**Faculty Senate Minutes**

October 31, 2017

CB 511, 3:00-5:00 pm

***Present***: Mark Abramson, Kim Abunuwara, Pauli Alin, Jonathan Allred, Jon Anderson, Brian Barthel, Howard Bezzant, Laurel Bradshaw, Bret Breton, Clay Brown, Kat Brown, Alan Clarke, Ken Crook, Karen Cushing, Reid Elem, Sara Flood, Nathan Gale, Lindsey Gerber, Phil Gordon, Darrell Green, Merrill Halling, Basil Hamdan, Dan Hoffman, Jamie Johnson, Reza Kamali, Lydia Kerr, Chelsie Kraczek (UVUSA), Duane Miller, Jeff Olson, Alan Parry, Jim Pettersson, Karen Preston, Denise Richards, Robert Robbins, Leo Schlosnagle, Tyler Standifird, Mike Stearns, Craig Thulin, Sean Tolman, Sandie Waters,

***Excused or Absent***: Josh Cieslewicz, Suzy Cox, Matthew Holland, Margaret Mittelman, Anthony Morris (Library), Shalece Nuttall (PACE), Jeff O’Flynn, Terrance Orr, Hong Pang, Jeff Peterson, Meghan Roddy, Anthony Romrell, Sheri Rysdam, Matthew Taylor, Robert Warcup, Paul Weber

***Guests:***

Call to order – 3:02 p.m.

Approval of Minutes from October 17, 2017. Minutes approved.

**PRESIDENT**

* Excused to attend Council of Presidents
* Will address Faculty Senate about his charge of “Being the Very Best Open Admissions Platform for Student Success.”

**SVPAA**

* Great faculty turnout for the NWCCU Faculty Forum. Received five commendations and four recommendations. Will receive a draft report in the next few weeks, make factual corrections, and the committee will send final recommendations to NWCCU for final determination.
  + Commendations – 1) Training Programs, 2) physical facilities, 3) depth of our commitment to student success, 4) way in which we embrace dual mission, and 5) quality of advisor training program
  + Recommendations – 1) transparency of PBA below executive level, 2) more assessment in PBA process, 3) alignment of non-academic programs, and 4) improving indicators and assessment of core themes
* The first set of PBA Conversations were held yesterday and today. Academic Affairs will be presenting their PBA requests on November 13 and 14. See schedule at <https://www.uvu.edu/pba/docs/2017-18pba_schedule.pdf>. Faculty Senate will send out a reminder to all faculty, but encourage senators to invite their faculty to attend the PBA conversations, especially their individual school or college dean’s presentation.

**LIBRARY**

* Next ROK Speaker are Jamie Johnson and Mark Borchelt on 11/7, 3:30-5:00 p.m. in the Bingham Gallery. Topic: Moving Mediums: Embodies Learning in the Arts.
* Library Sunday hours run from 1:00-9:00 p.m. Will be launching a new marketing campaign soon.

**UVUSA**

* UVUSA Student Voice Forum today focused on campus resources and scholarship opportunities.
* John Rhys-Davies will be on campus 11/9, 12:00-1:00 pm in the Ballroom to share insights into his career, theatre and film work.
* If faculty have any student forums or survey suggestions, please contact Chelsie Kraczek.

**OFFICE OF TEACHING & LEARNING**

* New ExOfficio member, Dr. Wendy Athens, will be joining Faculty Senate.

**PRESENTATIONS**

* Office of Teaching & Learning
  + Academic Integrity Day is Wednesday, November 8, 2017. Keynote Speaker - Dr. David Rettinger, 11:00 am-Noon, in CB 510. Link for full schedule <https://www.uvu.edu/otl/academicintegrity2017.html>.
  + OTL will conduct a major marketing relaunch at end of November to introduce the new spring calendar.
  + Technology Conference, 2/2, focusing on hands-on workshops.
  + Flexible Learning Showcase and Networking event, 3/2. Trying to draw all the hybrid/online-learning faculty to look at great course design and share great ideas.
  + State of Utah is holding an OER seminar in March 2018.
  + HEA Fellowship Writing Process for Faculty in spring – UVU has a great opportunity to leverage the HEA program to externally validate their teaching excellence.
  + OSCQR Rubric
    - Tool that can help drive quality within departments for online/hybrid courses.
    - OTL will be using the rubric for all of its development projects and assist in reflection of course design.
    - In addition to the rubric, have a whole pathway for training around online and hybrid teaching called Pathway 3 Teaching Across Flexible Modes.
    - Athens will put rubric online.
* Writing Enriched (WE) Initiative
  + Committee worked to develop proposal to address writing improvement across the institution. Concern is gaming the system creating additional bottlenecks for students. Intent is to identify two courses in the major for designation as WE courses. Reviewed requirements of a WE course: 1) revision of multiple written materials/drafts, 2) multiple writing assignments (small or large), and 3) assignments germane to discipline.
  + Committee would consist of one faculty member from each school/college.
  + This is a first step in helping students increase their writing proficiency. OTL is willing to help faculty embed writing more in their curriculum.
  + Would like to implement fall 2018.
  + **MOTION** – Alan Clarke moved to push this initiative forward for implementation fall 2018. Bret Breton seconded. Connelly clarified that faculty will emphasize the writing in several courses, but did not want faculty to have to develop new curriculum to meet this requirement. Departments determine what writing should look like in their disciplines. Initiative would apply to new incoming students fall 2018. Richards expressed concern about some faculty member’s inability to write effectively who could potentially be the ones to assess. Waters recommended faculty apply to review assignments for assessment. **MOTION** – Kim Abunuwara moved to extend discussion for five minutes. Alan Parry seconded. All in favor? 1 Abstention. Motion passed. Connelly noted there was no distinction between an online or face-to-face requirement. Parry shared his concerns about certification of faculty since disciplines and evaluators will vary. Bezzant recommended that the initiative be put forth as a resolution. Clarke accepted the recommendation as a friendly amendment. All in favor? 34. Motion passed.

DEBATE CALENDAR

* Policy 655 – *Graduate Faculty* – Limited Scope clarified language for faculty eligibility to teach graduate level courses. **MOTION** – Kim Abunuwara moved to forward comments as presently constituted. Pettersson seconded. All in favor? 33. 1 Abstention. Motion passed.
* Policy 638 – *Post-Tenure Review*
  + Sections 4.1.5/4.1.6 – Parry changed comment to read, “A post-tenure review cannot be used as cause to initiate termination proceedings.”
  + Clarke noted that UVU does not have an academic misconduct policy. Shared that if produce a major research project there could be a “gap” in a faculty member’s review process and could have the potential to manipulate negatively.
  + Parry recommended that after policy has gone through the process, it be reopened for a limited scope to create an academic misconduct policy.
  + Brown noted that the committee was trying to keep the language broad enough at highest levels so departments can create their criteria so enforcement begins at the department level and goes up. Attempt is to create a policy that balance the institution at the central and department levels.
  + **MOTION** – Tolman moved to accept the comments and push it forward. Abunuwara seconded. All in favor? 31. 2 Opposed. 0 Abstained. Motion passed.
  + Olson expressed thanks for Faculty Senate’s diligence and bringing forth comments that are truly important to the effectiveness of policy.

STANDING COMMITTEE REPORTS

* Special Assignments & Investigations
  + Task Force on Teaching Effectiveness is progressing. Hope to produce an interim report by mid-December/early January and include how UVU is evaluating within their departments and across the institution.
  + Questions/Inquiries Form located on the Faculty Senate website not being utilized. Can use this form to raise any concerns you or your constituents might have.
* Service & Elections
  + Nominations for a subcommittee in developing accessibility training for faculty/staff to meet ADA compliance. Next meeting is Monday, November 6. Nominations: Nichole Wangsgard. Brown noted that they want a faculty perspective as they understand student needs and can advocate for them better. Send any additional nominations to Lindsey Gerber.
* Curriculum
  + CourseLeaf rollout is going well. Deadlines for entering minimal changes to programs for fall 2018 are due now. Next UCC meeting is November 16, 2017.
* RTP
  + Selection of final committee member is underway.

**ANNOUNCEMENTS**

* Campus-Wide Conversation on Inclusion and Diversity, Wednesday, November 8 from 2-4 pm, Center Stage.

**GOOD OF THE ORDER**

* Anderson expressed thanks for faculty attendance at the NWCCU Faculty Forum.
* Faculty Merit Policy comments have been submitted. Waiting for PACE to submit their comments. Once the policy moves to Stage 3, all university personnel and community members have the ability to submit additional comments.

**MOTION** – Howard Bezzant moved to adjourn. Bret Breton second.

Meeting adjourned at 4:37 p.m.