**UCC Meeting Minutes – November 14, 2019**

**Present:** Sean Tolman, Evelyn Porter, Nick Ball, Doug Gardner, Carolyn Hamilton, Hilary Hungerford, Kevin McCarthy, Krista Ruggles, Lorraine Wallace, Chris Witt, Sabine Berlin, Rachelle Blake, Debbie Ferguson, Seth Gurell

**Excused or Absent:** David Connelly

**Guests:** Megan Densley, Karl Greenwood, Vadra Rowley

**Program and Course Discussion Items**

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| **Course/Program** | **Notes** | **Vote** |
| College of Humanities and Social Sciences | | |
| BA and BS Behavioral Science | Emphases already approved to delete, the core needs to be deleted also. | Approved, 8 of 8 |
| CHIN 3117 | SPAN and FREN already each had 3 courses approved. This course is the 3rd CHIN Bridge course. | Approved, 8 of 8 |
| School of Education | | |
| BS Special Education | Previous version had a grievous error that needed to be fixed. | Approved, 8 of 8 |

**Other Discussion Items**

* Vadra Rowley is introduced as IT support for CourseLeaf.
* Megan Densley provided overview of current curriculum state, and shared proposed future state.
  + Some concern with dissolving department/college curriculum committees; concern that it also dissolves peer review and creates extra work for QA groups. Megan explains that departments/schools can still structure things as needed before curriculum hits QA group. Also explained that QA groups will result in a shared out workload, and less need to train people.
* Sabine will create a Teams box for UCC, to place curriculum guidelines in. Sabine has completed 21 pages of guidelines for UCC to review.
* A list of problem cross-lists stuck in Banner queue will be sent to Sean to review and decide what action to take. UCC agrees cross-lists should be identical in every way except prefix, department, and school/college.
  + Lorrain proposed making a cross-list committee, in order to set up guidelines for cross-listed courses. Sean agrees, a cross-list sub-committee is formed consisting of Lorrain, Hilary, and Evelyn.
* Stalled and stale proposals in CourseLeaf. Debbie will email a list of programs/courses to UCC members to disperse to their school/college. If anyone wants to continue with a proposal they must notify Debbie by email by December 2, 2019. Otherwise all stalled and stale items will be shred on December 3, 2019.
* PA program update. Program cannot be evaluated for at least two years. UVU has to decide if they want to get on the list for program evaluation, or if they are going to delete the program.
* AAS Respiratory Tech. Kevin explains program is the surge tech program from MATC. Concern with academic programs being housed in a non-academic area (CTE).
* Question as to why items are piling up in the WE queue. Sabine and Sean explain that the hold-up is due to the lack of members on the WE committee.