**Faculty Senate Minutes**

March 6, 2018

CB 511, 3:00-5:00 pm

***Present***: Kim Abunuwara, Pauli Alin, Jonathan Allred, Jon Anderson, Howard Bezzant, Laurel Bradshaw, Bret Breton, Clay Brown, Kat Brown, Alan Clarke, Suzy Cox, Ken Crook, Karen Cushing, Reid Elem, Sara Flood, Nathan Gale, Lindsey Gerber, Phil Gordon, Darrell Green, Merrill Halling, Basil Hamdan, Matt Hasara, Dan Hoffman, Matthew Holland, Jamie Johnson, Reza Kamali, Lydia Kerr, Chelsie Kraczek (UVUSA), Duane Miller, Anthony Morris (Library), Jeff O’Flynn, Jeff Olson, Hong Pang, Jeff Peterson, Jim Pettersson, Karen Preston, Denise Richards, Robert Robbins, Meghan Roddy, Rodayne Esmay for Anthony Romrell, Sheri Rysdam, Leo Schlosnagle, Tyler Standifird, Mike Stearns, Matthew Taylor, Craig Thulin, Sean Tolman, Sandie Waters, Robert Warcup

***Excused or Absent***: Mark Abramson, Brian Barthel, Josh Cieslewicz, Margaret Mittelman, Shalece Nuttall (PACE), Alan Parry, Paul Weber

***Guests:*** Eugene Seeley, Fern Caka,Steven Kroes,Jeff Johnson

Call to order – 3:03 p.m.

Approval of Minutes from February 20, 2018. Minutes approved.

**MOTION** – Pauli Alin moved to have the standing committee reports right after Eugene Seeley’s presentation. Lindsey Gerber seconded. All in favor? 37. Opposed – 0. Abstained – 0. Motion passed.

**SVPAA**

No report.

**AVPAA**

* Shout out to Jim Pettersson for his work on making the RTP Advisory Committee a success this year.

**UVUSA**

* Student Government elections will be held today and tomorrow. Senators are to ask faculty to encourage students to vote. Announcement of the winners will be made at 6:00 p.m. in the UVUSA Chambers.
* Next UVUSA Senate Speaker is Clay Olsen: “Fight the New Drug” on March 8 at Noon in the Grande Ballroom. UVUSA is providing an opportunity for individuals to set up tables to share comments/information in relation to the speaker’s topic.
* Request was made that Student Government recycle all the paper used for campaign advertising.

**OTL**

* Academy Award Winners
	+ Course Design: Julie Nelson (1st), Suzy Cox (2nd), Ross Hagen (3rd)
	+ Online Teaching: Makenzie Selland (1st), Kate Klemme (2nd), Kyle Merrill (3rd)
* HEA Fellowship Cycle – March 28 is the deadline. Contact Trevor Morris for more details.

LIBRARY

* Roots of Knowledge Speaker Series is scheduled for March 8, 2018 at 1:00 p.m. in the Bingham Gallery. Courtney Davis will be addressing the topic “Blazing Arch of Lucid Glass: The Crystal Palace of as Roots of Knowledge.”
* Investigation for the potential for library faculty status. Current Library Director would like to investigate to see if there is justification to change the status of some of the current librarians to faculty. Most of the USHE institutions currently have the librarians as faculty. Just beginning the investigation and noting the pros and cons. Clarke inquired as to how faculty can better support the library and feels if the librarians were faculty, would bring more status to the library. Morris noted the committee researching the topic does include faculty.
* Concern expressed about the Library link not having a presence on the Home Page. Thulin will share the information with Nathan Gerber.
* Clarke proposed a committee wherein faculty are more involved in the Library. Morris will follow-up with Clarke and bring a proposal to ExCo.

**PRESENTATIONS**

* General Education Committee Proposed Resolution and Guidelines (3:21 pm)
	+ Added third science course statement to the resolution. Reviewed this with the Department Chairs in College of Science. The GE Committee is waiting to see what the GE Re-envisioning committee does with third sciences. If nothing, will work out a formal criteria for third science.
	+ Received an email inquiring about eliminating recommendations as opposed to prerequisites. There was concern that there might be abuse by aggressive advisement and oversell the recommendation. Peterson noted that departments can access reports and obtain specific data to justify exceptions.
	+ Abunuwara does not feel the abuse issue is a valid reason. Seeley noted that they have reviewed the main structure of the course and discussed why introductory courses have these prerequisites. Always welcome exception discussions. Clarke supports Abunuwara’s position and we should not punish the majority at the expense of a few.
	+ GE Committee has reviewed courses and tried to be consistent with other USHE institutions. Discussed the prerequisite issue with Biology. Clarke proposed English 1010 as a co-requisite to other courses.
	+ Curriculum process has been addressed by the Department Chairs and they must put the changes into CourseLeaf. If changes aren’t put in, the GE Committee will decertify the course. The guidelines do not override the curriculum process. If something is decertified, it takes about one and half years to take effect.
	+ **MOTION** – Alan Clarke moved to extend discussion for 10 minutes. Bob Robbins seconded. All in favor? 35. Opposed – 1. Abstained – 2. Motion passed.
	+ Philosophy expressed concern about all 2000 level philosophy courses and them being included on the exemption list. Similar concern in the Humanities. Proposal isn’t clear and needs to include terminology of co-requisites. Seeley agreed. Seeley reminded Senate that previous conversations indicated that the guidelines needed to be firmed up prior to development of the final list. Several language courses want the document to use wording “or equivalent.” If the 2000 level course has a writing assignment as part of the course, then most likely the course would be re-certified as a GE course. Departments should follow-up with the GE Committee to review their writing components.
	+ Green expressed concern about Physics 1850 for Aviation is set up as a prerequisite for others courses that have math, but not sure will meet the deadline of April 1st. MATH 1030 is a prerequisite. Seeley noted that extensions can be granted.
	+ Robbins recommended adding statements that “extensions are possible from that deadline” and “math and other courses that require a significant math content” and for English “other courses that have significant writing components.” Recommend providing examples to the guidelines.
	+ Alin reiterated that this resolution was to codify practices that are already being done and allow suggestions for improvement.
	+ **MOTION** – Alan Clarke moved to accept the guidelines with the one caveat that the recommended preceding courses be dropped from the list of courses and that recommendations will be defined as to eliminate the abuse problem with advisors. Jon Anderson seconded. Seeley clarified that a statement about extensions may be granted in the document including examples. Clarke accepted as friendly amendment. All in favor? 36. Opposed – 1. Abstained – 2.

**STANDING COMMITTEE REPORTS**

* Special Assignments
	+ Taskforce on track
	+ Faculty office space is becoming a challenge on campus. Does Faculty Senate want some input into the process of allocation and how we use office space? If so, how? Bring back to the agenda in two weeks.
* Service & Elections
	+ Goodwill Association – The association is now being headed up by PACE instead of two volunteers. They provide flowers and support for faculty and staff during hardships. PACE want it to be an organic extension of the institution. Kellie Hancock would like four faculty volunteers to participate in this process. Send email to Hancock if interested. Waters inquired about the confidential nature of the information exchange. Thulin will follow-up with Hancock.
	+ Passionate Employee Advisory Committee on consent agenda.
	+ Elections for Standing Chairs and elections for Senators will be coming up shortly.
* Curriculum
	+ Reminder that now is a good time to work on curriculum. Deadline has passed for implementation for fall 2018. Changes must be approved through the entire process by end of fall 2018 for implementation in fall 2019.
	+ Working with OTL to create resources to help faculty with writing their course learning outcomes and requirements for writing course objectives.

PRESENTATIONS (continued)

* Presidential Transition Committee (4:07 pm)
	+ Senators all received a link to the Key Transition Map to outline the aim of the committee. Link to the document is found in the agenda. Goal is to honor President Holland and welcome the new President get off the ground running. Reviewed committee goals. Jeff Johnson is producing a briefing book for the candidates.
	+ Clarke expressed concern about the lack of faculty on this committee. Caka noted the website that is available for comments and will forward that concern.
* Academic Master Plan (4:13 pm)
	+ Comments centered around four primary areas: editorial, strategy, narrative, and indicators.
	+ Editorial
		- p. 6 – No discussion
		- p. 10-12 – No discussion
		- p. 12 – No discussion (Jeff Johnson would like clarification on redundancy)
	+ Strategy
		- p.6 (Goal 1) – Discussion requested
			* When a program is removed, it goes through the same process as when adding a new program. This deals with strategies not processes.
			* **MOTION** – Sean Tolman moved to eliminate the comment. Ken Crook seconded. All in favor? 27. Opposed – 0. Abstained – 10. Motion passed.
		- p.7 (Goal 2) – No discussion
		- p. 9 (Goal 6) – No discussion
	+ Indicators
		- Indicators in general, particular to Goal 2. No discussion.
		- p. 9 (Goal 6) – No discussion. Olson provided clarification on how this square feet per student is utilized.
	+ Narrative
		- p. 6 (Goal 2) – Discussion requested
			* Tend to look at research too narrowly. Leaves out many things that are important. Does not capture what we do as faculty and what we ought to be doing as we advance in rigor and master’s degrees. Proposed add statement “The interpretation of research also appears to be too narrow and need to be amplified.” Olson noted that the two statements on research toward student success are conflicting. Thulin noted that both can be seen as being amplifying research with the first including mentored research that students are involved in and the second making sure that it is not limited to that.
			* **MOTION** – Bob Robbins moved to extend discussion five minutes. Leo Schlosnagle seconded. All in favor? Motion passed.
			* Olson read the statement from the AMP in regards to this comment. It is about the value of student research in helping with persistence and graduation. Clarke recommends clarifying “disciplinary boundaries” and that “research” is permeable. Tolman noted that the point of the paragraph is about student success and how when students are involved in their research it helps them succeed. Clarke feels it fails to recognize the broader point that research plays within the institution.
			* Thulin recommended the comment to read to “amplify the importance of research in general, not only research by students mentored by faculty.”
		- p.6 (goal 2) – No discussion
		- p. 6 (goal 2) – No discussion
		- p.6 (Goal 2) – No discussion
		- p. 6 (Goal 2) – No discussion
		- p. 9 (Goal 6) – No discussion
		- p. 9 (goal 6) – No discussion
		- p. 13 (Enrollment growth, program demand) – No discussion
	+ **MOTION** – Kim Abunuwara moved to accept comments and send forward. Sean Tolman seconded. All in favor? 36. Opposed – 1. Abstained – 1.
* Flex Learning Strategy (4:42 pm)
	+ This is a fundamentally a quality issue and fixing issues that have eroding our confidence. This is driving OTL to reorganize and have a connection point with departments and cleaning up the courses. It requires faculty to meet directly with the instructional support technologists. Students will benefit by having a more consistent look across their Canvas courses and meet accessibility compliance. Does require a faculty member to take an online certification workshop and help everyone understand what a quality online course looks like.
	+ Department should maintain control of course content, but online courses are different from a face-to-face courses. Need to conduct a more robust review than just syllabi.
	+ Peterson reported his department is generally supportive, but would like to have something for quality control of face-to-face courses as well. Richards reported that the Teaching Effectiveness Taskforce is looking at a teaching effectiveness rubric that will address the face-to-face quality.
	+ Green expressed concern that OTL would be inserted into the hiring process of faculty and the fact that this is a plan and how the plan then becomes policy.
	+ Hamden shared that some institutions mandate training for any faculty member that will be teaching online.
	+ Consider spreading of training times out to allow faculty more opportunities to participate in trainings.
	+ **MOTION** – Jonathan Allred moved to accept the plan. Nathan Gale seconded.
	+ **MOTION** – Bob Robbins moved to table until next meeting. Alan Clarke seconded. All in favor? 32. Opposed – 3. Abstained – 0. Motion passed.

**PRESIDENT**

* Tuition Waivers and general budget reduction has been restored.
* Currently a 2.5% salary increase is on the table. This is not an automatic increase across the board. Goes towards merit pay, healthcare, faculty rank, and adjustments.
* Medical is currently being funded at 4.1% and think will be ok on our healthcare/benefits side.
* Growth funding has stayed at the top of priority. Now there is $9M in system for student growth and UVU would get about $2.7M. Workforce we would get another $600K. Have established a precedent that if we must continue to grow, the Legislature needs to fund growth.
* Design money for WSB building, but House and Senate now in major political disagreement and current plan is to not fund any buildings this year. If no funding, will try to seek permission to use privately donated funds for design.
* Student Success Declaration – Committee has taken comments and incorporated into a draft of the document. Still in draft phase, but will provide a link.
* Orem City was contacted Friday morning by a family member concerned about what a member of the family posted on Facebook. Immediately assembled executive emergency operation center to track the situation. UVU could only verify certain information and provide an alert. The situation was resolved quickly. Reports have come in that some individuals did not receive notification either via text or email. Send any thoughts or feedback to President Holland.

Meeting adjourned at 5:03 pm.