



PLANNING, BUDGET & FINANCE

October 18, 2022



Leadership Team




Linda Makin
Vice President
Planning, Budget & Finance



Stacy Fowler
Executive Assistant
Planning, Budget & Finance



Aaron Fairbourn
Presidential Intern
Planning, Budget & Finance



Jacob Atkin
AVP
Finance



Cara O'Sullivan
Director
Policy Office




Peter VanderHeide
Director
Internal Audit



Scott Wood
Director
Budget Office

Vacant
Director
UPE

Extended Leadership Team



Ked Black
Controller
Finance & Business



Louise Bridge
Director
Bookstore



Ryan Lindstrom
Senior Director
Procurement / Contract





Dave Scott
Director
Printing Services



Ibrahim Tashman
Director
Dining Services

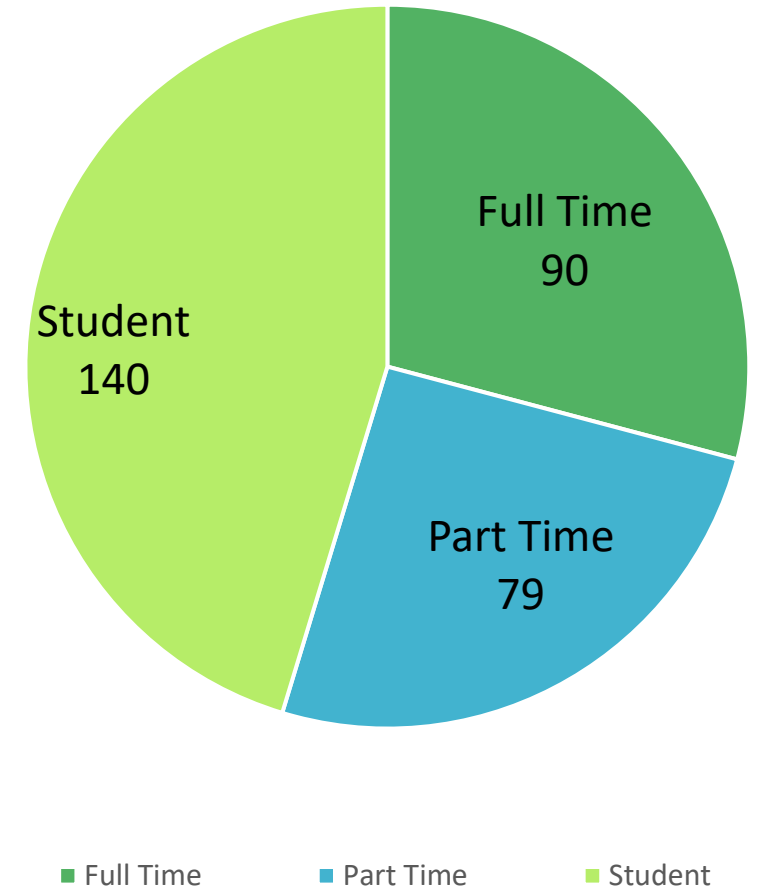


Joe Martin
Sr. Director
Accounting

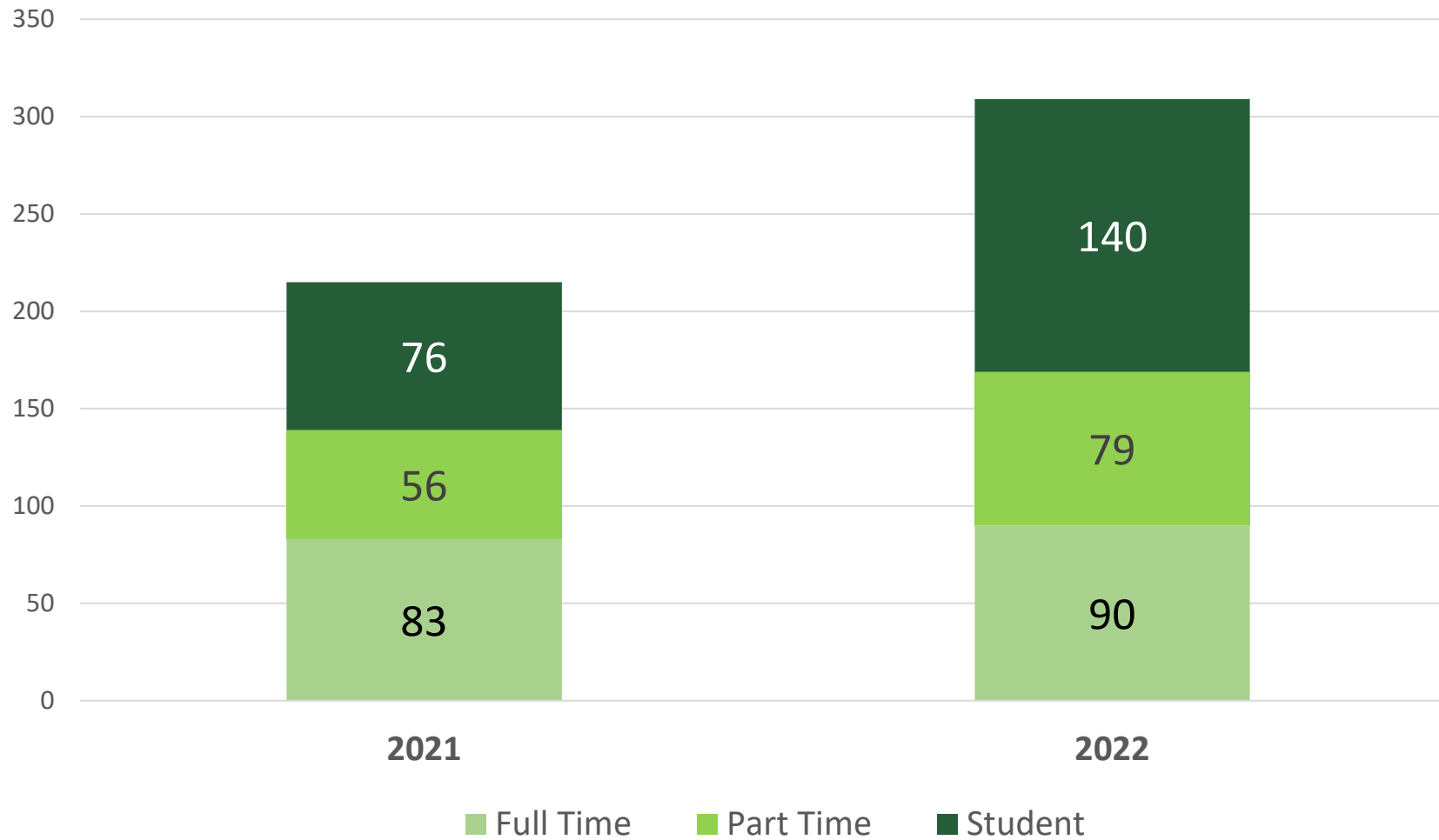
 Leadership Team
 Extended Leadership Team

2022 PBF Employee Count

	FT	PT	Student	TOTAL
Budget Office	2	1		3
Business Services	34	11	3	48
Campus Store	9	33	9	51
Dining Services	10	22	117	149
Internal Audit	3	2		5
PBF	3		1	4
Policy	1		1	2
Printing	12	3	4	19
Procurement	15	7	5	27
University Planning & Effect.	1			1
TOTAL	90	79	140	309



Employee Count - 2021 vs 2022





Planning, Budget, and Finance supports UVU in **strategically stewarding** resources to uphold the university's commitment to quality, affordability, and efficiency and by delivering internal and auxiliary services to enhance its capacity to educate every student for success.



UTAH VALLEY UNIVERSITY



Policy Equity Assessment

Digitally transform and simplify Finance & Budget services, systems, and reporting

Raise financial literacy and accountability

Sharpen investment of existing resources for the greatest impact

Public private partnership (P3) opportunities

Open new dining venues and catering services



STRENGTHEN A CULTURE OF BELONGING

The importance of belonging is universal.
Cultivating an environment where all
employees feel like they belong is a goal
that we can each embrace.

Sense of psychological safety that
employees can be their authentic selves
without fear of judgment.

ACCOUNTABILITY

Policy Equity Assessment Committee

Diverse committee formed and trained; process developed

Policies being reviewed

Audit and Review

11 Audits performed

11 Follow up audits performed

117 Ethicspoint triage

7 Ethicspoint investigations

SWOT Analysis

UPAC committee work

Financial Sustainability

Responding to enrollment decline

Implemented UVU online tuition rate

Engineering initiative match

Exceptional
ACCOUNTABILITY



FINACIAL SUSTAINABILITY

Digital Transformation
School of Arts/NOORDA
Enrollment & Tuition



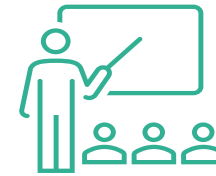
FINANCE

Accessible, meaningful,
financial Information



ACCREDITATION

Draft one PRFR



USHE INITIATIVES

Performance Based Funding
Community College
USHE Strategic Plans



BELONGING

Welcoming Environment
Diversity, Equity & Inclusion
Connections



PBF Finances and Impact

	Appropriated	Non-Appropriated	Total
VPPBF	\$460,965		\$460,965
Budget Office	\$281,192		\$281,192
University Planning & Effectiveness	\$235,631		\$235,631
Internal Audit	\$503,725		\$503,725
Policy Office	\$204,971		\$204,971
AVP Finance/GRAMA	\$251,896		\$251,896
Finance	\$5,304,784	\$5,909,329	\$11,214,113
Total	\$7,243,164	\$5,909,329	\$13,152,493

FY21 Carryforward = \$225,357

Non-appropriated includes

- Campus Store
- Dining Services
- Print Services
- Payment Plan/Collections
- Surplus Sales
- Warehouse
- Mail Services

RESOURCE REQUEST

Organizational Sustainability Objective #1

UVU strategically allocates resources to support and sustain programs, services, technology, and infrastructure.

Finance Software

Request # 119

Appropriated base: \$50,000

One-time: \$100,000

- ❖ Finance Digital Transformation
- ❖ Financial Decision Making
- ❖ Manage Financial Resources





FINANCE

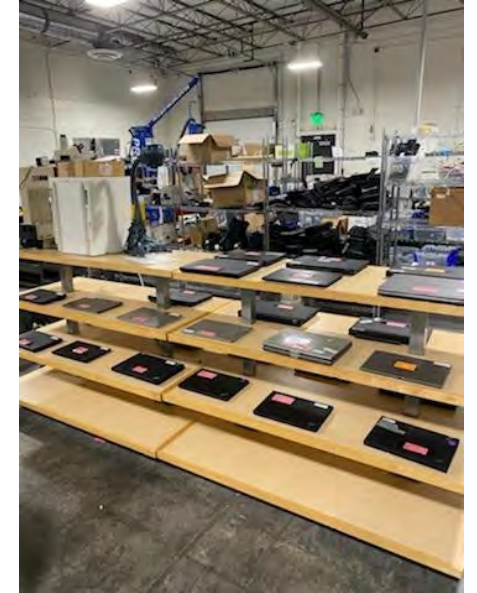
Campus Store | Dining Services | Printing Services | Procurement | Finance & Business Services | GRAMA

Listen, Linda...



Surplus manager

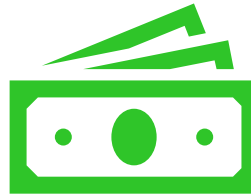
- Improved system for UVU returns
- Improved warehouse organization
- Increased care for high-value items
- Improving redistribution of high-value items to campus



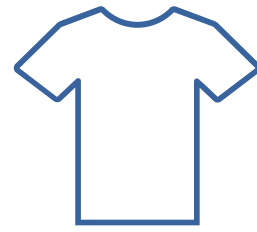
Exceptional
ACCOUNTABILITY



AUXILLARY
Performance



FINANCIAL
Literacy



SWAG
Silk-screening
Pad Printing

AUXILIARY PLAN



	2016	2017	2018	2019	2020	2021	2022
					Lost Revenue offset to HERFF Funding		
Campus Store	(169,693.96)	16,025.73	(98,903.24)	(53,129.29)	(869,429.86)	(921,450.25)	(471,249.86)
Dining Services	(277,091.79)	(586,021.42)	189,829.31	421,854.38	19,477.00		5,954.68

Auxiliary Performance
Impact of Covid and Auxiliary Center Remodel

Punching above our Weight Class



- **15 Chain Restaurants:**

(Jamba Juice, Taco Bell, Arby's, Aubergine Kitchen, Chick-Fil-A, Costa Vida, Cupbop, Kolache Krave, Panda Express, Papa John's, Starbucks, Subway, Wendy's, FishBone, Guru's)

- **4 institutionally created restaurants:**

(Mom Fulton's Café, E.A.T.S, Trade's Café, Scoops)



- **6 Chain Restaurants:**

(Chick-Fil-A, Jamba Juice, Papa John's, Subway, Taco Bell, Wendy's)

- **1 Dining Hall**

- **9 institutionally created restaurants:**

(Blue Line Deli, Antojito's, Aloha Plate, Choices, Cougar Café, Milk&Cookies, Harvey's Legend's Grille, Moa Café)



- **3 Chain Restaurants:**

(Einstein Bro's, Panda Express, Jamba Juice)

- **4 Dining Halls**

- **12 institutionally created restaurants:**

(The Nook, Carrots, 500 Degrees, The Taqueria, The G8 Station, Bok Choy, The Game, Crimson Views, Shake Smart, England Hub Bistro, Mom's Café, City Edge Café)



- **3 Chain Restaurants:**

(Taco Time, Subway, Starbucks)

- **2 Dining Halls**

- **8 institutionally created restaurants:**

(Beth's Bistro, Café Ibis, Luke's Family Café, Noni's Coffee Shop, Shaw's 88 Kitchen, Scotsman's Corner, The Forum Café, The Sushi Bar)

Our “Peer” Institutions



- **15 Chain Restaurants:**

(Jamba Juice, Taco Bell, Arby's, Aubergine Kitchen, Chick-Fil-A, Costa Vida, Cupbop, Kolache Krave, Panda Express, Papa John's, Starbucks, Subway, Wendy's, FishBone, Guru's)

- **4 institutionally created restaurants:**

(Mom Fulton's Café, E.A.T.S, Trade's Café, Scoops)



- **2 Chain Restaurants:**

(Starbucks, Einstein Bro's)

- **1 Dining Hall**

- **4 institutionally created restaurants:**

(It's A Wrap, Union Sushi, Waldo's Cheesie Grill, Tres Habaneros)



- **2 Chain Restaurants:**

(Papa John's, Chick-Fil-A)

- **1 Dining Hall**



- **2 Chain Restaurants:**

(Chick-Fil-A, Pizza Hut)

- **4 institutionally created restaurants:**

(Stacks, Trailblazer Café, Grazers, Off The Grid)



AUXILIARY PLAN



AUXILIARY PLAN



Implement NetSuite

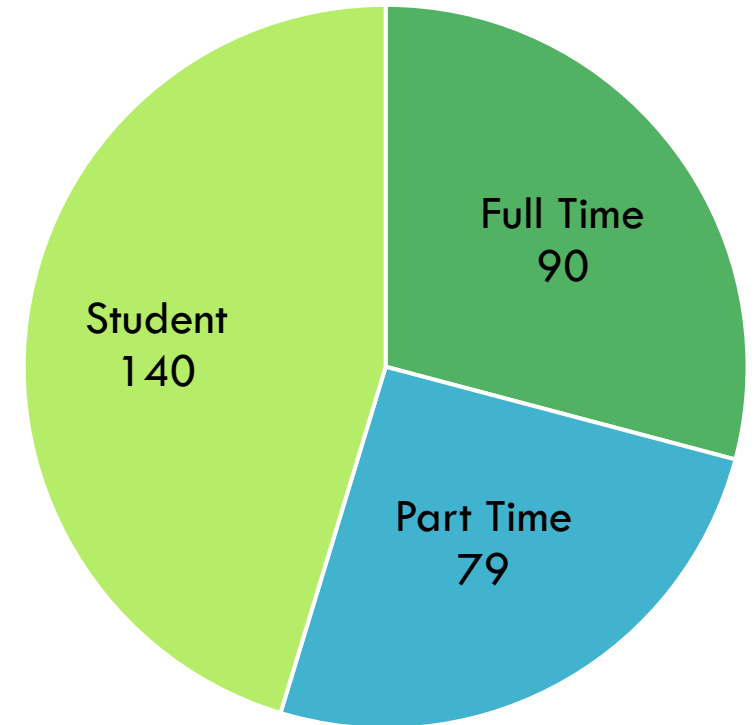
New point of sale system- improved accounting and inventory control

Enhancing online sales

Labor Expense Management

Mitigating impacts of university change to min wage

Managing impact of record inflation



■ Full Time

■ Part Time

■ Student



- Quarterly Reviews:
 - Carryforward Funds, Vacant Positions, Index Review, Course Fees, Procurement Violations, Executive Level Approval History
 - FY 2022 \$593,685 compared to FY 2021 \$5,114,254
- Coordination with key campus service departments
 - People and Culture, Summer Enrollment, and Unrelated Business Income
- Empower lower-level accountability and decision-making

System Administrator III

Request #76

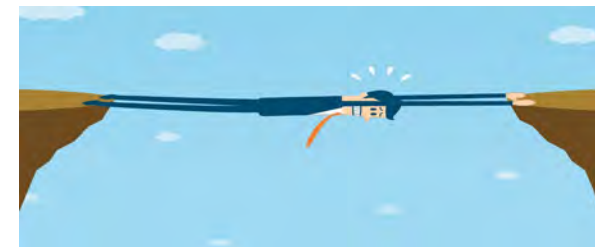
Appropriated base: \$114,299

(Salary \$71,053 | Benefit \$42,246 | Current \$1,000)

- ❖ Improve and maintain high level of customer service
- ❖ eProcurement, payment, sourcing, supplier management, travel management, expense reconciliation, receiving
- ❖ Managing systems to ensure business needs are met through analysis and process mapping
- ❖ Vital need to maximize the efficiency and potential of our existing systems across campus.

Digital Transformation

- ❖ Systems administrator and dedicated resources for finance systems and priorities
- ❖ Many finance systems are not in BANNER; need support to avoid failures, provide updates, integrate, and simplify
- ❖ Improve tools for divisional financial analysis and decision making





Phase I (Complete)

- 1- Campus store completion
- 2- Warehouse remodel
- 3- Procurement of equipment

Phase II (In Progress)

- 1- Hiring staff
- 2- Licensing
- 3- Supply Chain Development
- 4- Market Services to Departments





Silk Screening
In House Swag!!



4. SUMMARY SLIDE

Request Summary	Ongoing	One-time
76 System Administrator III	\$114,299	
119 Finance Software	\$50,000	\$100,000
Total PBF Requests	\$164,299	\$100,000

Planning, Budget, and Finance Resources Request Summary

Go Wolverines!

Questions?

