

## **PACE General Board Meeting**

**April 18, 2017**

**1:00p-3:00p**

**SL 114**

### **Attendance**

**Present**-Shalece Nuttall, Nathan Gerber, Leslie Farnsworth, Kristen Nuesmeyer, Terrell Wyche, Amie Huntsman, Duane Lee, Nikki Scott, Cameron Evans, Andrea Calaway, Beka Grulich, Jason Rucker, Katty Perez, Mindy Swenson, Valarie Wells, Corey Callahan, Brett McKeachnie, Tena Medina, Brianna Larson, Daniel Delgadillo, Mark Weisenberg

**Absent**-Lisa Williamson, Wesley Eldredge, Darel Hawkins, Darren Larsen, Joe Nettleton, Candida Johnson, Irene Whittier, Gary Griffin, Stephanie Albach, Giovanna Alisa, David Phillips

**Guests**, Craig Thulin, Scott Wood, Baldormero Lago, Mark Bracken, Karen Clemes, Ray Walker

### **Welcome**

- Administrative change we know report to Linda Makin, Mark Weisenberg will now come to our meetings as the Administrative Liason.
- New Faculty Senate President Craig Thulin
- Minutes for March approved

### **Policy Review**

- Policy 251 Traveling on University Business, Scott Wood. Pulled back to stage 1. Wording changes, lodging added when traveling with students, meals paid only on overnight stays, travel advance when traveling with students. Motion passed on comments
- Policy 252 International Travel for Students, Faculty and Staff, Baldormero Lago. Pulled back to stage 1. Wording changes, adults and minors two different sections, minor children not allowed, driving vehicles. Motion passed on comments
- Policy 637 Faculty Tenure, Mark Bracken. Advisory Committee to Academic VP, Each college elects committee members, Senior VP to make decisions, treating staff better (HR will have a staff committee to create a grievance policy, Mark Weisenberg). Motion passed for comments.
- Policy 162 Sexual Misconduct, Karen Clemes. Minor word and grammar changes. Motion passed on comments.
- Policy 165 Discrimination, Harassment, and Affirmative Action, Karen Clemes. Minor wording changes, phone and online reports monitored 24hrs, written for compliance with Laws. Motion on comments passed.
- Policy 107 Deletion, no comments, motion passed

## **New Business**

- 2017-18 Compensation Plan, Shalece Nuttall, Mark Weisenberg, Cameron Evans. Not all employees will get 2%, but all will get \$250 on base, the rest will be used for merit and retention pay at the VP's discretion. Documents on Board of Trustees website as of today. Health premiums up 8%, \$250 to help offset health increase. Part time increase of 3%. Please come to Hoagies with Holland.
- 2017-18 Benefits Changes, Cameron Evans. Changes to out of pocket expenses, RX prescriptions increase, ER charges up, 8% from Legislature helps to offset costs. UVfit will be back with money for tier 1 & 2, so sign up. All employees got a packet in the mail explaining benefit changes. Go to the HR Benefits fair April 20<sup>th</sup> Hall of Flags, HR has online classes and will be there to help you sign up and get the best plan for you.
- Constitution and Bylaws, Brett McKeachnie. Motion to adopt passed. We need a two-thirds majority to pass the Constitution and Bylaws, Brett will send out a memo email to all the members who didn't attend today's meeting.

## **Reports of Senators, and Committees**

- Daniel Delgadillo, Staff Development open May, Staff Education open June. Shalece asked if we could wait until June 15<sup>th</sup>. Bring a friend to finish, has been included in Prospective Student Services, please contact Cassandra. Developing form for employees to send names, but we can still be mentors.
- Tena Medina, Please nominate people in you department for PACE elections
- Shalece Nuttall, August 8<sup>th</sup> is Staff Fall Forum, scheduled in Ballroom and will be focused on Staff. Each one on the board to write a paragraph on, one person who has made a difference in your life, pictures on screen to honor those staff at fall forum. Please email the Here's What Staff Has Done to Shalece by May 31<sup>st</sup>.

## **New Business**

- IT Security Issues training, Ray Walker. UVU email has been targeted by a phishing scheme to get your UV ID# and money, 3 accounts per day over the last month were hacked to infect your computer with more spam and phishing. Don't click on link in email unless it is a valid UVU address. Call IT if you have any questions. UVU has spam filters, report to spam @uvu.edu. DUO helps identify, has a mobile app, is in final testing and will be required of all employees by October 1<sup>st</sup>.

## **Calendar Items**

- Benefit's Fair April 20, 10-2pm Hall of Flags
- UVU Commencement and Convocations, May 4 & 5
- Summer University May 22-24
- Memorial Day May 29
- Transition Luncheon, June 13, 11:30-1pm La Jolla Grove

- Fall Forum Tuesday August 8

**Next meeting:** May 16, 2017 1-3pm SL 114