

**Agenda**

July 20, 2021

2:00-4:00 pm

TEAMS

Attendee: Beka Grulich, Marilyn Meyer, Gus Pacchiega, Chris Medina, Justine Gamble, Bonnie Mortensen, Andrea Betts, Christine Peterson, Daniel Delgadillo, Hilary Hungerford, Laura Lewis, Melisa Zobell, Ransom Cundick, Whitney Lemone, Carlos Alarco, DaSheek Akwenye, Antonia Vazquez, Dalene Rowley (for Kristen), Emmy Bell

Excused: Zach Hoskin, Michael Snapp

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**Welcome, Approval of Minutes, Administrative Updates**

- ***PACE Administrative VP- Marilyn Meyer***
  - Midyear Check-In just started. Complete by Aug 30
  - New Board members need access to PACE Teams Channel - Christine
  - Whitney Lemone – wants to be on the policy committee
- ***Faculty Senate (Hilary Hungerford)***
  - New Faculty Senate President
- ***UVUSA (~~Bjorn Engebretsen~~)***
  - New – Bryson Finley
- ***Minutes –***
  - *Second from Gus – minutes approved*

**Action Items:**

- Intro – Name, PACE Job, Day Job, Favorite Ice Cream
- Task Force on inclusion (Bonnie Mortensen)
  - Working on having an inclusion lens in PACE
    - Part-time, satellite campus staff, employees w/o computers, full-time remote employee
    - Possible rename to Belonging Taskforce
    - Message Bonnie if interested in participating (Dalene Rowley, Whitney Lemone volunteered)
  - Beka attended UHESA conference – including part-time is a problem everywhere
- Staff Fall Forum – Need help from EVERYONE (Bonnie Mortensen)
  - Kylee getting lots of questions
  - Help with setup, cleanup, mingling – wear your name badge
  - Need help taking meals to one department that cannot attend because of tuition deadline
- Board meetings in person vs remote (Beka Grulich)
  - Hybrid
- Questions for September's PACE Board BBQ w/ President (Beka Grulich)
  - September 14, Noon
  - Submit questions to [pace@uvu.edu](mailto:pace@uvu.edu) before August 17

## Committee Reports

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| <ul style="list-style-type: none"><li>• Benefits (Laura Lewis):<ul style="list-style-type: none"><li>○ <input checked="" type="checkbox"/> Needs invite to Benefits Committee</li></ul></li><li>• Bylaws and procedures (Natalie Shelley):<ul style="list-style-type: none"><li>○ Update your procedures</li><li>○ If we need to meet more than once a month for policies, we can as needed</li></ul></li><li>• Elections (Stacy Fowler):</li><li>• Employee Recognition (Emmy Bell):</li><li>• Events (Kylee Keele):<ul style="list-style-type: none"><li>○ Fall Forum is 80s themed</li></ul></li><li>• Legislative Affairs (Jakell Larson):<ul style="list-style-type: none"><li>○ No special sessions happening</li></ul></li></ul> | <ul style="list-style-type: none"><li>• Marketing and Communication (Nathan Gerber):<ul style="list-style-type: none"><li>○ Will update website with pictures when taken</li></ul></li><li>• Policy Review (Ransom Cundick):<ul style="list-style-type: none"><li>○ <b>Policy 131/133</b> – Compliance w/ Govt Records Access<ul style="list-style-type: none"><li>▪ <b>Doesn't affect PACE</b></li></ul></li><li>○ <b>Policy 137/146</b> – Sponsored Programs<ul style="list-style-type: none"><li>▪ Will present at next meeting</li></ul></li><li>○ <b>Qualtrics Survey</b>: Collect policy comments</li><li>○ <b>PACE Website</b>: Post official policy responses</li></ul></li><li>• Professional Development (Michael Snapp):<ul style="list-style-type: none"><li>○ Staff Development Fund headed by Tammy Nguyen</li><li>○ Firming up committees w/ new volunteers</li><li>○ Notifications were sent to those receiving funding from Staff Education Fund</li></ul></li><li>• Service &amp; Scholarship (Justine Gamble):<ul style="list-style-type: none"><li>○ Scholarships have been accepted and will be announced at Fall Forum</li><li>○ Need committee members – Andrea Betts, Beth Reid, Gus Pacchiega, Candida Johnson</li></ul></li><li>• Wolverine Pride (Chris Medina):<ul style="list-style-type: none"><li>○ Socks &amp; swag have been ordered</li><li>○ Keys to open doors hands free are here</li><li>○ Tile to locate lost items</li><li>○ Metal straws</li><li>○ Homecoming decoration contest emails ready to go – Theme “United Together”</li><li>○ Need Wolverine Pride ambassador nominations</li></ul></li></ul> |
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## Senator Reports

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| <ul style="list-style-type: none"><li>• Academic Affairs:</li><li>• Administration &amp; Strategic Relations:<ul style="list-style-type: none"><li>• Custodians were concerned about raises. Part-time bringing up to \$12.75 then compressed a lot of full-time long-term employees – Antonia Vazquez</li><li>• <input type="checkbox"/> Zach needs to connect with Ashley</li></ul></li><li>• Digital Transformation (Whitney Lemone):<ul style="list-style-type: none"><li>○ Need a better platform between PACE &amp; Dx</li></ul></li><li>• Institutional Advancement (Kim Schollenberger):</li></ul> | <ul style="list-style-type: none"><li>• People &amp; Culture (Zach Hoskin):</li><li>• Planning, Budgets &amp; Finance (Gus Pacchiega):</li><li>• Student Affairs:</li><li>• University Marketing &amp; Communications (Candida Johnson):</li></ul> |
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## Important dates:

August 4, 11 am: Staff Fall Forum, UCCU Ballpark

August 20: Food Truck Friday

September 14: PACE Board BBQ w/ President

**Next Meeting:** August 17, 2021, 2pm – In Person – Group Photo

Minutes taken by: Christine Peterson