**SAMPLE SPONSOR LETTER FOR A J-1 SCHOLAR/RESEARCHER**   
  
(PRINTED ON DEPARTMENT/COLLEGE LETTERHEAD)  
  
  
Date  
  
To whom it may concern:  
  
This is to certify that the Department/College at Utah Valley University will support our visiting Title & Name of foreign guest from Start Date to End Date.   
  
Our financial responsibility in kind will include office space, telephone and computer access, printing costs, office supplies and transportation to and from the airport. Our estimated budget and contribution will be approximately $Money Amount.  
  
For any additional information please contact my office.  
  
Signature  
Typed Name  
Title  
Department/College  
Address& Contact Information