

Agenda

September 21, 2021 2:00-4:00 pm

SC 213c AND Teams

Invitees: Beka Grulich, Christine Peterson, Andrea Betts, Antonia Vazquez, Beth Reid, Bonnie Mortensen, Bryson Finley, Candida Johnson, Carlos Alarco, Chad Johnson, Chris Medina, Curtis Pendleton, Daniel Delgadillo, DaSheek Akwenye, Dawn Chase, Emmy Bell, Gus Pacchiega, Hilary Hungerford, Jakell Larson, Julia Escobar, Justine Gamble, Kim Schollenberger, Kim Barraclough, Kristen Nuesmeyer, Kristen Konakis, Kylee Keele, Laura Lewis, Marilyn Meyer, Melisa Zobell, Michael Snapp, Natalie Shelley, Nathan Gerber, Ransom Cundick, Silvia Lobendahn, Stacy Fowler, Whitney Lemone

Guests: Jacob Atkin

Excused:

Absentee: Jakell Larson, Hilary Hungerford, Dawn Chase, Natalie Shelly, Beth Reid

Welcome, Approval of Minutes, Administrative Updates

- ***PACE Administrative VP- Marilyn Meyer***
 - New People & Culture Senator – Kristen Konakis
 - Supervisor Reviews due Sept 30
- ***Faculty Senate (Hilary Hungerford)***
- ***UVUSA (Bryson Finley) -Executive VP for USUSA***
- ***Minutes – [08-17-2021 General Board Minutes](#)***
 - ***Carlos motions to approve***
 - ***Laura Lewis second***

Action Items:

- **[Policy 133 Compliance with Government Records Access & Management Act](#): Jacob Atkin**

 - Administration of GRAMA on campus
 - Old policy is prescriptive
 - Reducing to say we follow GRAMA act
 - Finance works with OGC
 - GRAMA – any individual can request records under GRAMA. If university maintains records it can be requested.
 - Protected – FERPA or HIPAA or private as an institution like student directory info is not given out
 - Any record in a UVU setting can be GRAMABLE
 - Use your private email or cell phone can still be subject to GRAMA
 - We only provide what is specifically requested
 - Need comments by Oct 29 but preferable before Oct 28

- **Weekly email new format**: Beka
 - Looks great
 - Laura Lewis - Link contrast is too low for accessibility. Candida will fix that.
- **Feedback from President's BBQ**: Beka
 - Chris Medina – good
 - Engineering building – we are #3 on USHE Board list. So, it will be discussed at State level next.
 - Weber & USU ahead of us in line for renovations
 - Do we know anything about task forces and making action items public? – Beka will follow up
- **Graduation Speaker**: Beka
 - New process – PACE President is representative
 - [PowerPoint](#) in Box folder

- Lack of diversity has been a problem across country
 - MarCom has put together a list of people with connections
 - \$10,000 budget – low for speaking fees
 - Need ideas before Thursday at 10 am
- Having UVU Alumni is a positive idea
- Oct 7 narrow to 5 names for vetting
- Oct 18 narrow to 3 ranked choices
- Oct 25 submit to Cabinet
- Nov 8 invitations letter
- Nov 22 Announcement made
- Suggestions from PACE: Mark Madsen, Kyle Beckerman, Ronnie Price

Committee Reports

- **Benefits** (Laura Lewis):
 - Did plan review w/ claims
 - Emeritus status compared to Alumni benefits
 - Introduced Home Buying Assistance program (Landed.com)
- **Bylaws and procedures** (Natalie Shelley):
- **Elections** (Stacy Fowler):
- **Employee Recognition** (Emmy Bell):
- **Events** (Kylee Keele):
 - Holiday Social
 - Larger gift with in-person pickup in ballroom
 - Dec 13, 14, or 15 – President’s best day is Dec 14
 - Crewneck sweatshirts – getting samples
 - To receive gift, will be required to fill out order form
 - Small treat – catering won’t have full kitchen until mid-December
 - Food drive for student pantry
- **Legislative Affairs** (Jakell Larson):
- **Marketing and Communication** (Nathan Gerber):
 - Candida developed new format
 - Updating the website
- **Policy Review** (Ransom Cundick):
 - Email with deadlines for comments
- **Professional Development** (Michael Snapp):
 - Next time – new verbiage about combining professional development funds and professional development forum
 - 2 to 3 requesting staff education reimbursement
- **Service & Scholarship** (Justine Gamble):
 - Changing Goodwill so it is not just sad things – add births, graduations, etc
 - Someone who knows the person has to turn it in.
- **Wolverine Pride** (Chris Medina):
 - 4 people have submitted for homecoming contest. More coming

Senator Reports

- Academic Affairs:
 - Encourage employees to use Amazon Smile
 - Send a reminder in weekly email
- Administration & Strategic Relations:
 - Reminder about trash route for custodial. Offices aren’t done daily
 - Custodial took over recycling – still figuring it out
- Digital Transformation (Whitney Lemone):
 - Rolled out new student app this week
 - Students have had good feedback
- Institutional Advancement (Kim Schollenberger):
 - Lots of new staff and they appreciate the culture
- People & Culture (Kristen Konakis):
- Planning, Budgets & Finance (Gus Pacchiega):
 - Scoops & Campus Store are open
- Student Affairs:
- University Marketing & Communications (Candida Johnson):

New Business

Important dates:

- Sept 30 & Oct 1: Data Summit
- Oct 1: Presidential Lecture Series – Dr. Dambisa Moyo

Q&A:

- Antonia – concerned sizes changed with hoodies – only those who fill out form can pick up
 - Add confirmation to have proof you signed up
 - Kerri Dennis in charge of passing out
 - Night shift custodial can come in at 2 pm and then do shift
 - Keep in mind new hires for extras

Next Meeting: October 19, 2021, 2pm – SC 213c or Teams

Minutes taken by Christine Peterson