

Permission to Release Education Record Information

Family Educational Rights and Privacy Act (FERPA)

GENERAL INFORMATION

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, provides protection for student educational records and stipulates that non-directory information (as defined by the institution) may not be released without the express written consent of the student. This form is used to provide a one-time consent to release non-directory education record information.

Send this completed form to the Registrar's Office in BA 113 or email to registration@uvu.edu.

STUDENT INFORMATION

UVID: _____ Name: _____

RELEASE TO (RECIPIENT):

Complete any applicable fields.

Name: _____ Organization/School: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Fax: _____

EDUCATION RECORDS/INFORMATION TO BE RELEASED

Describe what is to be released to the recipient specified above.

PURPOSE FOR THIS RELEASE

Describe the purpose for releasing the records/information specified above.

STUDENT AUTHORIZATION AND SIGNATURE

I give permission for (enter person, department, or school name) _____ to release the records/information specified above to the recipient specified above. This is a one-time authorization for release.

Student Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Received by: _____ Date: _____