**Faculty Senate Minutes**

April 14, 2020

Via Microsoft Teams, 3:00-5:00 pm

***Present***: Mark Abramson, Pauli Alin, Jonathan Allred, Maureen Andrade, Anne Arendt, Wendy Athens (OTL), Lyn Bennett, Mark Bracken, Laurel Bradshaw, Roxanne Brinkerhoff, Lauren Brooks, Kat Brown, Leo Chan, Seth Christensen, Susan Cox, Karen Cushing, Shane Draper, Reid Elem, Max Eskelson, Nathan Gale, Phil Gordon, Barry Hallsted, Young Wan Ham, Matt Hasara, Melissa Heath, Rick Henage, Jessica Hill, Joshua Hilst, Greg Jackson, Jamie Johnson, Jeremy Knee (OGC), Janine Knighton, Chuck Knutson, Stephen Ley, Diana Lundahl, Mohammad Masoum, Jeff Maxfield, Dianne McAdams-Jones, Rick McDonald, Ronald Miller, Maddie Miskho (UVUSA), Elijah Nielson, Matthew North, Alan Parry, Jim Pettersson, Evelyn Porter, Denise Richards, Leo Schlosnagle, Dustin Shipp, Annie Smith (Library), Mike Stearns, Sean Tolman, Wayne Vaught, Ryan Vogel, Bob Walsh, Sandie Waters, Alex Yuan

***Excused or Absent***: Paige Gardiner, Kelli Potter, Lyn Wells, Geoffrey Zahn

***New Senators 2020-2021***: Joy Cole, Lisa Hall, Hiliary Hungerford, Armen Ilikchyan, John Jarvis, Kyle Kamaiopili, Scott Lewis, Natalie Monson, Audrey Reeves, Brandon Ro, David W. Scott, Skyler Simmons, Chris Witt

***Guests:***  Astrid S. Tuminez

Call to order – 3:00 p.m.

Approval of Minutes from April 7, 2020. Approved.

**PROVOST**

* Commencement has moved to Wednesday, 8/19 in the evening. This is the same date as Faculty Convocation. Would like faculty to support students. Individual school/college Convocations will be held on Thursday, 8/20.
* Have restricted travel through 6/26/20. Still working through required internships.
* Don’t anticipate a lot of new funds due to the current climate. Therefore, examining new programs very carefully.
* Hiring Guidelines have been distributed to leadership and have asked deans to work with departments to determine critical hiring needs.
* PBA requests are also being examined carefully to determine critical needs.
* There have been no formal decisions made on SRIs or Tenure Clock Stoppage. An extension for Tenure Clock Stoppage requests was until 5/1.
* There is no word yet on when campus will fully reopen. Cabinet is hoping to make some decisions by the end of the month on what May and June will look like. Summer semester courses will be taught online with the possibility of a few select courses taught face-to-face in second block.

**SENATE PRESIDENT**

* Arendt notified senators that Senate Executive Committee cannot guarantee re-assigned time at this point based on current budget situation. The same for Faculty Ombudsman position.

**LIBRARY**

* Still checking out equipment to students including web cams. The Library is still seeing about 100 people in the library daily.
* Librarians are working virtually and can answer research questions for students as it gets closer to finals.

**OTL**

* Access final exam resource page link from the OTL Home page. See <https://www.uvu.edu/otl/>. Any faculty member wanting to use Proctorio for final exams needs to be sure students take the practice exam in advance to ensure computer set up is correct.
* The launch of the UVU Online website occurred. See <https://www.uvu.edu/online/index.html>.
* Online Teaching Award decisions were made 4/14 and announcements will go out soon.

**UVUSA**

* UVUSA Resources pdf will be up on the website soon.
* Working on “UVU’s Great” campaign to send to students soon.

**STANDING COMMITTEE REPORTS**

* Special Assignments & Investigations
  + Continues to receive concerns about courses being taught online but really should be face-to-face.
* Service & Elections
  + Welcome to all the new senators.
* Curriculum
  + Policy continues to move forward and will bring the procedures back in the fall.
* RTP & Appeals
  + Policy 637 – *Faculty Tenure* is being prepared to move into Stage 2.
  + Committee continues to meet to deal with Policy 646 – *Faculty Appeals for Retention, Tenure and Promotion.*
  + Second of three reports of the RTP criteria was delivered to Academic Affairs last week. Committee has set a goal to finish the criteria review by 4/30. Received seven new RTP documents from CHSS at beginning of April and expect that those documents will have opportunity to be reviewed this academic year.
* Advancement of Teaching
  + Committee will be drafting a template for departments that want to pilot the model. Currently no feedback in comments. Please comment.

**OTHER COMMITTEE REPORTS**

* Remediation, Sanction, and Separation Task Force
  + In regards to Policy 649 – *Faculty Remediation, Sanction, and Dismissal due to Cause*, Scott Abbott wrote a report noting the committee began using the Office of General Council (OGC) working draft and added information from AAUP, and looked at peer institutions. Hope to have a draft for Faculty Senate to review in the fall.
  + Biggest change has been to replace the outside investigator with a Faculty Senate Hearing Committee. Hill shared some proposed language in regard to when it is appropriate to bring in a hearing committee.
* Workload Taskforce
  + Have received some background data from the Library that the new committee can review. If on the committee will send some documents for perspective and what has been done in the past.
* Council on Academic Standards (CAS)
  + Saw over 350 cases of student petitions between summer 2019 and April 2020. Two petitions were in favor of the students.
  + Passed Bylaws.
  + See year-end report link in the agenda.

**FACULTY SENATE**

* Faculty Senate is the official voice and position of the faculty along with review of university policy. Senators serve a three-year term and may serve consecutive terms as elected by the majority of their department. Reviewed responsibilities of Senate faculty members.
* Arendt expressed thanks for senators rotating off and welcomed incoming senators.

**PRESIDENT TUMINEZ**

* Expressed thanks to all faculty and those that participated in the faculty video.
* Commencement will be 8/19 at 6:30 p.m. with Gayle Miller as the Keynote Speaker along with Honorary Doctorates Dave Ulrich and Dan Campbell.
* Welcome New Chief of Staff, Kara Schneck and new CIO/VP Digital Transformation, Kelly Flanagan.
* COVID-19 continues to pivot quickly. Thank you for helping students address the changes and move into summer.
* Coordinating Access to Resources and Education (CARE) Task Force – launched last fall to assist students with short-term critical needs for housing and food.
* Communication continues to be important and ensuring that UVU is doing our best to meet educational needs and keep everyone safe.
* Digital Transformation is upon us and will continue to alter our work environment. What we learn during these times and the use of data will become more significant. Students persist at a higher rate when taking mixed modality courses.
* Legislative Update
  + SB 111 passed – As of 7/1, will have a combined Utah Board of Higher Education (UBHE). New Board will oversee system vision, goals, and policies. Select institution presidents. Define institutional authority to establish new programs. Establish a system financial plan with shared services. Establishes system articulations and an Industry Advisory Council.
  + In early March, UVU thought they had a winning legislative session. Because of what we thought we were going to receive from the Legislature, UVU only asked for 1.38%. COVID-19 impacted the world. Legislature is going to conduct several special sessions. Expectation is that all new funds UVU was going to receive most likely not going to happen.
  + CARES Act: Education Stabilization Fund – UVU has a taskforce determining how the funds can be used. Half the funds must go to students with the rest to address needs of the institution.
* UVU Preparations
  + Enrollment growth = tuition revenue growth
  + Currently 800 students short compared with last year at this time.
* Guiding Principles
  + Will continue to focus towards the three core strategies articulated in Vision 2030.
* Student Survey Responses
  + Perception of Communication – Percent of students agreeing was good
  + Student Confidence
    - 67% of students were concerned about impact on grades
    - 44% student confidence in completing coursework by school/college. Three colleges fell below the average. Need to determine what more faculty can do to help students complete.
  + Final question sought a qualitative answer with over 1500 students entering a response. Many students recognized faculty for their efforts.
* Calm, Caring, Competent Leadership
  + “We cannot do this without YOU!”

**RESOLUTIONS**

* Impact of Coronavirus and Online Lectures/Labs on SRI Scores Spring 2020
  + Would like Faculty Senate to endorse the resolution.
  + Voting Results: Support – 50; Opposed – 0; Abstained - 1
* Tenure Clock Stoppage Extension
  + Faculty were concerned about letting exceptional accountability trump exceptional care.
  + McDonald reviewed the resolution. Shared that faculty are looking for leniency on due dates.
  + Voting Results: Support – 44; Opposed – 1; Abstained - 0

**POLICIES**

* Reminder that the summary comments and full comments will be forwarded to the stewards on all policies.
* 165 – *Discrimination, Harassment, and Affirmative Action*
  + Vote Overall Implementation
    - Results: Support – 39; Opposed – 0; Abstained - 4
  + Vote Approval of Comments
    - Results: Support – 38; Opposed – 0; Abstained - 5
* 605 – *Curriculum Approval*
  + Vote Overall Implementation
    - Results: Support – 39; Opposed – 2; Abstained - 1
  + Vote Approval of Comments
    - Results: Support – 40; Opposed – 0; Abstained - 2
* 102 – *Establishing and Disbanding Committees*
  + Vote Overall Implementation
    - Results: Support – 37; Opposed – 1; Abstained - 4
  + Vote Approval of Comments
    - Results: Support – 39; Opposed – 0; Abstained - 3
* 640 – *Faculty Sabbatical Leave*
  + Trying to make the application and reporting processes more uniform. Looking to create a template such as the annual review. Also, to spell out procedures of how sabbatical leave is approved.
  + There are many concerns regarding sabbatical leave going around the university. Email concerns or suggestions to [Alan.Parry@uvu.edu](mailto:Alan.Parry@uvu.edu). He can also provide your school/college rep information.

**NON-POLICY RESOLUTION**

* PT Faculty Compensation was previously completed
  + Voting Results: Support – 17; Opposed – 8; Abstained - 3

**STRATEGIC DISCUSSIONS**

* Faculty Committee Open Positions
  + Service & Elections (S&E) – Position for university that helps manage all the Faculty Senate standing committees, task force committees, and policy drafting committees. Sometimes you might have to take on a more direct role until a position is filled.
    - Nomination: Seth Christensen
    - Vote Result: Yes - 36; No – 0
    - Congratulations Seth!
    - NOTE: After the meeting was over, Seth decided to withdraw. A new election will be held.
  + Special Assignments & Investigations – Faculty contact you regarding concerns about administration, staff or facilities. Performing research on issues that faculty have an interest in. Some projects are large, some small.
    - Nomination: Sandie Waters
    - Vote Result: Yes - 30; No -3
    - Congratulations Sandie!
  + RTP & Appeals – Responsible for hearing appeals of negative decisions related to RTP and appeals. Coordinates execution of policy for those appeals. Committee meets regularly to discuss policies and any revisions necessary. The Advisory Committee reviews portfolios that are deemed problematic and provides recommendations. RTP & A is charged with regularly reviewing all RTP criteria every five years. Recommendation has been made to begin a rotating schedule to conduct these reviews.
    - Nominations: Suzy Cox, Hilary Hungerford
    - Vote Results: Cox – 16 and Hungerford – 7
    - NOTE: Qualtrics experienced a voting technicality which resulted in a re-vote. RTP & Appeals Chair: Suzy Cox - 22 (59.46%), Hilary Hungerford - 15 (40.54%), total votes - 37.
    - Congratulations Suzy!
  + CAS – Responsible for recommending and evaluating policies and practices concerning undergraduate admission, retentions, (see web page). Students submit a formal petition for a grade change when want to have it reviewed. Council is an umbrella working with Academic Standards. When there is a debate, would set up meeting, take minutes, manage debate, and work with Associate Provost Kat Brown in submitting a final ruling. Handle about 350-400 cases.
    - Nominations: Dianne McAdams-Jones, Pauli Alin
    - Vote Results: McAdams-Jones -18 and Alin – 5
    - NOTE: Qualtrics experienced a voting technicality which resulted in a re-vote. CAS Chair: Dianne McAdams-Jones - 27 (72.97%), Pauli Alin - 10 (27.03%), total votes - 37.
    - Congratulations Dianne!
  + **MOTION** – Rick McDonald moved to extend discussion for 10 minutes. Suzy Cox seconded. All in favor? Approved – 36; Opposed – 5; Abstained – 1. Motion passed.
  + Parliamentarian – Responsible to make sure senate is following parliamentary for procedures (modified Robert’s Rules) and sequence. Currently the position is for four-year term.
    - Nomination: Jon Anderson
    - Vote Result: Support – 40; Opposed – 0; Abstained – 0
    - Congratulations Jon!
  + Academic Scheduling Committee Senate Rep
    - Dan Hatch was elected as co-chair when Jessi Hill stepped down. Just need another senate rep to rep all schools/colleges. Send Hill or Arendt if interested. Joy Cole volunteered. Senate does not normally vote on committees that are not university-wide committees.

Meeting adjourned at 5:10 p.m.