

**Minutes**

July 16, 2019

1:00-3:00 pm

SL 114

**Attendance** – DaSheek Akwenye, Austin Peterson, Alex Gebers, Jeff Anderson, Anne Arndt, Justin Hansen, Tamara Jensen, Brylee Bromley, Marilyn Meyer, Anthony Morris, Julie Stowe, Shari Warnick,, Beka Grulich, Ashlyn Robb, Nathan Gerber, Jennifer Gallagher, Kristen Nuesmeyer, Dan Zacharias, Allison Jensen, Steven Anderson, Trish Baker

**Absent** – Steve Anderson, Terri Fredrickson, Candida Johnson, Tena Medina, Megan Densley, Kellie Hancock, Jenice Schulzke, Bonnie Mortensen, Karen Deysher,

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**Welcome, Approval of Minutes, Administrative Updates**

- ***PACE Administrative AVP- Marilyn Meyer***
  - Update on how roll out of new benefits program is going and any hiccups they have encountered. Also talked about the employee survey that went out, only got a 56% response from FT employees, hoping to get that number more like 80%. People need to see results and know they are heard before they will take the time to do the survey. Got 1100 comments that they have been reading and studying and formulating plans of improvement and what is working. Comments give more color to the Black and white of everything.
- ***Faculty Senate (Anne Arendt)***
  - Faculty doesn't start back until fall so not a lot going on right now. They have had several conferences and discussed trainings that overlap with staff trainings offered by PACE and taking advantage of those.
- ***UVUSA (Brylee Bromley)***
  - With summer still in UVUSA is getting amped up to welcome back the students so that is where their main focus is right now.
- ***Minutes – June 2019 minutes stand as approved***

**Committee Reports**

**Bylaws and procedures:** Ben Burk waiting to hear what Policies are needing to be reviewed.

**Elections:**

**Employee Recognition (Natalie Healey):** Need to look at process of distributing awards, takes too much time, also looking at the \$5 going in as green bucks instead of a gift card.

**Events:** PACE Fall Forum is coming up, please encourage co-workers to attend.

**Marketing and Communication (Kameron Dearing):** Working with Candace on getting the Wall updated, need to get the photos printed, but doesn't know who to contact or how to do that.

Gave out info about using PACE signature at end of PACE related email.

Building his committee and working on getting the PACE email more relevant for more readers and results.

**Legislative Affairs (Steve Anderson):** Is PACE still interested in being involved in UVU day on the hill? Nathan told him we would get back to him on that. Ground breaking for the new Business building November 6, 2019. Nathan asked for an update on the Pedestrian Bridge, there have been some delays but it is still planned for fall of 2020 being up and functional.

**Professional Development (Daniel Delgadillo):** Staff development fund still open. Staff education fund may open back up to use rest of funds. Working with HR at ways to utilize staff education funds for trainings and workshops for staff to provide more opportunities for more to attend and use.

**Service & Scholarship (Kellie Hancock):** Encouraging all staff to give to the scholarship fund.

**Wolverine Pride (DaSheek Akwenye):** Roll out of summer photo contest waiting on approvals from Linda on prize amounts.

Nathan asked committee chairs to reach out to their liaison on the executive board and went over who those were as they changed at the Executive Board Meeting.

Reminder to all committee chairs, please get list of who is on the committee to Nathan so he can get the information out and also so that we can get them involved. This has a deadline of 7.19.19 EOB.

### Senator Reports

**Academic Affairs:** Anthony Morris will be the Coordinator for Academic Affairs.

**Finance and Administration:** Still need to meet and come up with a coordinator

**University Relations (Shari Warnick):**

**Student Affairs**

### New Business

- Ice cream, we need help delivering ice cream from summer U to campus employees. Anyone who wants to help email Ashlyn and we will meet at 10:30 Friday to do this. Trish Baker is going to Wasatch campus on Thursday, she will take them up for us.

### Important dates

- Staff Fall Forum – August 16 at 7:30am

### Q&A:

- Q-Will we use something like teams for communications and documents?  
A-We currently have the s:drive that everyone should have access to where all PACE info is stored. Looking at moving to box. We can do teams but Nathan would like everyone trained before we make that move.

### Next Meeting:

- August 20, 2019

*Minutes taken by: Ashlyn Robb  
Meeting dismissed at: 1:50 p.m.*