

Agenda

October 19, 2021 2:00-4:00 pm

SC 213c AND Teams

Invitees: Beka Grulich, Christine Peterson, Andrea Betts, Antonia Vazquez, Beth Reid, Bonnie Mortensen, Bryson Finley, Candida Johnson, Carlos Alarco, Chad Johnson, Chris Medina, Curtis Pendleton, Daniel Delgadillo, DaSheek Akwenye, Dawn Chase, Emmy Bell, Gus Pacchiega, Hilary Hungerford, Jakell Larson, Julia Escobar, Justine Gamble, Kim Schollenberger, Kim Barraclough, Kristen Nuesmeyer, Kristen Konakis, Kylee Keele, Laura Lewis, Marilyn Meyer, Melisa Zobell, Michael Snapp, Natalie Shelley, Nathan Gerber, Ransom Cundick, Silvia Lobendahn, Stacy Fowler, Whitney Lemone

Absentee: Beth Reid, Dawn Chase, Gus Pacchiega, Hilary Hungerford, Jakell Larson, Kylee Keele, Whitney Lemone

Welcome, Approval of Minutes, Administrative Updates

- **PACE Administrative VP- Marilyn Meyer**
 - Last chance to get Flu Shot tomorrow at Lehi
 - Confidential information until announced: We will get the day before Thanksgiving off. Not an ongoing benefit.
 - Orem Fitness Center passes are coming back – enrollment Nov 1 – Nov 30. Payroll deduction \$75 per person out of Dec 16 paycheck
- **Faculty Senate (Hilary Hungerford)**
- **UVUSA (Bryson Finley) -Executive VP for USUSA**
- **Minutes – [09-21-2021 General Board Minutes](#) [9-21-2021 General Board Recording](#)**
 - Motion - Chris Medina – 2nd DaSheek

Action Items:

- **USHE Shared Services – Beka Grulich**
 - Doing a study of shared services between universities. Employees may get an email to fill out a questionnaire about your job. Please answer the questions as direct as you can. Information gathering right now. Emails will go out on October 25.
 - Financial Services, HR, IT services. Not positions.
- **Homecoming Contest – Academic Affairs won department.**
- **Halloween Contest – Beka Grulich**
 - Skipped last year because of COVID
 - Inquiries for this year.
 - There is no PACE committee in charge of it.
 - Supervisors concerned that Halloween is so close to Homecoming Contest.
 - Safety & fire marshal concerned about decorations blocking cameras, fire sprinklers,
 - Possibly do a contest in the Spring – Graduation contest – Wolverine Pride committee can oversee contest
 - Beka will add to PACE email
- **Inclusion Taskforce – Bonnie Mortensen**
 - Appoint someone in each committee to review items with inclusion lens
 - She reached out to all the Senators to find out which committee they are on to see if a Senator can represent that roll on the committee
- **Ethics Point – Ransom Cundick**
 - [Internal Audit's website](#). 3rd party so it is private and anonymous.

- If you know someone who has submitted, make sure you check back in case additional information is needed.
- <https://www.uvu.edu/reportandsupport/> all areas across campus that have reporting areas to help know where to report something
- **PACE Board Clothing** – Christine Peterson
 - Option for male and female
 - Survey going out for sizes

Committee Reports

- **Benefits** (Laura Lewis):
 - Reviewed claims
 - Dental consistent
 - Medical higher currently but typical
 - HB313 – requires employers Telehealth & telemedicine services – going to President’s Cabinet to add telemedicine services
 - EPSL ended Sept 30 because Utah is no longer in an emergency situation. We can no longer continue Emergency Paid Leave.
 - Sick Leave Pool changed to extended leave policy to provide assistance if out of leave
 - On campus vendor appointments resumed this month
- **Bylaws and procedures** (Natalie Shelley):
- **Elections** (Stacy Fowler):
- **Employee Recognition** (Emmy Bell):
 - Beka will confirm when Distinguished Employee Award opens up
- **Events** (Julia Escobar):
 - Holiday Social: Dec 14, 10 am – 3 pm
 - Sweatshirt has been finalized. Dark Green shirt with white print
 - Ashlyn requested Senators to push and had 400 more filled. 1250 surveys filled out. 500 extras being ordered.
 - Working on food because dining services has limited kitchen
 - President Tuminez coming for one hour
 - Whole general board needs to attend to help pass out
 - BINGO suggested – round every hour on the hour
 - Check to see if a reminder can be sent from Qualtrics survey
 - Send Julia suggestions for songs
- **Legislative Affairs** (Jakell Larson):
- **Marketing and Communication** (Nathan Gerber):
 - PACE wall almost updated – will be installed next week
 - Weekly email has been being updated and improved
 - Rejuvenate Social Media presence. Possibly adding LinkedIn
 - Website: working on update
 - Stacy will send Bios for website
 - Want to utilize Teams
 - Would like generic emails for each division – need to make sure PACE is in the email address
 - Looking into updating PACE signatures
- **Policy Review** (Ransom Cundick):
 - Policy 133/137/146 comments approved through survey
 - Hilary & Bryson do not vote on PACE because they vote in their own committees.
 - Wanting to delete the Automotive Policy because it is no longer a service. – everyone voted yes
- **Professional Development** (Michael Snapp):
 - Will provide new verbiage about combining professional development fund with professional development forums
 - Upcoming professional development forums
 - Nov 10 – Cary Gary
 - First forum – reached 182 employees
 - Suggested to do a practice setup for audio & visual to be better next time
 - Pass out Food vouchers before the event
- **Service & Scholarship** (Justine Gamble):
 - Would like to acknowledge happy events
 - Possibly remove 3 day hospital stay requirement and allow for new babies
- **Wolverine Pride** (Chris Medina):
 - Thursday night employee appreciation night at Women’s Soccer game
 - Basketball season tickets have changed, so get in touch with athletics
 - Concern with Teams on phone accessing personal contacts -

Senator Reports

- Academic Affairs:
 - Carlos: Generic email created
- Administration & Strategic Relations:
 - Facilities: concerned about personal info connected to Teams
 - Julia: Custodian got yelled out – please complain to Curtis Hall or Julia – not to custodian
- Digital Transformation (Whitney Lemone):
- Institutional Advancement (Kim Schollenberger):
 - Presidents Scholarship Ball is Saturday night
- Follow-Up: Send a reminder in weekly email to use AmazonSmile
 - Vikki Hopper will put out message at a later time
- People & Culture (Kristen Konakis):
- Planning, Budgets & Finance (Gus Pacchiega):
- Student Affairs:
 - Senators will attend department meetings
- University Marketing & Communications (Candida Johnson):
 - Attended UHESA – grateful UVU provides free parking, tuition remission, shared governance.

Important dates:

Nov 25 & 26: Thanksgiving Break
Dec 14, 10 am – 3 pm: Holiday Social
Dec 24 – Dec 31 (Jan 3): Campus Closure - Holiday Break

Next Meeting: November 16, 2021, 2pm – SC 213c or Teams

Minutes taken by Christine Peterson