**SAMPLE LETTER OF INVITATION FOR A J-1 SCHOLAR/RESEARCHER**  
  
(PRINTED ON DEPARTMENT/COLLEGE LETTERHEAD)  
  
  
Name of Foreign Guest  
Full Address of Foreign Guest  
  
Date  
  
Dear Foreign Name:  
  
As Title of Department/College at Utah Valley University, it is my pleasure to extend an invitation to you to visit our campus and use our facilities from Start Date to End Date.   
  
Our Department/College/University emphasizes undergraduate education and has a long history of international and intercultural exchanges. I am certain that you will find here a positive atmosphere for your research and many opportunities to enjoy a wide variety of social, cultural, and recreational activities.  
  
I look forward to meeting you personally and wish you the best in your preparation for your visit to Utah.  
  
Sincerely,

Signature  
Typed Name  
Title  
Department/College