



# Stoplight Report

A Utah Valley University  
First-Year Experience &  
Student Retention Initiative



FIRST-YEAR  
EXPERIENCE &  
STUDENT RETENTION



# Stoplight Report

The Stoplight Report is a tool that was created and developed by UVU advisors for advisors and faculty.

It provides an easy-to-run, quick snapshot of your students who are most at-risk.

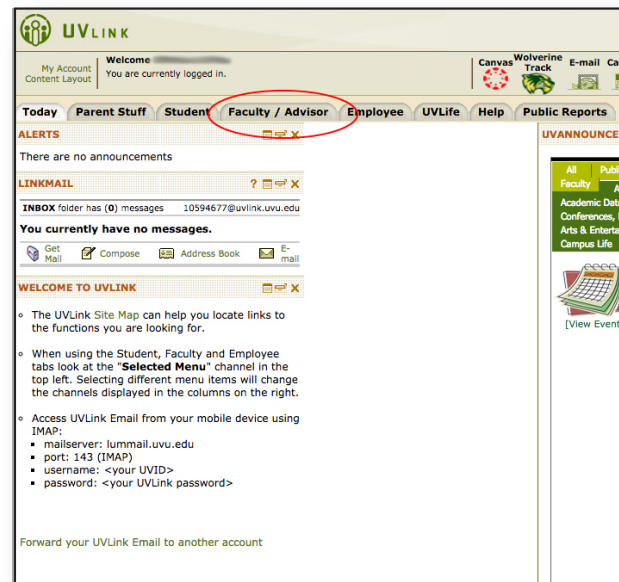


# Stoplight Report

Correlating data available in Banner, this report provides you with a more complete picture of your students while helping you to quickly see which ones have the highest need for more personalized attention.

# Stoplight Report

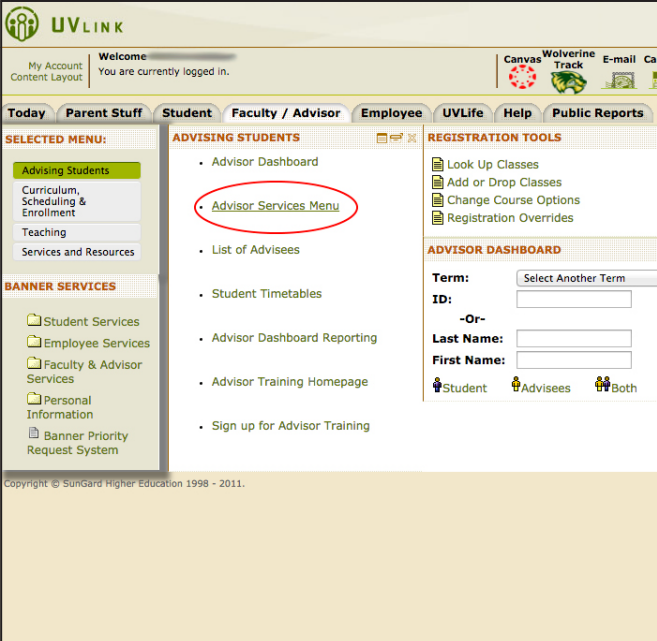
The Stoplight Report can be accessed through the UVLink Faculty / Advisor tab:





# Stoplight Report

Select the Advisor Services Menu:



The screenshot shows the UVLINK web interface. At the top, there is a navigation bar with tabs for Today, Parent Stuff, Student, Faculty / Advisor, Employee, UVLife, Help, and Public Reports. The Faculty / Advisor tab is selected. Below the navigation bar, there are three main sections: SELECTED MENU, ADVISING STUDENTS, and REGISTRATION TOOLS. The SELECTED MENU section lists Advising Students, Curriculum, Scheduling & Enrollment, Teaching, and Services and Resources. The ADVISING STUDENTS section lists Advisor Dashboard, Advisor Services Menu (circled in red), List of Advisees, Student Timetables, Advisor Dashboard Reporting, Advisor Training Homepage, and Sign up for Advisor Training. The REGISTRATION TOOLS section lists Look Up Classes, Add or Drop Classes, Change Course Options, and Registration Overrides. Below these sections is the ADVISOR DASHBOARD, which includes fields for Term, ID, Last Name, and First Name, and radio buttons for Student, Advisees, and Both. The footer of the page reads "Copyright © SunGard Higher Education 1998 - 2011."

# Stoplight Report

Then select the Stoplight Report:

The screenshot shows the UV LINK Faculty Services interface. The 'Faculty Services' tab is selected. The 'Advisors Menu' is expanded, showing a list of options. 'Stoplight Report' is circled in red. Other options include Term Selection, ID Selection, Student Academic Transcript, Electronic Gradebook for a Student, Faculty & Advisor Security Information, Wolverine Track, High School Information, Transfer Credit Awarded, Student Attributes - View/Add/Modify, Holds - Add/Release/View, Add/Delete Yourself as an Advisor, Comments - View/Add/Modify, Loan Counseling Information, Advisor Overrides, Degree Information, Registration Audit Trail, **Stoplight Report**, View Student Leave of Absence Terms of Agreement, Advisor Dashboard, Major Change/Update, SFRA, and Student Financial Responsibility Agreement. The release number 8.7 is visible at the bottom.

# Stoplight Report

You may access the report by a variety of search options:

The screenshot displays the UVLINK web interface for the Stoplight Report. The page features a navigation bar with tabs for Personal Information, Student Services, Faculty Services, Employee, BPRS, and Orientation Admin. A search bar is located at the top left. The main content area is divided into five search sections, each with a red checkmark indicating availability:

- Search by Advisor:** Includes fields for Enter Advisor UVID, Stoplight Color (Please Select), and a Search by Advisor button.
- Search by Student:** Includes fields for Enter Student UVID and a Search by Student button.
- Search by College:** Includes fields for Enter College (Academic Affairs, AA), Stoplight Color (Please Select), and a Search by College button.
- Search by Instructor:** Includes fields for Enter Instructor UVID, Stoplight Color (Please Select), and a Search by Instructor button.
- Search by Course:** Includes fields for Search Type, Selection, Enter Course (Course Reference Number (CRN): ACC 1150 001 (Fundamentals of Bus Math, CRN: 19872)), Stoplight Color (Please Select), and a Search by Course button.

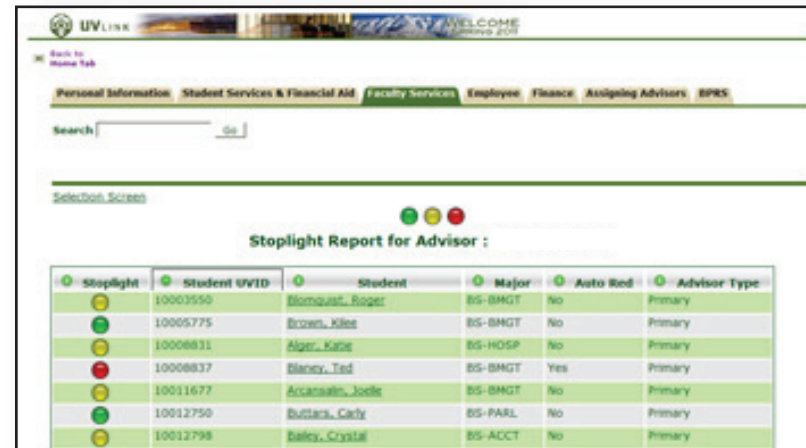
RELEASE: 8.5.3

# Stoplight Report

5 or more  
triggers =  
**RED**

2-4  
triggers =  
**YELLOW**

1 trigger =  
**GREEN**



Stoplight	Student UVID	Student	Major	Auto Red	Advisor Type
Yellow	10003550	Bomquist, Roger	BS-BMGT	No	Primary
Green	10005775	Brown, Kiley	BS-BMGT	No	Primary
Yellow	10006831	Alger, Katie	BS-HOSP	No	Primary
Red	10008837	Blaney, Ted	BS-BMGT	Yes	Primary
Yellow	10011677	Arcaneain, Joelle	BS-BMGT	No	Primary
Green	10012750	Buttars, Carly	BS-PARL	No	Primary
Yellow	10012798	Bales, Crystal	BS-ACCT	No	Primary



# Stoplight Report

The Stoplight Report is an excellent tool for Advisors during one-on-one sessions with students, and helps to prioritize student outreach efforts.

The Stoplight Report provides instructors with additional student information that can help faculty provide support to students who are struggling academically.



# Stoplight Report

Thank you for utilizing this important retention tool to assist our at-risk student populations.

For additional information, please contact Tara Ivie, 801-863-6961 or [Tara.Ivie@uvu.edu](mailto:Tara.Ivie@uvu.edu).



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