Data
General office
Counselors
Cost Share
First Year Services

GEAR UP Utah Important Dates
2023-2024

GEAR UP UTAH

DATE	MONTH
	JULY Start of Program Year
July	Counselors – submit budget request for 1st semester
July 5th	All Tutor/ Counselor logs for the month of June must be turned into admins
July 10th	All 4th Quarter transcript, GPA's and attendance entered in Compass by this date
July 10th	Order ACT and SAT waiver forms
July 16- 19th	NCCEP Annual Conference
July 31- Aug 10th	Summer Bridge
	AUGUST
August 1-10th	Summer Bridge (continued)
August 2nd	Annual GEAR UP Day
August 4th	ACT Registration Deadline for September test
August 7th	All Tutor/Counselor logs for the month of July must be turned into admins
August 15th	Compass rollover End Date
August 16th	Compass rollover Start Date
August 30th	All Tutor/Counselor logs for the month of July must be entered into Compass
August	Part time Hiring for the year
Themes	**SEPTEMBER** (9&10) Why Go to College, Dual Credit (11 &12) Why ACT? Get Organized
September 1	Begin meeting with Seniors, make sure they're on track to graduate and identify students in need of GEAR UP resources
September	Costshare: Start working on Costshare forms. Gather salary information, contributors, facilities, etc. for Year 7. Start finalizing Year 6 for contributors, facilities, etc.
September 5th	All Tutor/Counselor logs for the month of August must be turned into admins
September 9th	ACT Test www.act.org/the-act/testday
September 20th	First Year Specialist complete the Senior forms and turn in any remaining forms to counselors
September 22nd	ACT Registration deadline for October test ACT test date schedule
September 25-29th	National GEAR UP week https://www.edpartnerships.org/nguw
September 30th	Deadline for all Tutor/ Counselor logs for the month of August to be entered into Compass
Themes	**OCTOBER** (9&10) 9th Grade Matters, Study Habits (11&12) College Admission Requirements, Utah College Application Month
October	College application week/month - Senior Exit conversations begin
October 5th	All Tutor/Counselor logs for the month of August must be turned in to admins
October 16th-18th	NCAN Conference https://www.ncan.org/page/FutureNCANConferences
October 22-24th	GEAR UP West Conference https://gearup.wa.gov/gear-west
October 28th	ACT Test http://www.act.org/the-act/testday

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October 30th	Deadline for all Tutor/Counselor logs for the month of September to be entered into Compass
October 31st	Costshare Deadline: Enter salary, contributors, facilities, etc. for Year 7 to Compass. Start finalizing Year 6 Forms & signatures to Compass
Themes	**NOVEMBER** (9&10) Campus Visits, College "Fit" (11&12) Campus Visits, College "Fit", Financial Aid – Scholarships and FAFSA
November	Register early for FYE conference FYE Conference link
November 2nd-3rd	USCA Conference http://www.utschoolcounselor.org/professional-development.html
November 3rd	ACT Registration Deadline for December test ACT test date schedule
November 5th	All Tutor/Counselor logs for the month of October must be turned into the admins
November 13th	Give notice to schools that you would like the 1st quarter transcripts, GPA's and attendance (Counselors)
November 16th	Deadline for Early Registration to FYE FYE Conference link
November 27th	Turn in all 1st Quarter transcripts, GPA's and attendance to admins
November 30th	Deadline for all Tutor/Counselor logs for the month of October to be entered into Compass
November 30th	Costshare Year End Forms for Year 6 Forms Due. **All Final Forms uploaded in Compass** Costshare Year Beginning Forms for Year 7 Due. **All Forms uploaded in Compass**
Themes	**DECEMBER** (9&10) Grades Matter, Career Exploration, (11&12) Grades Matter, High School and Beyond Plan, Resources and Support Services in College
December 5th	All Tutor/Counselor logs for the month of November must be turned into the admins
December 8th	Deadline for Completion of term 1 Senior Checklist (* when accessing the spreadsheet- select editing, do not open in desktop app; changes will not be saved on the shared spreadsheet.)
December 9th	ACT Test http://www.act.org/the-act/testday
December 11th	Deadline for all 1st Quarter transcripts, GPA's and attendance entered into Compass
December 30th	Deadline for all Tutor/Counselor logs for the month of November to be entered into Compass
December	GEAR UP Holiday Party
December	Counselors – submit budget requests for 2nd semester
Themes	**JANUARY (9&10)** Financial Aid Basics, Paying for College, (11&12) How to Apply for Financial Aid, Applying for Financial Aid – Scholarships and FAFSA
January 1, 2024	FAFSA Applications Open – should return to October 1st (major FAFSA overhaul) FAFSA application link
January 5th	All Tutor/Counselor logs for the month of December must be turned into the admins
January 5th	ACT registration deadline for February's test. ACT test date schedule
January 26th	Give notice to schools that you would like the 2nd Quarter transcripts, GPA's and attendance (Counselors)
January 18th	Deadline for FYE Conference registration FYE Conference
January 30th	Deadline for all Tutor/Counselor logs for the month of November to be entered into Compass
Themes	**FEBRUARY** (9&10) Attendance Matters (11&12) Attendance Matters. Financial Aid, Campus Visits and Career Exploration
February 5th	All Tutor/Counselor logs for the month of January must be turned into the admins
February 9th	Turn in all 2nd Quarter transcripts, GPA's and attendance to admin
February 10th	ACT Test Date http://www.act.org/the-act/testday

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February 18th-21st	FYE Conference FYE Conference link
February 23rd	Deadline for all 2nd Quarter transcripts, GPA's and attendance entered into Compass
February	NCCEP CBW Conference
February	FAFSA Workshops and activities – continue
February 28th	Deadline for all Tutor/Counselor logs for the month of January to be entered into Compass
Themes	MARCH (9&10) What it takes to graduate from high school, Getting back on track (11&12) Test Preparation, What happens after you complete the FAFSA?
March	FYS begin high school visits and connecting with graduating seniors
March 1st	Double check that all data from previous year has been entered in
March 5th	All Tutor/Counselor logs for the month of February must be turned into the admins
March 8th	ACT Registration deadline for April Test ACT test date schedule
March 30th	Deadline for all Tutor/Counselor logs for the month of February to be entered into Compass
Themes	APRIL (9&10) Extracurricular Activities Matter, Visit a college (11&12) Campus visits, Making a Decision
April	FYS finish high school visits with graduating seniors
April	Senior Exits should be finished and given to FYS
April 5th	All Tutor/Counselor logs for the month of March must be turned into the admins
April 6th	Give notice to schools that you would like the 3rd Quarter transcripts, GPA's and attendance (Counselors)
April 13th	ACT Test (Juniors) http://www.act.org/the-act/testday
April 15th	APR Completion date
April 29th	Turn in all 3rd Quarter transcripts, GPA's and attendance to admins
April 30th	Deadline for all Tutor/Counselor logs for the month of March to be entered into Compass
April	ACT Conference
April	FYS Housing Tours
Themes	MAY (9&10) Majors 101, Self-doubt and Confidence (11&12) Narrowing down college options
May 1	Counselors – submit budget request for the summer
May	Summer University at UVU UVU Summer University link
May	Recruit next year's students
May	Costshare: Start gathering teacher/school signatures for Year 7 Ending Forms.
May 3rd	ACT Registration deadline for June test ACT test date schedule
May 4th	Deadline for all 3rd Quarter transcripts, GPA's and attendance entered into Compass
May 5th	All Tutor/Counselor logs for the month of April must be turned into the admins
May 30th	Deadline for all Tutor/Counselor logs for the month of April must be entered into Compass
Themes	JUNE- summer (9&10) Summer slide, summer jobs (11&12) What to do over the summer, Transitions to college
June 3-6th	CTE Conference
June 5th	All Tutor/Counselor logs for the month of May must be turned into the admins

DATE	MONTH
June 5th	Student transcripts/attendance/ACT scores need to be entered into Compass
June 8th	ACT test http://www.act.org/the-act/testday
June 10th	Give notice to schools that you would like the 4th Quarter transcripts, GPA's and attendance (Counselors)
June 11th	**MANDATORY Annual Counselor planning meeting**
June 14th	Senior Exit forms due
June 19th	**MANDATORY** GEAR UP Statewide Training
June 28th	Turn in all 4th Quarter transcripts, GPA's and attendance to admins
June 28th	Deadline for all Tutor/Counselor logs for the month of May must be entered into Compass
June	FYS Orientation Day
Aug 7th	**GEAR UP Day**

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