

**Minutes**

March 19, 2019

1:00-3:00 pm

SC 213c

**Attendance** – Jennifer Agla, Steve Anderson, DaSheek Akwenye, John Bair, John Barclay, Valarie Browning, Karen Deysher, Stacy Fowler, Terri Fredrickson, Jennifer Gallagher, Kellie Hancock, Justin Hansen, Tamara Jensen, Candida Johnson, Marissa King, Anthony Morris, Trevor Morris, Shalece Nuttall, Kristen Nuesmeyer, Vadra Rowley (Jeff Anderson), Julie Stowe, Craig Thulin, David Tobler, Shari Warnick, Irene Whittier, and Dan Zacharias.

**Absent** – Jeff Anderson, Daniel Delgadillo, Nathan Geber, Linda Makin, Gage Marberger, Tena Medina, Marilyn Meyer, Bonnie Mortensen, Jenice Schulzke, and Kim Wright.

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**Welcome, Approval of Minutes, Administrative Updates**

- ***PACE Executive Board (Shalece Nuttall)***
  - Welcome to Vadra Rowley (sub for Jeff Anderson) and congratulations as award recipient
  - Thank you to Marissa King, who has asked to step off PACE due to other responsibilities
    - Student Affairs Senator will be re-appointed to keep on rotation
- ***Faculty Senate (Craig Thulin)***
  - New Faculty Senate President elect is Anne Arendt and Jessi Hill is Faculty Senate Vice President elect. Anne will attend the May PACE meeting with Craig.
  - Policies may not make it through before Summer
  - Re-envisioning committee
  - PACE appreciates the relationship Craig has established between PACE and Faculty Senate
- ***Minutes – February 19, 2019 minutes stand as approved***

**New Business**

- ***Proposed Executive Board Addition***

Discussed proposal to revise constitution to add an executive board member to offset increased workload. This revision expands the composition of the Executive Board to include a new Executive Vice President position, as well as revises the current title of Vice President to Administrative Vice President. The current constitution will remain in effect until these change are approved in the General Membership Meeting this June. The new position would need to be elected this year to have alternating rotation cycles to allow overlap in knowledge. The position will be included in the election with a note that it is contingent on the general membership vote. The responsibilities of the new Executive Vice President will be outlined in revised Bylaws, to be presented for approval at next month's General Board Meeting. Faculty senate gets release time, but staff do not, so it makes sense to spread the work more. The stipend would not affect the budget as the VP does not receive a stipend. The stipend is a separate issue. The President is the only one who receives a small stipend. Currently the secretary cannot receive the stipend because of non-exempt (FLMA) laws. Jennifer motioned to approve the proposed constitution changes, to add an Executive Vice President position and change the name of the current Vice President to Administrative Vice President pending the approval of the bylaws by the General board in April and pending the approval of the Constitution change in our June General Membership Meeting. The motion passed without dissent.

- **Opportunity to recognize staff in the April Talk with Tuminez**  
April "Talk with Tuminez" will have a staff focus and we have an opportunity to help gather stories. Send any stories to Nathan or Stacy.
  - 8 FT and 4 PT distinguished award of excellence
  - Summer University is on May 13,14,15
  - Benefits – RFP members

### **Committee Reports**

**Policy Review (Kristen Nuesmeyer):** Reminded the committee that these policies are not confidential and you can reach out to others you think they may affect for feedback. Kristen will include stage 3 policies and links in weekly email. PACE reviewed and approved to move forward the comments for Policy 512 (Administration of Scholarships and other payments to students).

**Benefits (Jennifer Agla):** Open Enrollment April 15 and Benefits Fair April 17-May 10.

**Bylaws/Procedures (Jennifer Gallagher):** Will be updating bylaw.

**Elections (Shalece Nuttall):** Elections will start soon. Open positions include President Elect, Secretary/Treasurer, 3 Academic Affairs senators, 2 Finance & Administration senators, 2 Student Affairs senators, benefits committee chairs, employee recognition committee chairs, marketing & communication committee chairs, policy review committee chairs, and service & scholarship committee chair. Create sign up genius for help at benefits fair. Include positions and bylaws link in weekly email.

**Employee Recognition (Irene Whittier):** 55 wolverine sightings for February. Last week's PACE email included the distinguished employee awards. Several were from Student Affairs because of the # of nominations received from there. PACE encouraged to submit at least one person.

**Events (Candida Johnson):** PACE ice-cream social at Summer University. UHESA coming up in July.

**Legislative Affairs (Steve Anderson):** Received 50 million for business building which will start construction in September (still need to raise 12 million), 2.5% for compensation which will be mix of COLA and performance, 3.5% for medical premium, engineering initiative, and performance funding. Total of 11% increase to base budget. Explained the new capital facilities ongoing funding model.

**Marketing and Communication (Dave Tobler):** implemented the suggestions to PACE weekly email.

**Professional Development:** Recommendation to publish event dates sooner.

**Service & Scholarship (Kellie Hancock):** Based on funds available in the endowment scholarship we can offer 3 - \$1000 scholarships. Planning additional campaigns to increase again. Will update procedures.

**Wolverine Pride (DaSheek Akwenye):** About 15 nominations for wolverine ambassadors. Working on branding student center and making things green. Free basketball game tonight.

### **Senator Reports**

**Institutional Advancement:** Raising money for Woodbury school of business and week of dreams

**Planning, Budget & HR:** Encourage you to do UVFit

**University Relations:** Week of dreams schedule

### **Important dates**

- March 22 – Staff off for Spring Break
- March 25-29 – Week of Dreams | March 27 – President Tuminez Inauguration
- April 15 – Open Enrollment begins
- April 17 – Benefits Fair

*Minutes taken by: Stacy Fowler*

*Meeting dismissed at: 1:58 p.m.*