**Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposal Title**

1. **Team Member Information (if applicable):** Please note that all team members named in the proposal must sign an acknowledgement of their commitment to the project and agreed upon roles.

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| **Team Member Name** | **Department** | **School/College** | **Tenure-Track Status** | **Email address** | **UVID** |
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1. **Proposal Background:** Provide a concise overview of the background and context that led to the development of the proposal. Clearly state the problem or opportunity that the proposal aims to address. Keep in mind the review committee will be composed of UVU faculty who may not be familiar with your area of expertise, thus please avoid jargon and explain field-specific assumptions.
2. **Methods or Techniques:** Describe the specific methods or techniques you will employ to conduct your scholarly or creative work. Provide enough detail for reviewers to understand the feasibility and appropriateness of your chosen approach**.**
3. **Need for Scholarly or Creative Work:** Clearly articulate why the proposed work is essential or valuable. Explain the gap in existing knowledge or the problem that the work seeks to solve.
4. **Mentoring Plan:** Detail how you will mentor students throughout the funding period. Specify the activities, frequency, and format of mentoring sessions. Emphasize how you will demonstrate your commitment to fostering the intellectual and professional development of your students.
5. **Impact(s) of Scholarly or Creative Work:** Identify and discuss the potential impacts of your work, considering community, academic, and student development perspectives. Clearly communicate how your project contributes to broader goals or societal needs.
6. **Proposal Timeline and Milestones:** Present a detailed timeline outlining the various stages of your project. Include key milestones to help reviewers gauge the progress and success of your work.
7. **Budget and Budget Justification:** Provide a budget that clearly outlines all anticipated expenses. Justify each budget item, explaining how it directly supports the successful execution of the project. You can share these details in a bulleted list or table format.
8. **Measurable Outcomes or Products:** Clearly define the specific outcomes or products that will result from your scholarly or creative work. Outline how these outcomes will be measured or assessed for effectiveness.

**References**