**Faculty Senate Minutes**

February 23, 2021

Via Microsoft Teams, 3:00-5:00 pm

***Present***: Maureen Andrade, Jon Anderson, Anne Arendt, Wendy Athens (OTL), Lyn Bennett, Lauren Brooks, Kat Brown, Seth Christensen, Joy Cole, Suzy Cox, Karen Cushing, Shane Draper, Lisa Hall, Barry Hallsted, Young Wan Ham, Rick Henage, Joshua Hilst, Hilary Hungerford, Greg Jackson, John Jarvis, Kyle Kamaiopili, Jeremy Knee (OGC), Scott Lewis, Stephen Ley, Diana Lundahl, Mohammad Masoum, Dianne McAdams-Jones, Rick McDonald, Ronald Miller, Natalie Monson, Elijah Nielson, Matthew North, Alan Parry, Jim Pettersson, Evelyn Porter, Kelli Potter, Audrey Reeves, Denise Richards, Brandon Ro, Leo Schlosnagle, David W. Scott, Dustin Shipp, Skyler Simmons, Karen Sturtevant (Library), Zachery Taylor, Wayne Vaught, Ryan Vogel, Bob Walsh, Lucy Watson (UVUSA), Christopher Witt, Alex Yuan, Geoffrey Zahn

***Excused or Absent***: Leo Chan, Max Eskelson, Beka Grulich (PACE), Melissa Heath, Jessica Hill, Armen Ilikchyan, Chuck Knutson, Jeff Maxfield, Peter Sproul, Sandie Waters

***Guests:***  Cara O’Sullivan, Jennifer Gallagher, Seth Gurell, Linda Makin, Kazem Sohraby, Rich Paustenbaugh, Forrest Williams

Call to order – 3:00 p.m.

Approval of Minutes from February 9, 2021. Minutes will be approved at the next meeting.

**BOARD OF TRUSTEES**

* Faculty Senate will end promptly at 5:00 pm due to the Board of Trustees meeting.

**PROVOST**

* Expectations for faculty presence on campus in fall 2021 depends on case-by-case circumstances and what is taking place on campus.
* International study abroad programs for summer have been canceled.
* Faculty do have the ability to require university approved masks when students are in labs or spaces that do not allow for appropriate social distancing. Robin Ebmeyer and Sue Jackson have been involved in developing the guidelines and consulting with outside experts to aid in UVU decisions related to COVID-19.
* Decisions for international travel for students in the fall have not been made at the present time. Vaught indicated that UVU will be open to reviewing fall travel on a case-by-case basis.

**ELECTIONS**

* Congratulations to the new Faculty Senate President – Hilary Hungerford and Vice President – Wioleta Fedeczko.
* Positions and nominees that are up for election at the final meeting on 4/13/21. Please submit additional names to Joy Cole or Anne Arendt.
	+ Policy Liaison
		- Skyler Simmons
		- Sayeed Sajal
	+ Chair of Service and Elections Committee
		- Joy Cole
	+ Chair of Retention, Tenure, Promotion & Appeals Committee
		- Suzy Cox
	+ Chair of Special Assignments & Investigations Committee
		- Sandie Waters
		- Elijah Nielson
	+ Chair Elect for Chair of Curriculum Committee
		- Pending

**WOMEN’S SUCCESS CENTER**

* Senators are asked to review the Women’s Success Center Faculty Initiative document at <https://drive.google.com/file/d/1qycPUl7NEyApvsbcwT5AMVNlYFZF7jr9/view> and provide feedback. Contact Jessi Hill for any specific questions.

**POLICY**

* **MOTION** – John Jarvis moved to begin the vote on Policies 522 and 525. Elijah Nielsen seconded. All in favor? Motion passed.
* Policy 522 – *Undergraduate Credit and Transcripts*
	+ All in favor? 29; 1 Opposed; 0 Abstained. Motion passed.
* Policy 525 – *Credit for Prior Learning*
	+ All in favor? 33; 2 Opposed; 0 Abstained. Motion passed.
* Proposal was made to hold a special Faculty Senate session to address Policy 644 - *Appointment and Responsibilities of Department Chairs* comments. **MOTION** – Lyn Bennett moved to hold special session of Faculty Senate on 3/2/21 in place of Executive Committee (ExCo). Kelli Potter seconded. All in favor? 21; 5 Opposed; 0 Abstained. Motion passed.
* Policy 644 - *Appointment and Responsibilities of Department Chairs*
	+ Review current comments. Faculty Senate has made the request to see the policy again before it formally enters Stage 3.
* Policy 101 – *Policy Governing Policies*
	+ Reviewed a summary of changes.
		- Equity Assessment Committee
			* Committee will be responsible for each Stage 1 draft. UVU is using the University of Minnesota model. This is a separate committee that will review Stage 1 drafts in addition to the policy drafting committees. Institutions that have adopted this process have indicated that the process saves time later in the process. The Policy Office has a list of individuals proposed for this committee as well as other individuals who would like to be part of the committee. Makin reported that committee members will obtain training to help with the evaluation. She also recommended faculty hold elections for service on this committee.
		- Expedited Compliance Change in Process
			* Some policy changes are mandated by Federal and/or State law. In order to streamline the process, revisions proposed will be limited to the specific sections. Office of General Counsel will review and communicate the changes through shared governance.
		- The Policy Office will no longer publish university guidelines on its website.
		- University entities will need to work with the department/division that has responsibility for a policy.
		- Expiration of temporary emergencies will be calculated to the end of the month.
		- Changing policy process for non-substantive changes.
		- Conflict between university policies, it is President’s Council that will interpret policy.
		- Clarification on the role of the responsible office.
		- Contact the Policy Office for Summary of Changes document.

**NON-POLICY RELATED**

* Open Educational Resources (OER)
	+ Reviewed OER handout. OTL is a partnership with faculty to assist in connecting to resources. There are financial resources available to help departments develop OER in their curriculum. OER adoption needs a broad reach across campus.
	+ Gurell responded that OTL has resources available to connect faculty about making sure all their OER materials are accessible.
	+ Contact Seth Gurell or Rich Pastenbaugh for finding resources. Mina Wayman for OER integration.
	+ OTL can help connect with stakeholders. If there are recurring objections, need to bring in administration to help address.

**INCOMING PROPOSALS**

* Partial UVU Graduate Course Tuition Coverage for Employees
	+ This is for courses offered at UVU for all faculty and staff. There is a Staff Education Fund which is specifically limited to staff. Other option is to organize a taskforce to research and bring back recommendations.
	+ All full-time employees can take courses at the undergraduate level through the Employee Tuition Remission. Graduate programs are funded by tuition to bring in revenue.
	+ **MOTION** – Skyler Simmons moved to hold further discussion or action. Elijah Nielsen seconded. All in favor? 26; 6 Opposed; 2 Abstained. Motion passed.
	+ **MOTION** – Barry Hallsted moved to form an exploratory taskforce to look at employee graduate course tuition coverage at UVU. Arendt proposed friendly amendments to call it a taskforce and make it available to all employees. Hallsted accepted. Rick McDonald seconded. Matt North proposed another friendly amendment to clarify that it is for course offerings at UVU. Hallsted accepted. All in favor? 24; 3 Opposed; 0 Abstained. Motion passed.
* Merit Pay
	+ When merit pay discussions were held originally held, Faculty Senate was unable to accept a standard at that time and settled on a five-year phase in program. A taskforce was created to develop guidelines, but never reached completion. Proposal is to revisit merit conversation on guidelines and policy.
	+ Would like the taskforce to pick up where previous taskforce left off.
	+ Arendt reported that Faculty Senate is currently in policy violation per Policy 654: 1) no guideline for merit awards and 2) no merit request form. Merit is not a given. Understand that there are some faculty who have not received the merit increase based on the original five-year implementation plan.
	+ **MOTION** – Rick McDonald moved to create a taskforce to address merit issue. Lyn Bennett seconded. Jon Anderson proposed a friendly amendment to move directly to a vote on creating the taskforce. All in favor? 32; 0 Opposed; 0 Abstained. Motion passed.
* Advising Future
	+ Academic Advising is potentially moving to a centralized coordinated model. Faculty Senate needs to determine if the want to hold a conversation to provide input. There have been ongoing conversations with advisors, advisor directors, and AAC.
	+ **MOTION** – Kelli Potter moves to have further conversation about centralized advising. Rich McDonald seconded. All in favor? 27; 0 Opposed; 2 Abstained. Motion passed.
	+ **MOTION** – John Jarvis moved to accept the ExCo proposed recommended action to create a task force to address concerns and make recommendations on said topic. All in favor? 23; 2 Opposed; 2 Abstained. Motion passed.
	+ Intention is for advising changes to occur in fall 2021.

**MOTION** – Skyler Simmons moved to discuss Good of the Order. Rick McDonald seconded. All in favor? Motion passed.

**GOOD OF THE ORDER**

* Humanities Symposium will be 3/1-5/21. See <https://www.uvu.edu/philhum/conferences/hum-symposium.html> for more information.
* UVUSA – Encourage students to participate in the election process for student government. <https://www.uvu.edu/vote>
* Faculty who have experienced continued changes being made during the semester and are frustrated can contact Christina Baum.
* There are several current pieces of legislation. Executive management usually do not take a public stance except in rare circumstances. Faculty need to contact their legislators using personal emails to address hot topic issues.

Meeting adjourned at 4:46 p.m.