

NAME _____ UV ID _____ PHONE # _____

FINANCIAL AID & SCHOLARSHIPS

Address 800 West University Parkway, MS 164, Orem, Utah 84058 • Phone 801.863.8442 • Fax 801.863.8448 • Email faresponse@uvu.edu • Website www.uvu.edu/financialaid

UTAH VALLEY UNIVERSITY

Request to Hold Scholarship Award

If you wish to request a hold for you scholarship, you must complete this form and upload it to the Financial Aid and Scholarships Office. Scholarships (excluding the Non-Resident Waiver, the WUE, and privately funded awards) may be held for up to two years for the following reasons: military service, religious/humanitarian service, or certain documented medical/extenuating circumstances. Scholarships will not be held while a student attends another institution of higher education. Absence from Utah Valley University for more than seven semesters will require an application for readmission.

To support your request you must also upload documentation. Examples are a physician's statement, military orders, a mission call or letter from an ecclesiastical authority; or other related information. **All letters and statements must be written on letterhead.**

I. List your reasons for your request to hold your scholarship. (Use additional pages if needed.)

II. Semester you plan on leaving UVU: _____

III. Semester you plan on returning to UVU: _____

IV. Student Verification

I understand and agree that I must provide verification of the statements I have made and submit the Request to Hold form. I certify that all statements in this request and all verifying documents are true and accurate. I also understand that if documentation is insufficient, not attached, or if this request is not signed, my request will be denied.

Student Signature

Date

Once your scholarship appeal form and corresponding documentation has been processed, you will be notified through your myUVU email whether the appeal has been approved or denied.

How to upload: Log in to myUVU, go to *Students*, then *Paying For My Education*, click *Financial Aid File Upload* within the *Aid Tools* box, select the current aid year and click *Submit*. Select your documentation by clicking *Choose File*. Once selected, click *Submit File*. Files can only be uploaded one at a time.

Utah Valley University (UVU) does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age (40 and over), disability status, veteran status, pregnancy, childbirth, or pregnancy-related conditions, citizenship, genetic information, or other bases protected by applicable law in employment, treatment, admission, access to educational programs and activities, or other University benefits or services.

This Institution is an equal opportunity provider and employer.