

## PACE General Board Meeting Agenda

October 25, 2022 | 2:00-4:00 pm

SC 213c (Board of Trustee's Room)

Invitees: Alison Jensen, Andrea Betts, Antonia Vazquez, Beka Grulich, Candida Johnson, Carlos Alarco, Chel Huriavi, Chris Medina, Chris Neff, Christian Heftel, Christine Peterson, Daniel Delgadillo, Dena Scott, Emmy Bell, Hasmik Sargsian, Hilary Hungerford, James Duncan, Josh Woolbright, Julia Escobar, Justin Jones, Justine Gamble, Keaton Bennett, Kelly Wixom, Kim Barraclough, Kristen Nuesmeyer, Laura Lewis, Marilyn Meyer, Melisa Zobell, Nikki Scott, Ransom Cundick, Sam Gedeberg, Sara Moore, Silvia Lobendahn, Susan Dunn, Whitney Lemone

Excused: Marilyn Meyer, Kristen Nuesmeyer, Nikki Scott, Kim Barraclough, James Duncan

Absentee: Candida Johnson, Carlos Alarco, Chel Huriavi, Chris Medina, Christian Heftel, Hasmik Sargsian, Hilary Hungerford, Josh Woolbright, Kim Barraclough, Melisa Zobell, Sam Gedeberg, Silvia Lobendahn, Whitney Lemone

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### Welcome, Approval of Minutes, Administrative Updates

- **Welcome** – Daniel Delgadillo
- **Minutes Approval** – [09.20.2022 General Board Minutes](#)
  - **Susan Dunn - motioned, Alison Jensen - seconded**
- **Faculty Senate** – Hillary Hungerford
- **UVUSA** – Keaton Bennett
  - Working on a fundraising opportunity with Valley United cupcakes
  - Master calendar of all events from different groups
  - Pres Tuminez doing a speaker event for students

### Action Items:

#### Committee Reports

- **Benefits** (Laura Lewis)
  - Flu shot clinics:
  - Emergency Services (ES 143) - 10/26/22 (11:00 a.m. - 1:00 p.m.)
  - Lehi (TG 140c) - 10/27/22 (11:00 a.m. - 1:00 p.m.)
  - 20 enrollments required 1 week prior to event or clinic will be cancelled
  - Flyer regarding Uprise health – what to expect when seeking counseling
- **Bylaws/Procedures** (James Duncan)
- **Elections** (Hasmik Sargsian)
- **Employee Recognition** (Emmy Bell)
  - Policy 113 – Increase PACE awards to match faculty amount
- **Events** (Julia Escobar)
  - Holiday Social – Dec 14 – UCCU Center
  - Decorations – ask IA to help with Evergreen trees – have QR code talk about PACE Scholarship
  - Entertainment – Kekau doing 40 min set
  - Ugly sweater / festive attire contest
- Bingo
- 12 Days of PACE crossword puzzle
- Pass out mugs at end
- **Legislative Affairs** (Justin Jones)
  - Putting together priorities for upcoming session
- **Marketing & Communications** (Chel Huriavi)
- **Policy Review** (Ransom Cundick)
  - 321 – Remote Work revisions
    - Will have a survey to vote
- **Professional Development** (Alison Jensen)
  - Chel updating Qualtrics form
  - \$4800 paid out so far this year
  - Recommendation to increase up to \$2,000 for non and \$2,500 for UVU. Remove cap. \$3,000 initial award.
    - Get details to Exec Committee by Tue
  - Do a call for proposals for Forum suggestions
  - Spotlight for PACE newsletter on education fund

- Increase digital sign campaign
- **Service & Scholarship** (Justine Gamble)
  - Oct 28 last day to donate to Evergreen to have \$30K match
- **Wolverine Pride** (Chris Medina)

### Senator Reports

- **Academic Affairs** (Carlos, Kristen N, Sam, Sara, Silvia)
  - Now doing regular town halls with staff – Nov 8 – need to follow up from last meeting w/ questions that were told they would get back to them on
  - School of Business in process of hiring new Dean
- **Administration & Strategic Relations** (Josh, Antonia, Melisa)
  - Is UTA bringing back the late buses that ran pre-COVID – Justin Jones will ask UTA
    - Currently do not have plans to extend because of lack of riders. Justin asked them to reconsider
- **Digital Transformation** (Whitney Lemone) – not here
- **Institutional Advancement** (Dena Scott)
  - If donations were increased since kickoff, they count towards \$30K match
  - Evergreen Campaign – felt like they only asked for \$\$\$ - focus on other ways to give than just money – pine trees triggered some people’s allergies – process to donate is more confusing than it should be – more communication about the ambassador part – contrast of staff meeting vs lavish ball was extreme – stories from Kyle really showed success for students
- **People & Culture** (Kelly Wixom)
  - Today is tuition waiver deadline for Fall. Get them input in Banner
  - Spring opens Nov 1 but will not be applied until Jan for tax purposes
- **Planning, Budget, & Finance** (Chris Neff)
  - Eats opens on Monday
  - Holiday sale in Campus Store – early December 30% discount
  - Halloween sale – 31% discount
  - Ibrahim working on Wolverine Wednesday options
  - Please post list of what stores accept Greenbucks
- **Student Affairs** (Kim, Andrea, Christian H)
  - Wolverine Wednesday – Free pizza only for students
- **University Marketing & Communications** (Candida Johnson)

### New Business:

- Student to Staff Shout Outs – Daniel
  - Table in Hall of Flags – have students thank staff for helping them – student get food voucher
  - UVUSA – shout out on social media to have them thank staff
- PBA Update – Daniel
  - Pictures for Presentation
  - November 10 PACE will present
  - Not asking for funds this year

### Important Dates:

- 11/3: Volleyball Employee Appreciation Night
  - Tomorrow is the last day to get tickets
- 11/17: Presidential Lecture Series: Elazer Edelman

**Q&A:**

Ransom – Compliance Manager – sending out email regarding Conflict of Interest process – contact him if you have any questions.

**Next Meeting:**

- November 15, 2 – 4 pm – PACE General Board Meeting