

PACE General Board Meeting Agenda

July 19, 2022 2:00-4:00 pm
SC 213c (Board of Trustee's Room)

Invitees: Alison Jensen, Andrea Betts, Antonia Vazquez, Beka Grulich, Candida Johnson, Carlos Alarco, Chris Medina, Chris Neff, Christian Heftel, Christine Peterson, Daniel Delgadillo, Dena Scott, Emmy Bell, Hasmik Sargsian, Hilary Hungerford, James Duncan, Josh Woolbright, Julia Escobar, Justin Jones, Justine Gamble, Keaton Bennett, Kelly Wixom, Kim Barraclough, Kristen Nuesmeyer, Laura Lewis, Marilyn Meyer, Melisa Zobel, Nathan Gerber, Nikki Scott, Ransom Cundick, Sam Gedeberg, Sara Moore, Silvia Lobendahn, Susan Dunn, Whitney Lemone

Excused: Beka Grulich, Kim Barraclough, Emmy Bell, Dena Scott

Absentee: Whitney Lemone, Antonia Vazquez, Carlos Alarco, Nathan Gerber

Welcome, Approval of Minutes, Administrative Updates

- **Welcome** – Daniel Delgadillo
 - Introduction of Board
 - Ribbon Cutting for Gary R Herbert Institute for Public Policy: August 18, 1:30 pm | Gateway Building
- **Minutes Approval** – [05-24-2022 General Board Minutes](#) [05-24-2022 General Board Recording](#)
 - Laura Lewis – approved; Justine Gamble – seconded
- **Faculty Senate** – Hillary Hungerford
 - Most faculty are off for the summer so harder to reach
 - Hillary sends an email once a month if we need to communicate something to all of faculty
 - Fall Break changed to October 13 & 14 to align with local school district's break
- **UVUSA** – Keaton Bennett
 - Met with SA across the state
 - Working on lowering wait time for mental health services
- **Executive Updates** – Marilyn Meyer
 - President forwarded PACE email to cabinet and highlighted items to point out to cabinet
 - Linda Makin presented in Cabinet positions regarding streamlined funds
 - Positions that had not been filled for 3 or 4 years had funds removed so money could be re-allocated
 - There have NOT been RIFs or anyone let go.
 - Candida – Heard there was hourly funding also pulled back.
 - Marilyn suggested checking with Linda to confirm if that was correct.
 - CIDO, DaSheek Akwenye, has left UVU to be a Recreation Director. Rasha Qudisat will be Interim CIDO.
 - Foundations of Inclusion workshops – Lost several facilitators. If you know of anyone let Justine Gamble know.
 - Kristen Nuesmeyer & Silvia Lobendahn offered.

Action Items:

- **Executive Board Responsibilities** – Daniel Delgadillo
 - Document in the Box folder that shows the committees and university meetings each executive board member oversees. [PACE responsibilities 2022-23.docx](#)
- **Questions for PACE Board BBQ /w President** – Daniel Delgadillo
 - September 1 – Unique opportunity to meet informally with President Tuminez
 - Senators ask your division for questions
 - Submit questions through pace@uvu.edu
- **General Board Picture & Headshots** – After August 16 Board Meeting

- Stairs in the new Gateway Building
- **Staff Fall Forum** – Julia Escobar
 - August 2, 9 – 11 am
 - Breakfast
 - 5 lines of food – pancakes, eggs, hash brown, fruit, bacon
 - Need to add coffee
 - Ask Catering staff how many staff they will be working so we can do a thank you
 - Ballroom food at 8:30 President at 9:30
 - Keynote speaker | Kirk Weisler <http://kirkweisler.com/>
 - Resource fair – Around the ballroom or in the commons – around 20 groups
 - Umbrellas for giveaway
 - Need PACE committee to help serve food & pass out umbrellas
 - Dining services said you have to have a food handler permit to serve.
- **Policies** – Ransom Cundick
 - Quick [policy training](#) to bring enlightenment on UVU's most enjoyable processes
 - Stage 1 - Policy sponsor (executive) – policy steward writes it and moves it through (subject matter expert)
 - Stage 2 – Shared governance model. Goes through PACE, Faculty Senate, & UVUSA
 - PACE gathers comments on policy change or add. Open 1 to 2 months
 - Ransom combines all comments
 - Survey is sent to vote by board
 - Ransom sends comments to policy steward to respond to each comment
 - Stage 3 – university community can comment
 - Stage 4 – President's Council then Board of Trustee review
 - Policy is finalized
 - If there is a legal reason to change policy, it does not go through all the stages
 - Additional comment we need to vote on:
 - Drug & alcohol Policy: 4.2.1 – unclear if it is referring to both A & B or just B. Everyone voted in favor
- **New Award Guidelines** – Justine Gamble
 - Conducted survey to get feedback from staff, found:
 - Employees find value no matter the amount of money attached
 - Prefer more awards with less money
 - No idea what the criteria is
 - Cannot receive both a Divisional Award & Competency in the same year.
 - [PowerPoint](#) in Box Folder

Committee Reports

- **Benefits** (Laura Lewis)
 - PACE has two voices on the university benefits committee. Committee will meet again in September
- **Bylaws/Procedures** (James Duncan)
 - Reaching out to committees to see if changes need to happen in the bylaws
- **Elections** (Hasmik Sargsian)
- **Employee Recognition** (Emmy Bell)
- **Events** (Julia Escobar)
- **Legislative Affairs** (Justin Jones)
 - Legislature is not in session
- **Marketing & Communications** (Nathan Gerber)
 - Revamping the PACE email and adding a few items each week
 - PACE awards wall will be updated
 - Website updated for PACE Awards
- **Policy Review** (Ransom Cundick)
- **Professional Development** (Alison Jensen)
 - Transitioning from Michael Snapp
- **Service & Scholarship** (Justine Gamble)
 - New Goodwill rules are now live for happy events
- **Wolverine Pride** (Chris Medina)
 - Has new committee
 - Concerns that athletic events are more costly to attend

Senator Reports

- **Academic Affairs** (Carlos, Kristen N, Sam, Sara, Silvia)
 - Concerns that there will be a cost for employee parking –
 - We are the only school that does not charge and there are no plans to charge.
 - M26 is turning it into a parking structure, and we will lose spaces.
 - Parking structure has been postponed indefinitely. Added another row of employee parking.
 - Lack of communication around the new goal setting. Some areas don't have information from the top down. Connection to upper-level goals. President is certifying cabinet's goals so some VPs may not have passed down their goals. We will not be punitive if the goals are not completed.
 - This is not a compliance process. Focus on your personal goals before you get the roll down goals
 - Goal system may be extended
 - HR needs to send out communication regarding extension to August 12
 - HR Matters email was sent out with extension
- **Administration & Strategic Relations** (Josh, Antonia, Melisa)
 - Night custodians want to know if there is additional pay because of working all night.
 - Marilyn will take to Compensation
- **Digital Transformation** (Whitney Lemone)
- **Institutional Advancement** (Dena Scott)
- **People & Culture** (Kelly Wixom)
 - Fall Tuition waiver ends Oct 25 - make sure and submit waiver.
- **Planning, Budget, & Finance** (Chris Neff)
 - Refer someone to UVU referrals get \$500 – Linda offering in her division
 - Could we do part-time appreciation day or week? – HR is looking into doing more for part-time
- **Student Affairs** (Kim, Andrea, Christian H)
- **University Marketing & Communications** (Candida Johnson)

New Business:

Important Dates:

- August 2, 9 – 11 am – PACE Staff Fall Forum
- September 1, Noon – PACE Board BBQ w/ President

Q&A:

Ice Cream!

Next Meeting:

- August 16, 2 – 4 pm – PACE General Board Meeting