

**Minutes**

February 19, 2019

1:00-3:00 pm

SC 213c

**Attendance** – Jennifer Agla, DaSheek Akwenye, Jeff Anderson, John Barclay, John Bair, Valarie Browning, Daniel Delgadillo, Stacy Fowler, Terri Fredrickson, Nathan Gerber, Kellie Hancock, Justin Hansen, Tami Jensen, Candida Johnson, Marissa King, Tena Medina, Trevor Morris, Bonnie Mortensen, Shalece Nuttall, Kristen Nuesmeyer, Julie Stowe, Jenice Schulzke, Craig Thulin, David Tobler, Shari Warnick, and Dan Zacharias. **Visitors** – John Curl and Andrew Stone  
**Absent** – Steve Anderson, Karen Deysher, Jennifer Gallagher, Linda Makin, Gage Marberger, Anthony Morris, Irene Whittier, and Kim Wright.

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**Welcome, Approval of Minutes, Administrative Updates**

- ***PACE President (Nathan Gerber)***
  - PACE is encouraged to provide feedback on provost candidates before Friday 22<sup>nd</sup> at 5 PM
- ***Faculty Senate (Craig Thulin)***
  - Appreciates Shalece representing PACE on Faculty senate and the message to be more united as university employees
  - Faculty senate overwhelmed by number of initiatives and policies to complete by April 4
  - Elections for faculty senate at the end of the month
- ***UVUSA*** - Gage was excused for another meeting but noted UVUSA is working on:
  - Feedback on the UVU mission framework
  - Student fee allocation process
  - Elections for UVUSA Executive Council. Just a reminder that departments and any other campus organization should not endorse or support candidates.
  - [Wolverine Achievement Awards nominations](#) are due at the end of the month
- ***Minutes – January 15, 2019 minutes stand as approved***

**New Business**

- ***UVU Mission Framework – Jeff Johnson***

PACE had discussion on the proposed mission framework and has been asked to provide comments to Jeff Johnson by February 28. The framework included objectives for the three proposed action commitments (include, engage, and achieve). PACE's Comments:

  - Achieve objectives feel student centric – would like to see staff achievement included (Possibly change “students” to “individuals” in Achieve 3)
  - “UVU provides” is used in several places and should stay consistent instead of delineating
  - It is important to have staff included in Engage 1 to recognize that staff play a role in teaching and engage in student learning (services provided)
  - PACE themes (Advocate, Unify, Involve, and Communicate) can fit into the mission
  - Engaged 3 is misleading, because faculty and staff are spelled out in other places, so “employees” feels like it is not including faculty and staff (concern of how many faculty don't see themselves as employee because of culture that differentiates between faculty and staff)
  - Basic quality of services (such as IT) would fit at unit level strategic plan

- Engage 3 – professionalism and development
- Change the order of “teaching, scholarship, and service” in the mission so it is not automatically associated with the academic phrase “teaching, scholarship and service” so more people can see themselves as part of it. (Yep, this is where the picking the bug terds out of the pepper was brought up – being too nit-picky).
- “University” should come before “community college”
- Viewed action commitment graphic and provided Shari Warnick with Feedback
- **Suggestions for Talk with Tuminez – Nathan Gerber**
  - President Tuminez recognized that staff were not highlighted equally in the talk with Tuminez and would like more focus on staff in the next one. Please send feedback to highlight staff in the next talk with Tuminez. Any ideas, stories, or snippets of outstanding work and highlights should be sent to Nathan or Stacy.
  - President is supportive of PACE initiatives and appreciates PACE efforts.
- **Sustainability Committee – Julie Stowe**

Julie serves on the sustainability committee. They are currently working on:

  - Public transportation project – scooters or bike sharing
  - Geographic systems – more recycle bins and resources for people to find them
  - Tree Campus USA
  - Sub-committee working with natural resources stewardship committee
  - Trying to get UVU clubs involved
  - Charging stations
  - There is a sustainability wall in the student center
  - Events:
    - October 24 – UVU sustainability day
    - March 21-22 – Weber Intermountain Sustainability Summit
    - March 29 – Environmental Ethics Symposium, the air we breathe at UVU
    - April 27 – Mower exchange
    - August 26-28 – UN Civil Society Conference: Building Inclusive in SLC

## **Committee Reports**

**Policy Review (Kristen Nuesmeyer):** Policy Comments due March 8, 2019.

### **First Reading**

- **512 – Administration of scholarships and other payments to students** (John Curl & Andrew stone). New policy to assist the university in remaining compliant with the higher education act and to ensure we are good stewards of the money awarded and administer it fairly. PACE recommended that John talk to Corey in Payroll about the tax implications.

### **Second Reading**

- PACE approved to move forward the comments for Policy 231 (Fundraising, Responsibility, & Coordination), 232 (Honorary Names and Named Gifts), 233 (Fund-raising, Solicitation Clearance, & Cultivation), 207 (Internal Audit Process).

**Benefits (Jennifer Agla):** Provided update on the wellness release that was taken to the benefits committee. It has concluded that it would cause issues with workers compensation and we already have a generous package of leave time off. We do have the student life and wellness center available at a discounted rate and can be through payroll deduction. The benefits fair is scheduled for April 17. Shalece, Nathan and Jennifer serve on the Benefits committee and was part of the RFP process for the new healthcare provider. Regence blue cross blue shield was announced as the new health care administrator. An official announcement will be sent by email. EMI will remain for dental. Regence Blue Cross Blue Shield attended the meeting and introduced themselves as the new healthcare provider. They are excited to be part of UVU. More details will be available in the plan details. Open Enrollment starts April 15. Benefits Fair is April 17. Plan transitions on July 1.

**Elections (Tena Medina):** Start thinking of people to nominate for the open PACE positions: secretary/treasurer, benefits committee chair, employee recognition committee chair, marketing and communication committee chair, policy review committee chair, service and scholarship committee chair, academic affairs senators, finance and administration senators, and student affairs senators.

**Employee Recognition:** 56 wolverine sightings.

**Events (Candida Johnson):** USHESA conference will be held on UVU campus in July. PACE may have an opportunity to come meet them. Candida has volunteered to help with UHESA conference. As PACE association, Nathan and Shalece represent UVU at statewide association (UHESA) that committee meets regularly and their big meeting is 2 day summer conference and will come to UVU in July. There might be an opportunity for you to come and meet them.

**Marketing and communications (David Tobler):** President Tuminez gave positive feedback on the PACE weekly email. Recommendation made to not have items repeat as they just become noise.

**Professional Development (Daniel Delgadillo):** This month's professional development on evaluations had about 40 employees. Next month plan to partner with faculty members to do professional development on taxes. Performance Evaluations are due on March 15. Please encourage supervisors to get them done by the due date as it is tied to compensation/merit. It was recommended that next time Daniel does a training it is recorded and available to watch later.

**Service & Scholarship (Kellie Hancock):** Has meeting set up this week.

**Wolverine Pride (DaSheek Akwenye):** Swag with athletics. Promoting wolverine pride through ads and digital media.

### Senator Reports

**Student Affairs (Marissa King):** Vice President noted there needs to be a PACE representative at UEC. Nathan noted he is typically always there or Tami goes as a sub, he did miss one meeting.

**University Relations:** Week of dreams is March 25-30 and will include president Tuminez inauguration, Noorda ribbon cutting and a lot of performances. Watch for details on ways PACE might participate.

*Minutes taken by: Stacy Fowler*

*Meeting dismissed at: 3:00 p.m.*