**UCC Meeting Minutes – December 13, 2018**

**Present:** Sean Tolman, Kevin McCarthy, Stan Jenne, Krista Ruggles, Hilary Hungerford, Nick Ball, Evelyn Porter, Sabine Berlin, Debbie Ferguson, Rachelle Blake, Eric Humphrey, Chris Alldredge

**Excused or Absent:** David Connelly

**Guests:** Dan Perry (EGDT), Weihong Wang (Earth Science), Jim Mortensen (WSOB MBA), Ryan Vogel (National Security Studies)

**Program and Course Discussion Items**

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| --- | --- | --- |
| **Course/Program** | **Notes** | **Vote** |
|   |
| IS Emphasis Graphic Design | ok | Approved, 8 of 8 |
| ARTH 350G | ok | Approved, 8 of 8 |
| DANC 1010 | ok | Approved, 8 of 8 |
| DANC 222R | CLO's 4 & 5 not measurable, roll back to Chris Witt to fix. | No vote, will be reviewed again. |
| DANC 247R | ok | Approved, 8 of 8 |
| DANC 322R | CLO's 4 & 5 not measurable, roll back to Chris Witt to fix. | No vote, will be reviewed again. |
| DANC 356G | Modification did not go through GI Committee. Rolled back to GI Committee for review.  | Approved, 8 of 8 contingent upon GI Committee approval. |
| DANC 422R | CLO's 3 & 4 not measurable, roll back to Chris Witt to fix. | No vote, will be reviewed again. |
| DANC 4880 | ok | Approved, 8 of 8 |
| MUSC 332R | Concern with repeat limit. 99 cr is a Banner default when repeatable courses have no max limit. ok. | Approved, 8 of 8 |
| MUSC 4370 | Roll back to Chris Witt to add MUSC 4360 as prerequisite. | No vote, will be reviewed again. |
| THEA 1113 | ok | Approved, 8 of 8 |
| Woodbury School of Business |
| ACC 2020 | ok | Approved, 8 of 8 |
| ACC 5020 | ok | Approved, 8 of 8 |
| ACC 6020 | ok | Approved, 8 of 8 |
| LEGL 3000 | Rolled back to orriginator to fix verbs in CLOs 2 & 3. | Roll back, 7 yes, 1 no |
| LEGL 300H | Rolled back to orriginator to fix verbs in CLOs 2 & 3. | Roll back, 7 yes, 1 no |
| BA Marketing | Rolled back to originator to add parenthetical to MKTG 482R. | No vote, will be reviewed again |
| MGMT 3345 (ECON 3340) | Roll back to originator to coordinate with Business Information Systems. | No vote, will be reviewed again |
| BS Business Mgmt-General Business  | Concern with preapproved electives not being listed out. No action taken.  | Approved, 6 yes, 2 no |
| IS Emphasis in Business Management | ok | Approved, 8 of 8 |
| MGMT 6470 | Concern with double verbs in CLOs, Sabine will fix. ok. | Approved, 8 of 8 |
| MKTG 6400 | ok | Approved, 8 of 8 |
| HM 3020 | Hold till HM 3030 comes through (HM 3020 and 3030 move together - contingent upon one aother). Also, roll back to originator to fix all CLOs. | No vote, hold for next UCC meeting |
| HM 4250 | Roll back to originator to fix CLOs 1 & 4. | No vote, will be reviewed again |
| HM 4300 | Concern with course description, roll back to originator for clarification. | No vote, will be reviewed again |
| HR 4060 | Concern with course description, roll back to originator for clarification. Recommendation to start description with the word "Explores".  | No vote, will be reviewed again |
| HR 4800 | Roll back to orinator to fix prerequsite. | No vote, will be reviewed again |
| School of Education |
| EDEL 4550 | Roll back to Krista Ruggles to add "problem solving" to CLO 3.  | Approved 8 of 8 contingent upon roll back change |
| EDEL 4980 | ok | Approved, 8 of 8 |
| CC Early Care and Education | ok | Approved, 8 of 8 |
| EDSC 3050 | ok | Approved, 8 of 8 |
| EDSC 4200 | ok | Approved, 8 of 8 |
| EDSC 4440 | ok | Approved, 8 of 8 |
| EDSC 445G | ok | Approved, 8 of 8 |
| EDSC 4550 | ok | Approved, 8 of 8 |
| College of Engineering and Technology |
| CMGT 2025 | ok | Approved, 8 of 8 |
| CS 3380 | ok | Approved, 8 of 8 |
| CS 4660 | ok | Approved, 8 of 8 |
| CS 4900 | Roll back to Nick Ball to change title from "Senior Project" to "Senior Capstone". | Approved 8 of 8 contingent upon correction |
| CP in Computer Science | Roll back to originator to correct degree mapping - must be able to complete certificates within one year.  | No vote, will be reviewed again |
| CP Civil Design & Surveying Technology | Concern about using "Surveying" in title and how this program is different from the other surveying program. Dan Perry defends this program is a focus area - focused on a surveying license. Roll back to originator. | No vote, will be reviewed again |
| EGDT-CP Mapping Technology | Question on how this program is different then the GIS certificate. Dan Perry defends this program is geared toward government work and includes survey and CAD. Roll back to originator. | No vote, will be reviewed again |
| EGDT-CP Surveying Technology | Question on how this program is different then the GIS certificate. Need to coordinate with Environmental Studies' GIS program. Roll back to originator. | No vote, will be reviewed again |
| GIS 1600 | ok | Approved, 8 of 8 |
| GIS 2640 | Concern about department specifying software (ARC GIS) in course description. Department will keep description as is. | Approved, 7 yes, 1 no. |
| GIS 3630 | Roll back to Dan Perry to add crosslisted course (GIS/GEOG 3600) in prereq. | No vote, will be reviewed again |
| SURV 1340 | ok | Approved, 8 of 8 |
| SURV 3230 | ok | Approved, 8 of 8 |
| SURV 451R | ok | Approved, 8 of 8 |
| TM Emphasis in EART | ok | Approved, 8 of 8 |
| AAS Administrative Information Support | Question of UD courses in AAS. Will leave for now. | Approved, 8 of 8 |
| CP Info Systems & Technology | ok | Approved, 8 of 8 |
| College of Health and Public Service |
| DENT 206G | Roll back to GI Committee for review. | Approved 8 of 8 contingent upon GI Committee |
| DENT 406G | Roll back to Diane Knight to fix second sentence in course description. | No vote, will be reviewed again |
| RESP 494R | Roll back to Kevin McCarthy to fix course description. | Approved 8 of 8 contingent upon correction |
| AVSC 1250 | Roll back to Ryan Vogel to fix course description. | No vote, will be reviewed again |
| AVSC 2150 | Roll back to Ryan Vogel to fix course description. | No vote, will be reviewed again |
| AVSC 2410 | Roll back to Ryan Vogel to fix course description, and CLO 6. | No vote, will be reviewed again |
| AVSC 3030 | Roll back to Ryan Vogel to fix course description, and CLO 1. | No vote, will be reviewed again |
| CJ 3340 | Roll back to Kevin McCarthy to fix transcript title. | Approved 8 of 8 contingent upon correction |
| FSCI 443R | Roll back to originator to fix second-to-last paragraph in course description, and fix CLO 1. | No vote, will be reviewed again |
| AS Intelligence Studies | ok | Approved, 8 of 8 |
| NURS 2210 | ok | Approved, 8 of 8 |
| NURS 2445 | ok | Approved, 8 of 8 |
| NURS 3355 | ok | Approved, 8 of 8 |
| NURS 3445 | ok | Approved, 8 of 8 |
| NURS 2410 | Roll back to Kevin McCarthy to add word "adult" to course description (word is in title, but not description). | Approved 8 of 8 contingent upon correction |
| NURS 2415 | Roll back to Kevin McCarthy to add word "adult" to course description (word is in title, but not description). | Approved 8 of 8 contingent upon correction |
| NURS 3440 | ok | Approved, 8 of 8 |
| College of Humanities and Social Sciences |
| ANTH 3150 (HLTH 3150) | ok | Approved, 8 of 8 |
| ANTH 3300 | ok | Approved, 8 of 8 |
| ANTH 3340 | ok | Approved, 8 of 8 |
| ANTH 3360 | ok | Approved, 8 of 8 |
| ANTH 3400 | ok | Approved, 8 of 8 |
| ANTH 3450 | ok | Approved, 8 of 8 |
| ANTH 3460 | ok | Approved, 8 of 8 |
| ANTH 3500 | ok | Approved, 8 of 8 |
| ANTH 4130 | ok | Approved, 8 of 8 |
| FAMS 2705 | ok | Approved, 8 of 8 |
| PSY 3210 | ok | Approved, 8 of 8 |
| PSY 491R | ok | Approved, 8 of 8 |
| SOC 2370 | ok | Approved, 8 of 8 |
| COMM 1000 | ok | Approved, 8 of 8 |
| COMM 1050  | ok | Approved, 8 of 8 |
| COMM 128R | ok | Approved, 8 of 8 |
| COMM 3030 | ok | Approved, 8 of 8 |
| BA Comm-Journalism & Media Studies | ok | Approved, 8 of 8 |
| BA Communication-Comm Studies Emp | ok | Approved, 8 of 8 |
| BS Comm-Communication Studies | ok | Approved, 8 of 8 |
| BS Comm-Journalism & Media Studies | ok | Approved, 8 of 8 |
| BS Communication  | ok | Approved, 8 of 8 |
| BS Communication-Public Relations | ok | Approved, 8 of 8 |
| ENGL 1010 | ok | Approved, 8 of 8 |
| ENGL 2010 | ok | Approved, 8 of 8 |
| ENGL 2020 | ok | Approved, 8 of 8 |
| ENGL 3150/CINE 3150/COMM 3150 | ok | Approved, 8 of 8 |
| ENGL 3525 | ok | Approved, 8 of 8 |
| ENGL 357G | ok | Approved, 8 of 8 |
| ENGL 374G | ok | Approved, 8 of 8 |
| ENGL 376G | ok | Approved, 8 of 8 |
| ENGL 4640 | ok | Approved, 8 of 8 |
| IS Emphasis in Cinema & Media Studies | ok | Approved, 8 of 8 |
| Minor Cinema & Media Studies | ok | Approved, 8 of 8 |
| HIST 3020 | ok | Approved, 8 of 8 |
| HIST 400R | ok | Approved, 8 of 8 |
| HIST 4100 | ok | Approved, 8 of 8 |
| HIST 4170 | ok | Approved, 8 of 8 |
| HIST 4320 | ok | Approved, 8 of 8 |
| HIST 4330  | ok | Approved, 8 of 8 |
| BA History | ok | Approved, 8 of 8 |
| BA Political Sci-Global Politics  | ok | Approved, 8 of 8 |
| BS Political Sci-Global Politics | ok | Approved, 8 of 8 |
| Minor American Studies | ok | Approved, 8 of 8 |
| POLS 2250 | ok | Approved, 8 of 8 |
| POLS 352G | ok | Approved, 8 of 8 |
| POLS 3640 | ok | Approved, 8 of 8 |
| POLS 4500 | ok | Approved, 8 of 8 |
| PHIL 480R | Waiting for PHIL 4910 modification. | No vote, will be reviewed again |
| ASL 3000 | ok | Approved, 8 of 8 |
| ASL 3050 | ok | Approved, 8 of 8 |
| ASL 3310 | ok | Approved, 8 of 8 |
| ASL 4370 | ok | Approved, 8 of 8 |
| ASL 439R | ok | Approved, 8 of 8 |
| BA Deaf Studies | ok | Approved, 8 of 8 |
| BA Deaf Studies-General Deaf Studies | ok | Approved, 8 of 8 |
| BA Deaf Studies-Interpreting Emp | ok | Approved, 8 of 8 |
| CHIN 3050 | ok | Approved, 8 of 8 |
| CHIN 351G | ok | Approved, 8 of 8 |
| Minor Chinese Commerce | ok | Approved, 8 of 8 |
| Minor Chinese Language | ok | Approved, 8 of 8 |
| Minor Chinese Studies | ok | Approved, 8 of 8 |
| FREN 3050 | ok | Approved, 8 of 8 |
| GER 3050 | ok | Approved, 8 of 8 |
| JPNS 3050 | ok | Approved, 8 of 8 |
| PORT 3050 | ok | Approved, 8 of 8 |
| RUS 3050 | ok | Approved, 8 of 8 |
| IS Emphasis in Russian Studies | ok | Approved, 8 of 8 |
| Minor Russian Studies | ok | Approved, 8 of 8 |
| SPAN 3050 | ok | Approved, 8 of 8 |
| College of Science |
| BIOL 1015 | ok | Approved, 8 of 8 |
| BIOL 101H | ok | Approved, 8 of 8 |
| BIOL 3070/GEO 3070 | Question of lab hours needing to be higher. Committee decided hours are ok and will leave them as is.  | Approved, 8 of 8 |
| BIOL 3300 | ok | Approved, 8 of 8 |
| BIOL 3550 | ok | Approved, 8 of 8 |
| BIOL 4450 | ok | Approved, 8 of 8 |
| BIOL 4550 | ok | Approved, 8 of 8 |
| BIOL 489R | ok | Approved, 8 of 8 |
| BIOL 497R | CLO 2 reads as an assignement, roll back to Hilary Hungerford to fix. | Approved, 8 of 8 contingent upon correction |
| BIOL 499R | CLOs 1 & 5 read as an assignement. Course description starts with word "is".Roll back to originator to fix. | No vote, will be reviewed again |
| BS Biology  | ok | Approved, 8 of 8 |
| BOT 489R | ok | Approved, 8 of 8 |
| BOT 499R | ok | Approved, 8 of 8 |
| BS Botany | ok | Approved, 8 of 8 |
| BTEC 489R | ok | Approved, 8 of 8 |
| BTEC 499R | ok | Approved, 8 of 8 |
| BS Biotechnology | ok | Approved, 8 of 8 |
| MICR 2060 | ok | Approved, 8 of 8 |
| MICR 3200 | ok | Approved, 8 of 8 |
| MICR 3450 | ok | Approved, 8 of 8 |
| MICR 4300 | ok | Approved, 8 of 8 |
| MICR 4500 | ok | Approved, 8 of 8 |
| ZOOL 2320 | ok | Approved, 8 of 8 |
| ZOOL 3105 | ok | Approved, 8 of 8 |
| ZOOL 4000 | ok | Approved, 8 of 8 |
| ZOOL 4600 | ok | Approved, 8 of 8 |
| ZOOL 4750 | ok | Approved, 8 of 8 |
| CHEM 3060 | ok | Approved, 8 of 8 |
| CHEM 3065 | ok | Approved, 8 of 8 |
| CHEM 3070 | ok | Approved, 8 of 8 |
| CHEM 3075 | ok | Approved, 8 of 8 |
| CHEM 3115 | ok | Approved, 8 of 8 |
| CHEM 3620 | ok | Approved, 8 of 8 |
| CHEM 3700 | ok | Approved, 8 of 8 |
| CHEM 4605 | Prereq typo, should be CHEM 4600. Debbie will fix. | Approved, 8 of 8 |
| CHEM 482R | ok | Approved, 8 of 8 |
| CHEM 489R | ok | Approved, 8 of 8 |
| CHEM 4920 | For consistency add periods to CLOs. Debbie will fix.  | Approved, 8 of 8 |
| CHEM 4930 | ok | Approved, 8 of 8 |
| CHEM 4940 | ok | Approved, 8 of 8 |
| CHEM 4950 | ok | Approved, 8 of 8 |
| BS Chem--Biochemistry Emp | ok | Approved, 8 of 8 |
| BS Chem-Forensic Chem Emp | ok | Approved, 8 of 8 |
| BS Chemistry  | Roll back to Hilary Hungerford to fix formatting of Humanities and Social Science Distribution requirements in GE. | Approved, 8 of 8 |
| BS Chem-Professional Chem Emp | ok | Approved, 8 of 8 |
| ENVT 2600 | ok | Approved, 8 of 8 |
| ENVT 4890 | ok | Approved, 8 of 8 |
| BS Environmental Science & Mgmt | ok | Approved, 8 of 8 |
| Minor Environmental Studies | ok | Approved, 8 of 8 |
| GEO 102H | ok | Approved, 8 of 8 |
| GEO 1220 | ok | Approved, 8 of 8 |
| GEO 1225 | ok | Approved, 8 of 8 |
| GEO 3000 | ok | Approved, 8 of 8 |
| GEO 3100 | ok | Approved, 8 of 8 |
| GEO 3105 | ok | Approved, 8 of 8 |
| GEO 4600 | ok | Approved, 8 of 8 |
| BS Geology | ok | Approved, 8 of 8 |
| GEOG 3150 | ok | Approved, 8 of 8 |
| GEOG 3700 | ok | Approved, 8 of 8 |
| METO 3100 | ok | Approved, 8 of 8 |
| MATH 1210 | ok | Approved, 8 of 8 |
| MATH 4000 | ok | Approved, 8 of 8 |
| MATH 4015 | ok | Approved, 8 of 8 |
| MATH 4750 | ok | Approved, 8 of 8 |
| AS Mathematics | ok | Approved, 8 of 8 |
| STAT 4200 | ok | Approved, 8 of 8 |
| STAT 4300 | ok | Approved, 8 of 8 |
| STAT 4500 | ok | Approved, 8 of 8 |
| STAT 4600 | ok | Approved, 8 of 8 |
| MATH 5510 | ok | Approved, 8 of 8 |
| MATH 6700 | ok | Approved, 8 of 8 |
| STAT 6020 | ok | Approved, 8 of 8 |
| BS Statistics | ok | Approved, 8 of 8 |
| EXSC 4050 | ok | Approved, 8 of 8 |
| REC 1350 | ok | Approved, 8 of 8 |
| REC 1351 | ok | Approved, 8 of 8 |
| REC 1529 | ok | Approved, 8 of 8 |
| REC 1530 | ok | Approved, 8 of 8 |
| REC 1607 | ok | Approved, 8 of 8 |
| REC 1621 | ok | Approved, 8 of 8 |
| BS Physics | Electives in core show zero instead of 20, roll back to originator to fix. | No vote, will be reviewed again |

**Other Discussion Items**

* Sean Tolman announced that Jeff Olsen and the UVU Board of Trustees discussed upper division courses in Associate degrees. Board of Trustees affirmed Associate degrees cannot contain upper division courses; Sean will call a meeting with the Schools/Colleges in January 2019 to make them aware. Schools/Colleges will have one year to make adjustments to their associate degrees. Further discussion is needed on what action will be taken if associate degrees are not in compliance by the end of 2019.
* The evaluation process for the UCC vote step was discussed.
	+ It was suggested that all new curriculum items be reviewed by each UCC committee member, but that modifications be divided and assigned among groups of two to three committee members. This may effect a more efficient review, enabling members to review curriculum quicker.
* Concerns include:

With fewer members reviewing each and every curriculum item and/or members who may not be as familiar with the courses and programs outside their own school/college, impacts to courses, programs, and departments may get missed.

* Another suggestion is to put a cap on the number of curriculum items reviewed per UCC meeting. First come first served style, for example, only the first 200 items that make it into CourseLeaf get reviewed, items in excess of 200 must wait till the next UCC meeting to be reviewed.
* Concerns include:

At this time there is not a way for CourseLeaf to determine the number order of incoming items.