

Faculty Senate Minutes

September 10, 2024: MS Teams, 3-5 PM

Call to Order; Silent Roll Call

Present:

Senator (S), ExCo (E), Other Non-Voting Member (O)

Ahmed Alsharif (S)	Howard Fullmer (S)	Nate Jeppson (S)
Alex Yuan (S)	Farzad Ahmadi (S)	Nichole Ortega (S)
Alma Laney (S)	Ian Gotcher (E)	Nicole Gearing (E)
Ben Moulton (E)	Jennifer Shubert (S) (E)	Nizhone Meza (E)
Bryan Sansom (S)	John Newman (S)	Raiden Gaul (S)
Christopher Goslin (S)	Jonathan Allred (E)	Rich Paustenbaugh (E)
Colleen Hough (S)	Joshua Fagan (S) (E)	Richard Cho (S)
Dallas Smith (S)	Kat Brown (E)	Rick McDonald (S)
Dan Perry (S)	Laura Ricaldi (S) (E)	Sam Gedeberg (E)
Dan Sutliff (S)	Laurie Toro (E)	Sayeed Sajal (S)
Deb Dowd (S)	Maria Blevins (S)	Sean Crossland (S)
Diego Alvarado Karste (S)	Matt Withers (S)	Shelton Weech (S)
Donna Fairbanks (S)	Matthew Duffin (S)	Stephanie Dunn (S)
Doug Czajka (S)	Max Aeschbacher (S)	Summer Karafiath (S)
Douglas Gardner (E)	Merilee Larsen (S)	Tracy Sermon (S)
Dustin Shipp (S)	Michael Hollister (S)	Tyson Riskas (S)
Evelyn Porter (E)	Michaela Sawyer (S)	Wayne Vaught (E)
Ezgi Sertler (E)	Ming Yu (S)	Wioleta Fedeczko (E)

Absent/Excused:

Anthony Ciccone (S)	Chris Lindquist (S)	David Frame (S)	Justin Schellenberg (S)
Kevin Smith (S)	Matt Flint (S)	Mel Gurr (S)	Peter Sproul (S)
Terrance Orr (S)	Waseem Sheikh (S)		

Approval of Previous Minutes (available in Faculty Senate teams/[website](#))

- Minutes stand approved

Wioleta Fedeczko, Faculty Senate President

[3:00-3:07]

- Stage 1 Policies – Wioleta will send an invitation to stewards to reach out to faculty senate if they are grappling with something while in the drafting stage.
- The Faculty Newsletter will now include which policies are being worked on and what stage they are in.

Wayne Vaught, Provost

Kat Brown, Deputy Provost

Laure Toro, Director of Faculty Development

[3:07-3:40]

- [Policy 633 Post-tenure Review](#)

- Based on minimum performance of a tenured faculty member
- Requires adherence to Policy 635 which requires minimum levels of performance in required teaching, research or creative works, service to the institution and profession as well as reporting intellectual property and compliance with university policies
- The most burdensome will be having to upload the SRI's to Faculty Success
- Comments are optional where faculty can contextualize their SRI, their annual reviews, or PIPs
- According to law, every post-tenure review has to be evaluated by at least two faculty from outside their department
- The current proposal is that the review will have the following workflow - faculty committee, the dean, the provost, and then the president
- The committee would be appointed by deans or the associate deans
- Those on sabbatical will need to submit their post-tenure review while on sabbatical
- If a faculty member is going up for rank and post-tenure during the same year, they are separate processes due to separate committees being used for each one
- Personal Improvement Plan (PIP) is required by law to be included in the review but Notice of Improvement Needed. (NOIN) are not
- Timeline is still being worked on but there is a hard deadline of May 30 for them to be to President

Laurie Sharp, Associate Provost of Programs, Assessment, & Accreditation [3:40-4:00]

- Upcoming Accreditation Visit
 - Faculty Senate may be asked what work you do and the way in which you impact decisions.
 - An email went out last week with links to where the accreditation resources can be found. Faculty has full access to all the reports and evidence linked in the email.

Policy (Comment Documents in Senate Teams Files)

- **Introduce Policy**

Policy 609: Academic Scheduling (Laurie Sharp) [3:50-4:06]

- This is a new policy
- The university has had guidelines in place, but guidelines are not enforceable nor mandatory. This policy provides an opportunity to tighten things up with an official policy
- Policy 609 defines the roles and responsibilities of stakeholders
- Policy 609 provides consistency in scheduling processes and transparency
- Increases the way in which our room usage is evaluated by the state. This allows President to request buildings that support our programs
- Part of this policy is mirrored in Policy 605: Curriculum Process and Policy 607: Course-Based Fees for Credit Courses
- Meetings will be reduced to quarterly rather than monthly

Policy 153: (Religious Accommodations) (*Jeremy Knee*) [4:06-4:25]

- This is a temporary policy put in place to meet state law. The regular version will be coming through later this semester.

- Scheduling Conflicts: Instructor shall reasonably accommodate a student's absence from an exam or other academic requirement if the student provides a written notice to their instructor and the director of Accessibility Services. The notice must state the date and time of a scheduled exam or academic requirements and how it creates a significant difficulty for the student to due their religious belief or conscience.
- Non-Scheduling Conflicts: One of the statutes passed in Utah is a Religious Freedom Restoration Act. The director of Accessibility Services in consultation with the relevant instructor determines the burden on the student's religious belief or conscience is three things.
 - Does the individual have a sincere belief that is being burdened?
 - Does the government have a very good reason (e.g. health or safety) to intervene?
 - Is there a reasonable alternative to serve the public interest?
- Student makes a request in writing to Accessibility Services and the instructor. The instructor and Accessibility Services work together to decide if there is a burden or compelling interest in place.

- **Comments on Policy**

- [Policy 101: Policy Governing Policies](#)

- No comments at this time

- [Policy 606: Adoption of Course Materials & Textbooks](#)

- No comments at this time
 - Motion to suspend the rules and vote on Policy 606: *Evelyn Porter*
 - Seconded: *Joshua Fagan*
 - Motion passes

VOTING RESULTS:

Policy 606: 30 agree, 0 disagree, 0 abstain

Good of the order

- Looking for an interim parliamentarian. They must have been a previous faculty senator. Send an email to Wioleta
- Howard Fullmer's birthday is Friday, Sep 13
- The IGEM team is throwing a party on Friday, Sept 20 at Center Stage.

Adjourn

- Meeting ended at 4:44pm

Announcements: *No time allocated. Please review and send to your departments, as applicable.*

Fulton Library: Check out Fulton Library's [faculty resource guide](#), which offers helpful information about publication in academic journals.

Office of Teaching and Learning: The Office of Teaching and Learning (OTL) has launched a [Request an Instructional Designer](#) form so you can request a consultation meeting with an Instructional Designer at any time. Consultations will typically be through Microsoft Teams but may be in-person if needed.

AI Resources

- Fulton Library's student AI [Guide](#)
- Fulton Library's faculty AI [Guide](#)
- Faculty Senate and OTL's AI [Resources](#)