Ch01 Reading Assignment• M01: Discuss Media and Crime in the U.S.

Module	Assignments
2	<ul style="list-style-type: none"> • M02: MHC Ch02 Reading Assignment • M02: Local Crime Statistics
3	<ul style="list-style-type: none"> • M03: MHC Ch03 Reading Assignment • M03: MHC Ch04 Reading Assignment • M03: Discuss Current Event • M03 Crime Reflections Journal
4	<ul style="list-style-type: none"> • M04: MHC Ch05 Reading Assignment • M04: MHC Ch06 Reading Assignment • M04: Ride-Along or Interview Prep • M04: Discuss Ride-Along or Interview with Police Officer
5	<ul style="list-style-type: none"> • M05: MHC Ch07 Reading Assignment • M05: MHC You Make the Call: Police Patrol • M05: Police Reflections Journal
6	<ul style="list-style-type: none"> • M06: MHC Ch08 Reading Assignment • M06: Stages in a Criminal Trial • M06: Plan Courtroom Observation
7	<ul style="list-style-type: none"> • M07: MHC Ch08 Reading Assignment • M07: MHC You Make the Call: Courtroom Work
8	<ul style="list-style-type: none"> • M08: MHC Ch09 Reading Assignment • M08: Courtroom Observation • M08: Court Reflections Journal
9	<ul style="list-style-type: none"> • M09: MHC Ch10 Reading Assignment • M09: Utah State Prison Paper
10	<ul style="list-style-type: none"> • M10: MHC Ch11 Reading Assignment • M10: Discuss Agent Ross Williams Interview • M10: Discuss The Ex-Convict
11	<ul style="list-style-type: none"> • M11: MHC Ch12 Reading Assignment • M11: MHC You Make the Call: Community Corrections • M11: Prison vs Rehabilitation • M11: Corrections Reflections Journal
12	<ul style="list-style-type: none"> • M12: MHC Ch13 Reading Assignment • M12: Discuss The Case of James

Module	Assignments
	<ul style="list-style-type: none"> <li data-bbox="407 220 990 254">• M12: Juvenile Justice Reflections Journal
13	<ul style="list-style-type: none"> <li data-bbox="407 304 1062 338">• M13: Final Reflections Paper (Comprehensive) <li data-bbox="407 342 509 375">• SRI

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Required Course Syllabus Statements

Generative AI

Use of AI in this class:

- AI programs are not a replacement for your human creativity, originality, and critical thinking. Writing, thinking, and researching are crafts that you must develop over time to develop your own individual voice. At the same time, you should learn how to use AI and in what instances AI can be helpful to you.

The use of generative AI tools (e.g. ChatGPT, Google Bard, etc.) is permitted in this course for the following activities:

- Brainstorming and refining your ideas;
- Fine tuning your research questions;
- Finding information on your topic;
- Drafting an outline to organize your thoughts; and
- Checking grammar and style.

The use of generative AI tools is not permitted in this course for the following activities:

- Impersonating you in classroom contexts, such as by using the tool to compose discussion board prompts/responses assigned to you or content that you put into a Teams/Canvas chat.
- Completing group work that your group has assigned to you, unless it is mutually agreed upon that you may utilize the tool.
- Writing a draft of a writing assignment.
- Writing entire sentences, paragraphs or papers to complete class assignments.

You are responsible for the information you submit based on an AI query (for instance, that it does not violate intellectual property laws, or contain misinformation or unethical content). Your use of AI tools must be properly documented and cited in order to stay within university policies on academic honesty.

Any student's work submitted using AI tools should clearly indicate what work is the student's work and what part is generated by the AI. In such cases, no more than 25% of the student work should be generated by AI. If any part of this is confusing or uncertain, please reach out to me for a conversation before submitting your work.

- *adapted from [Temple University](#) [Links to an external site.](#) *statement on AI in classes.*

Using Remote Testing Software

This course does not use remote testing software.

This course uses remote testing software. Remote test-takers may choose their remote testing locations. Please note, however, that the testing software used for this may conduct a brief scan of remote test-takers' immediate surroundings, may require use of a webcam while taking an exam, may require the microphone be on while taking an exam, or may require other practices to confirm academic honesty. Test-takers therefore shall have no expectation of privacy in their test-taking location during, or immediately preceding, remote testing. If a student strongly objects to using test-taking software, the student should contact the instructor at the beginning of the semester to determine whether alternative testing arrangements are feasible. Alternatives are not guaranteed.

Required University Syllabus Statements

Accommodations/Students with Disabilities

Students needing accommodations due to a permanent or temporary disability, pregnancy or pregnancy-related conditions may contact UVU [Accessibility Services](#) at accessibilityservices@uvu.edu or 801-863-8747.

Accessibility Services is located on the Orem Campus in BA 110.

Deaf/Hard of Hearing students requesting ASL interpreters or transcribers can contact Accessibility Services to set up accommodations. Deaf/Hard of Hearing services can be contacted at DHHservices@uvu.edu

DHH is located on the Orem Campus in BA 112.

Academic Integrity

At Utah Valley University, faculty and students operate in an atmosphere of mutual trust. Maintaining an atmosphere of academic integrity allows for free exchange of ideas and enables all members of the community to achieve their highest potential. Our goal is to foster an intellectual atmosphere that produces scholars of integrity and imaginative thought. In all academic work, the ideas and contributions of others must be appropriately acknowledged and UVU students are expected to produce their own original academic work.

Faculty and students share the responsibility of ensuring the honesty and fairness of the intellectual environment at UVU. Students have a responsibility to promote academic integrity at the university by not participating in or facilitating others' participation in any act of academic dishonesty. As members of the academic community, students must become familiar with their [rights and responsibilities](#). In each course, they are responsible for knowing the requirements and restrictions regarding research and writing, assessments, collaborative work, the use of study aids, the appropriateness of assistance, and other issues. Likewise, instructors are responsible to clearly state expectations and model best practices.

Further information on what constitutes academic dishonesty is detailed in [UVU Policy 541: Student Code of Conduct](#).

Equity and Title IX

Utah Valley University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, age (40 and over), disability, veteran status, pregnancy, childbirth, or pregnancy-related conditions, citizenship, genetic information, or other basis protected by applicable law, including Title IX and 34 C.F.R. Part 106, in employment, treatment, admission, access to educational programs and activities, or other University benefits or services. Inquiries about nondiscrimination at UVU may be directed to the U.S. Department of Education's Office for Civil Rights or UVU's Title IX Coordinator at 801-863-7999 – TitleIX@uvu.edu – 800 W University Pkwy, Orem, 84058, Suite BA 203.

Religious Accommodation

UVU values and acknowledges the array of worldviews, faiths, and religions represented in our student body, and as such provides supportive accommodations for students. Religious belief or conscience broadly includes religious, non-religious, theistic, or non-theistic moral or ethical beliefs as well as participation in religious holidays, observances, or activities. Accommodations may include scheduling or due-date modifications or make-up assignments for missed class work.

To seek a religious accommodation, a student must provide written notice to the instructor and the Director of Accessibility Services at accessibilityservices@uvu.edu. If the accommodation relates to a scheduling conflict, the notice should include the date, time, and brief description of the difficulty posed by the conflict. Such requests should be made as soon as the student is aware of the prospective scheduling conflict.

While religious expression is welcome throughout campus, UVU also has a [specially dedicated space](#) for meditation, prayer, reflection, or other forms of religious expression.