Faculty Senate Minutes
January 9, 2023: <u>MS Teams, 3-5 PM</u>

Call to Order and Approval of Previous Minutes
Faculty Senate was called to order

Present:
Senator (S), ExCo (E), Other Non-Voting Member (O)

Ahmed Alsharif (S)	Doug Czajka (S)	Laura Ricaldi (S) (E)	Sayeed Sajal (S)
Alex Yuan (S)	Dustin Shipp (S)	Matthew Duffin (S)	Sean Crossland (S)
Anthony Ciccone (S)	Eric Russell (S)	Maureen Andrade (S)	Terrance Orr (S)
Ashley Nadeau (S)	Evelyn Porter (E)	Max Aeschbacher (S)	Tracy Sermon (S)
Ben Moulton (E)	Gareth Fry (S)	Melinda Bender (S)	Waseem Sheikh (S)
Bryan Sansom (S)	Jennifer Shubert (S) (E)	Merilee Larsen (S)	Wayne Vaught (E)
Christopher Goslin (S)	Jim Price (S)	Ming Yu (S)	Wioleta Fedeczko (E)
Colleen Hough (S)	John Hunt (S) (E)	Paul Morrey (S)	
Dan Perry (S)	John Newman (S)	Peter Sproul (S)	
David Frame (S)	Jon Anderson (E)	Raiden Gaul (S)	
Deb Dowd (S)	Joshua Fagan (S) (E)	Rich Paustenbaugh (E)	
Diego Alvarado Karste (S)	Kat Brown (E)	Rick McDonald (S)	
Donna Fairbanks (S)	Kenzie Jones (E)	Sam Gedeborg (E)	

Absent/Excused:

Christopher Witt (S)	Dallas Smith (S)	David Knowlton (S)	Jim Sutton (S)
Justin Schellenberg (S)	Kevin Smith (S)	Maria Blevins (S)	Michael Hollister (S)
Michaela Sawyer (S)	Nicole Gearing (E)	Stephanie Dunn (S)	Tammy Ross Huffman (S)

Faculty Senate President, Wioleta Fedeczko
- Welcome Back!
- Faculty Senate Administrative Assistant: Jaden Muir
- AI Task Force and Events: https://www.uvu.edu/academicaffairs/ai-task-force/
  - This is a faculty-focused task force.
  - Reminder that faculty need to add an AI statement to their syllabus. Academic Affairs sent out a notification to students that it would be on their class syllabus.
  - Colleges/Schools have been asked to reach out to their faculty and arrange for 2-3 faculty training sessions. These sessions will be hosted by the college/school but advertised to all faculty at the university.
  - AI Task force will be holding workshop on AI available resources. community members and CEOs, what are they looking for and what should students be prepared for when they graduate. Last session will be brainstorming from faculty for summer trainings and moving forward with AI

Wayne Vaught, Provost

AI Task Force (joined with Wioleta above)

Steve Anderson, Associate Vice President, University Relations

Legislative Session 2024

- Political Engagement – As a reminder, state employees are encouraged to be engaged in the legislative process. Utah State law prohibits state employees from using state resources when engaging with legislation. Please use personal email when communicating with legislators. You can mention that you are a faculty member at UVU when emailing from your personal email.
- We have 2 individuals on campus who have been designated to speak on behalf of the university. Those individuals are Steve Anderson and President Tuminez.
- UVU Updates
- Utah State Legislature
  a. Use this link to find your legislator and calendar for legislative sessions
- Legislative Session Weekly Schedule
  a. Use this link to keep up to date with what's happening.
  b. System ask
      i. Compensation increase (probably 3% - 3.5%), Insurance Cost increase – 7.2%, Risk Management increase
      ii. Performance Funding – If it were fully funded, UVU would receive 4.7 million
  c. UVU Requests for Appropriation
      i. Money for civic thought and leadership, Utah Lake Research Center, Utah Fire and Rescue Academy, and a job CEO council
  d. Four hot topics related to higher education
      i. DEI
      ii. Tenure and post-tenure review
      iii. Shared governance
      iv. Return Investment for higher education institutions

Eric Humphrey, Registrar

Update to Course Catalog

- The current process is very manual
- Purchased new software from CourseLeaf
- CourseLeaf has our current design and they are trying to make it a close copy of what we currently have.
- Our goal is to publish the calendar Apr 1 so it is ready for the new academic year registration deadline.
- We will not meet that deadline this year as we are transitioning to the new software. Our goal is early May.
- Are there needs from Faculty Senate that should be considered when recreating the new catalog?
  - Suggestion to add notation to some courses indicating that some sections may be giving you the attribute based on the instructor

Policy Debate Calendar (process overview)

Stage 2: Discuss

Policy Deletion Bundle
   a. Policy 111 Academic Calendar (DELETION)
   b. Policy 135 Copyright Materials (DELETION)
   c. Policy 647 Faculty Grievance (DELETION)
      a. Josh Fagan motions to vote on the deletion of Policy 111 without comment
         a. David Frame seconds the motion
         b. Motion approved 26 in favor and 1 opposed
         c. Motion carries
      b. Josh Fagan amends the previous motion to vote on the deletion of Policy 111, Policy 135, and Policy 647 without comment
         a. Bryan Sansom seconds the amendment motion
      c. Friendly amendment to vote on Policy 111 and Policy 135 only
         a. Motion approved 28 approved and 1 opposed
      d. Call to vote on Policy 111 and Policy 135
         a. Policy 111 Motion passes 33 approve 0 opposed 1 abstain
         b. Policy 135 motion passes - 32 approve 1 opposed 0 abstain

Enrollment Policy Bundle   Kyle Hicken
   1. Policy 503 Add/Drop/Withdraw
   2. Policy 522 Undergraduate Credit and Transcripts
   3. Policy 523 Grading
   4. Policy 526 Student Record Adjustments

Policy 526 is a new policy. Content is coming from the other 3 policies. This policy clarifies student options to submit petitions for record adjustments, refund requests, and clarifies what academic renewal can mean for a student.

Policy 523 – We are looking to change course repeats. Instead of using the most recent attempt, we will take the highest grade. We are also considering the elimination of U and W grades. They seem to cause more pain than they are worth.

Policy 522 – This policy allows students to earn multiple associate degrees. Currently, students can earn multiple Bachelor's degrees but not Associate degrees. We are adding additional transfer information. We are not changing anything that we are doing but we are clarifying and cementing it in policy.

Policy 503 – Eliminating the requirement for department chairs to approve withdrawals.

Graduate Program Policy Bundle - Kyle Hicken and Jim Bailey
   1. Policy 510 Graduate Admission and Continuation
   2. Policy 524 Graduate Program Credit and Graduation Requirements

Policy 510 -Moving the continuation requirements from the admission policy to the Policy 524. Also addressing TOEFL and IELTS English proficiency exemptions. If students come from specific countries, they will be exempt if those countries are primarily English speaking countries. We added information regarding joint and combined Master's programs. We added information about 5000 and 6000 level courses to better align them with state policy.

Policy 524- Added the continuation requirements from Policy 510. Addresses students wanting to get a second Master's degrees. Addresses joint Master's degree where students can take 2 Master's degrees at the same time and how credits for both degrees can be used for the other degree and the limitations on that. Also address combined Master's degrees where a program can set up so a student can finish their Bachelor's degree, their last 30 credits as an undergrad while they are in the graduate program allowing them to receive both the Bachelor's degree and the Master's degree at the same time. Added some information regarding graduate credit for prior learning.

Good of the Order
 Peer Review Conference – Deadline for proposals is February 12th if you want to put together a proposal. Reach out to Jessi Hill or Aisha Rochdi for additional information

Adjourn
Meeting adjourned at 4:45pm

Announcements: *No time allocated. Please review and send to your departments, as applicable.*

AI Resources
- UVU Pluralsight Channel offers trainings focused on learning AI. (If you're not logged in, use this link to access Pluralsight.)
- Fulton Library's Guide offers an introduction to the advantages, limitations, and potential applications of AI. With tips on writing AI prompts, citing AI-generated content, and finding additional articles, the guide helps you use AI text-generators and understand their impact on higher education.
- UVU Resources provides information about AI generative tools and pedagogical practices.

2024 Symposium of Teaching and Learning:
- The deadline to submit your proposal for the 2nd Annual Symposium of Teaching and Learning is **February 12th**.
- The symposium, hosted by Utah Valley University's Faculty Senate Advancement of Teaching Committee and Office of Teaching and Learning, will be on March 28th and 29th from 9am to noon.
- It will showcase innovative teaching practices that support learning at UVU. During this two-day conference, participants will have the opportunity to hear from award-winning instructors and those who have engaged in research around their teaching. For information on this year's themes and proposal submission, visit our website. Submissions can be discipline focused, interdisciplinary or multi-disciplinary in nature. For questions, contact Jessi Hill (jessi.hill@uvu.edu) and Aicha Rochdi (aicha.rochdi@uvu.edu).

Fulton Library: Prepare for a successful semester with the Fulton Library's faculty resource guides, which offer in-depth topic overviews to help kickstart your research.

Office of Teaching and Learning: The Office of Teaching and Learning (OTL) has launched a Request an Instructional Designer form so you can request a consultation meeting with an Instructional Designer at any time. Consultations will typically be through Microsoft Teams but may be in-person if needed.

Policy Updates (process overview)

Policies in Stage 3: *Faculty can provide public comments but past senate comments.*

- Policy 141: Cost Transfers for Students
- Policy 201: General Fiscal Policies and Processes
- Policy 202: Payroll
- Policy 205: Investments

Policies in Stage 1: *Coming to Senate for discussion, comments, and debate.*

- Policy 113: University Awards

- Policy 116: Student Communication
- Policy 151: Pregnancy Accommodation
- Policy 203: Employee Fringe Benefits
- Policy 329: Telephone and Cellular Phone Usage
- Policy 336: Children in the Workplace
- Policy 367: Employee Affinity Groups
- Policy 541: Student Code
- Policy 601: Classroom Instruction and Management
- Policy 637: Faculty Tenure
- Policy 644: Department Chairs
- Policy 654: Faculty Merit Pay
- Policy 704: Minors on Campus

Proposed and Pre-Development Policies: *New policy or revision proposed.*

- Policy 633: Faculty Performance Evaluation and Feedback