

Meeting Minutes

February 18, 2014

2:00 pm - 3:30 pm

SC 213a

Those in attendance:

Those not in attendance:

Jolene Chamberlain	Belinda Han	Cameron Walker	Mike Francis
Jenna Atkinson	Kurt Ashworth	Andrea Osborn	Marianna Henry
Kim Barraclough	Brett McKeachnie	Giovana Alisa	Ellen Draper
Leslie Baker	Sandi Koller	Kim Wright	
Kathy Johnson	Joel Herd	Alexis Palmer	
Jim Condie	Corey Callahan	Sue Stephensen	
Tammy Jensen	Shalece Nutall	David Phillips	
Jordan Doman	Nathan Gerber	Jessica McArthur	
Guests:			

Welcome by Brett McKeachnie and a special welcome to Jenna Atkinson who has taken Lei Pakalani's position.

Brett – Calendar of upcoming events looking forward at things coming up, challenges and opportunities.

1. This general board meeting
2. WAC Tournament at the Orleans in Las Vegas
 - a. students are taking a couple of buses down
 - b. hotel arrangement, password/code WAC 14, \$40 per night for Wed. and Thurs., Fri. and Sat. \$100 per night, other hotels are honoring the password/code
 - c. next week we have three final home games, if we win the WAC season we will have an automatic bid to the NIT; if we win the WAC Tournament we go to the big dance
3. Legislative Session ends on March 13, before that time talk to your representatives and senators, it really makes a big difference
4. Spring break all week for students and faculty, we have Friday, March 14th off
5. We have another general board meeting on the 18th
6. Benefits open enrollment is coming up in mid-April to mid-May
7. Hoagies with Holland on April 17 at 11:30 for lunch, president starts speaking at noon
8. Graduation – May 1 & 2
9. Summer University May 19-21. Call for proposals deadline March 10. Last day of Summer University PACE will sponsor the ice cream social
10. General board meeting is scheduled on May 20, but will cancel it since it is during Summer University
11. Memorial Day Holiday
12. PACE Board Elections in late May or early June - encourage all to nominate people
13. Big General Board Meeting June 17, vote on bylaws, welcome new members, thank outgoing members
14. New PACE Board becomes effective July 1
15. Independence Day Holiday
16. PACE Board training sometime in July
17. Hosting UHESA conference at UVU on July 17-18. Representatives from around the state will be here and will discuss things that apply to all institutions in the state, any of you are invited to attend, we hope to have a meeting with PACE and the membership of PACE for people to meet the state-wide representatives

18. Pioneer Day Holiday
19. Staff Fall Forum – Marianna is out today, but will be working on that and will need some help, some comments from last year were the poor timing because of tuition deadline, se hope to get it scheduled soon
20. Faculty return Aug. 18
21. Classes begin Aug. 25
22. Labor Day Holiday
23. Thanksgiving Holiday
24. Fall Semester ends December 18 for regular classes and December 20 for weekend classes
25. Christmas Holiday - Comment on not getting the 24th of December off - it is because Christmas is on Thursday and no one will want to come to work on Friday

Brett – UHESA day at the Capitol – it was good. Five people plus Brett attended from UVU. Got to talk to legislators, President of the Senate, a representative from Lieutenant Governor Spencer Cox’s office, Spencer Pratt – legislative liaison for Board of Regents. Had good discussions with three legislative liaisons, Chris Taylor from here, one from SUU and one from SLCC. It was fun see what goes on in the session.

Brett - Comments on Active Shooter Exercise – December 17th. Sandi Koller participated and reported they foiled the plan of the shooter. Jim Condie said the SWAT team was upset about that. The police were in the building within three minutes and they had been scattered all over campus. It is good practice. The mass communication part failed; some people didn’t get the message at all and some got it later that evening. Inside the Browning Administration no one heard any announcement over the speakers that are built into the fire alarms. There was a lot of information sent out, but people have to pay attention to it. A handful of students thought it was disturbing to have an active shooter exercise. Another problem was that some commented this would be a nice time to actually come with the intention of taking lives since the officers had no bullets in their guns. This was the largest concern for everyone planning the activity.

No one was particularly inconvenienced by this other than those who were disturbed by the activity. No campus-wide report was distributed after the exercise which would have been a good idea. Brett will request this in President’s Council. We would rather have received communication from the University rather than the local news. Timing was an issue because it was during finals. If you were not aware of what was happening and on edge because of finals, that would have been a problem. It was purposely held in the Browning Admin. Building because no finals were being held there. Hopefully some good came from it. Since then, there have been several shootings at schools and malls and it is good to be prepared.

Corey – Benefits RFP

This was a faculty/staff driven process and they were the most vocal in asking questions. The committee tried to hone in on the concerns of the faculty and staff. Administration is going to go with the recommendations that were made. Cost, access and choice were big factors. There may be some plan design changes, but there shouldn’t be much since claims are pretty low right now, and we are trending well with our health claims, but that could change with some large claims. Not a lot of impact to the employees, we can keep our doctors and dentists. The biggest change will be that we have to go to a different website. As far as plan design and cost, we are in a good position. It is our plan, whoever we go with pays the claims. We say what will and will not be covered, what co-payments will be, etc. A lot of work went into this decision. The committee had six 4-hour meetings and two all-day meetings since December. There are no signed contracts yet and we still have one RFP out. When everything is in place they will send a communication to employees.

Sue Stephenson – UPAC Update

We are working on two major areas.

1. SWAT Analysis - What areas does UVU need to work on?

Three top areas of focus:

- Improve graduation rates and continue to work on the issue of students who are underprepared for college.
- Leverage the unique mission and strengths of UVU to establish a stronger institutional identity through strategic planning and visioning as well as through partnering with local businesses and organizations.
- Examine and develop academic programs and delivery methods to meet regional needs and increase flexibility and access.

2. Strategic Inclusion Plan

Vision and Values Statement:

- UVU is committed to preparing all students and employees for success in an increasingly complex, diverse and globalized society. We promote stability and respect for the dignity and potential of each individual. We seek to advance the understanding of diverse perspectives. We value and promote collegial relationships and mutual respect among students, faculty and staff. We acknowledge and seek to address the needs of underrepresented and under prepared populations within the UVU community, even as we strive to provide access and opportunities for all students and employees in ways that are culturally relevant and responsible.

Objectives:

1. UVU provides accessible and equitable educational opportunities and resources for a diversity of student needs.
2. UVU provides opportunities to improve inter-cultural competence for an increasingly complex, diverse, and globalized society.
3. UVU provides an inviting, safe and supportive environment for people from a wide variety of backgrounds and perspectives.
4. UVU offers an array of courses and programs designed to reflect student's goals and educational needs.

Nathan Gerber – PACE Website

We are in the last phase to get our website up by the end of the month. All pages are linked off of the drop-down map. We need content. Supply content and maintain:

Brett – homepage, about PACE, intro for new employees

Lesli – Bylaws & Board roles, need a blurb on the purpose of each: Executive Board, Senator & Committees sections

Alexis – PACE history, what they have done, where and how it started

Sandi - PACE meetings, minutes, date and time of general meetings, lists of dates - monthly

Brett - How PACE helps me - Four pages that point to this location, blurbs on our four new focuses, what we mean by that and why it is important (4-year strategic plan)

Alexis - Year in review, only have since Mark Wiesenberg

Marianna & Brett - Calendar of events. Blurbs on hi-lighted events

Sue, David, Marianna, Brett - PACE in action. Little blurbs for each of these items that link to the pages for each of them – Wolverine Sighting Awards, Distinguished Employee Awards, Photo gallery (Summer University, ice cream social, Holiday social) any picture we take or from August Miller, getting involved

Shalece & David - Pace Perks. Little blurbs for each perk that link to the pages with more information. (contests, service leave, tuition waiver, PACE Scholarship) Shalece would like to see forms for staff education & staff development online and have an automatic submission.

Everyone – small bio from/about each member of the PACE Board

Joel – Suggestion box

Tammy – elections - annually

President's State of the University Address Comments:

Would like it streamed live as it was going rather than using a link. Started slow, but built up to a great ending. Same as the last few years. It is best when the President talks more off the cuff rather than reading a written talk. Kyle promised to get the text of the speech to Brett, but hasn't sent it yet. [Link to the official speech: http://www.uvu.edu/president/speeches/stateofuniversity2014.html](http://www.uvu.edu/president/speeches/stateofuniversity2014.html) (added 3/25/14)

Topics of the President's address:

- Focus on getting staff and faculty compensation on par with other state institutions, along with acute equity, with regards to the dollars per student, being on par with other state institutions.
- Cameron Martin's progress; he is getting better
- Our health care and the benefits package we are working on
- UVU's Olympians – Akwasi Frimpong, from Ghana, representing Holland; Chris Fogt competing in two and four-man bobsled; Noelle Pikus-Pace competing in the women's skeleton
- UVU Mission and each of the core themes
- Private Funding & UVU Master Plan – purchasing more land, Arts Building. Large donations we have received since December
- Legislative Landscape – acute equity money – this hits UVU the hardest, we get 42% of whatever is funded, other state institutions are supporting the equity for us
- What we would do with the equity money
- Miracle on Ice story from 1980 – we can be that dream team

He inspires us to be better people and do better at our jobs. We can be great!

Sue Stephenson – Distinguished Employee Awards and Wolverine Sightings

We have thirty candidates for the full-time awards and fourteen for the part-time awards. We are only allowed eight full-time and four part-time. Each of the full-time winners receive \$1000, and the part-time winners receive \$500. No finalized list of names yet. Wolverine Sightings has grown steadily – In September we had 5; in October, 14; November, 14; December, 17; January, 26; and so far in February we have 12. We are consistently getting people recognized. Contributions from Athletics - winners get 4 athletic tickets. They also get dinner at Riverside Country Club, and a \$25 gift card. Let's make the Wolverine Sightings go up.

Jim Condie – PACE Athletics Committee

We came up with ideas and are now in the implementation phase. We have talked to people all over campus. We are getting closer to what the problem is. President Holland asked us to find ways to support athletics. It is turning into more of a wolverine pride, school pride, school spirit type of thing. BYU has flags, hats, shirts, banners, etc. We need to step it up a little. Jim sent an article to everyone and asked for feedback. He showed a video clip with comments of faculty, staff, players, from FOX 13 Sports. It is less about supporting athletics and more about school pride. We will break the 30 people on the PACE Athletics Committee into sub-groups. We need to coordinate and correlate activities. If/when we win the WAC and go to March Madness, that translates into hundreds of millions of dollars focused on us. If we want people taking us more seriously. It is a UVU pride issue more than an athletic issue. Some of that pride could turn toward the arts. If we care about UVU, we care about Wolverine Pride. Jim hasn't had any push-back from around the campus. If you look at cases like Butler, where they had two great basketball seasons, they received the equivalent of \$1.2 billion dollars and their enrollment number jumped by 42%. These results are historically proven when institutions have good athletic seasons.

Meeting adjourned