



# GEAR UP UTAH New Employee Form

## Identifying Information

Name: \_\_\_\_\_

UVU ID\*or last four digits of SSN \_\_\_\_\_

Position Hired For: \_\_\_\_\_

Region/School: \_\_\_\_\_

Expected Start Date: \_\_\_\_\_

DOB (Month/Day): \_\_\_\_\_ Shirt Size: Unisex \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

## Emergency Contact Information

Employee's Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Employee's Phone # (\_\_\_\_) \_\_\_\_\_

Employee's Email Address: \_\_\_\_\_

Name of Emergency Contact: \_\_\_\_\_

Relationship to Employee \_\_\_\_\_ Emergency Contact Phone # (\_\_\_\_) \_\_\_\_\_

## Past Employment Information

Are you a past employee of UVU? (include GEAR UP) YES NO (check one)

If yes, list department: \_\_\_\_\_

When? Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

What was your position on the last day of employment? \_\_\_\_\_

**\*If you do not have a UVU ID, please provide last four digits of your social security number.** You will be assigned a UV ID following the completion of your background check and submission of I9 documentation.

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