



UTAH VALLEY UNIVERSITY Policies and Procedures

Proposed Policy Number and Title:		
Existing Policy Number and Title:		
Approval Process*		
<input type="checkbox"/> Regular	<input type="checkbox"/> Temporary Emergency	<input type="checkbox"/> Expedited
<input type="checkbox"/> New	<input type="checkbox"/> New	<input type="checkbox"/> New
<input type="checkbox"/> Revision	<input type="checkbox"/> Revision	<input type="checkbox"/> Revision
<input type="checkbox"/> Deletion	<input type="checkbox"/> Suspension	
	Anticipated Expiration Date:	
*See UVU Policy 101 <i>Policy Governing Policies</i> for process details.		

Draft Number and Date: _____
President's Council Sponsor: _____ Ext. _____
Policy Steward: _____ Ext. _____

POLICY APPROVAL PROCESS DATES	
<p>Policy Drafting and Revision Entrance Date: _____</p> <p>University Entities Review Entrance Date: _____ Close Feedback: _____</p> <p>University Community Review Entrance Date: _____ Open Feedback: _____ Close Feedback: _____</p> <p>Board of Trustees Review Entrance Date: _____ Approval Date: _____</p>	<p style="text-align: center;">POST APPROVAL PROCESS</p> <p>Verify:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Policy Number <input type="checkbox"/> Section <input type="checkbox"/> Title <input type="checkbox"/> BOT approval <input type="checkbox"/> Approval date <input type="checkbox"/> Effective date <input type="checkbox"/> Proper format of Policy Manual posting <input type="checkbox"/> TOPS Pipeline and Archives update <p>Policy Office personnel who verified and posted this policy to the University Policy Manual Name: _____ Date posted and verified: _____</p>



UTAH VALLEY UNIVERSITY

Policies and Procedures

POLICY TITLE		Policy Number	
Section		Approval Date	
Subsection		Effective Date	
Responsible Office			

1.0 PURPOSE

1 1.1

2.0 REFERENCES

2 2.1

3.0 DEFINITIONS

3 3.1

4.0 POLICY

4 4.1

5.0 PROCEDURES

5 5.1

POLICY HISTORY		
Date of Last Action	Action Taken	Authorizing Entity

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