

CAMPUS ENGAGEMENT COMMITTEE

REV. JUNE 2024

STRUCTURE AND CHARGE

Charge and Responsibilities

The Campus Engagement Committee (CEC) facilitates and advocates for the institutional support of inclusion and campus engagement in conjunction with the Chief Engagement and Effectiveness Officer (CEEO). The Committee will serve as a sounding board for the campus community on matters related to inclusion, engagement, campus climate, and sense of belonging. In that capacity, it will regularly collaborate with the Campus Climate Committee and divisional committees to solicit information from various campus constituencies and issue findings and recommendations for improvement. The Committee will also design and implement inclusion and engagement efforts and work with and support the efforts of other campus offices and programs.

Under the leadership of the CEEO, this committee's general responsibility is to advise the President, the President's Cabinet, and the University Executive Council (UEC) on issues relating to inclusion and a sense of belonging for faculty, staff, and students.

Specifically, the CEC's responsibilities shall be to:

- Develop and implement UVU's Engagement Plan and partner with offices and programs as appropriate.
- Implement and support efforts that foster a sense of belonging for students and employees.
- Create an engagement communication plan to highlight the efforts and resources available for students and employees.
- Support the university in its commitment to recruit, hire, develop, and retain the best possible staff and faculty and ensure the well-being of the overall community.
- Develop and maintain a mechanism that coordinates and promotes inclusion and campus engagement events and programs to strengthen the sense of belonging across the university.
- Report on the committee's efforts and recommendations for improvement through appropriate channels and summarize efforts in an annual report submitted to the President and the UEC.
- Be advocates in their respective units for setting people up for success and engaging the community to strengthen the sense of belonging by promoting awareness of policies and support training (workshops, lectures, and seminars) on relevant topics.
- Share lessons learned from each area (i.e., divisional inclusion committees)

Leadership, Membership, and Terms of Service

The Chief Engagement and Effectiveness Officer (CEEO) leads campus-wide engagement and inclusion efforts. The CEEO's duties are broader than those of the Campus Engagement Committee. This position reports directly to the Vice President of People and Culture and dual reports to the President. The CEEO works collaboratively with all divisions to ensure the University's goal of embracing

engagement and community cohesion is realized. The CEEO is responsible for:

- Lead the development, coordination, and implementation of initiatives, programming, and services that promote inclusion, campus engagement, and cultural competency.
- Ensure that engagement initiatives align with the university's strategic completion goals.
- Strengthen access, belonging, community, and opportunity at the University.
- Provide guidance and support to executive leadership, faculty, staff, and students as needed.
- Track data on the progress made over time to make UVU a more inclusive and welcoming environment for all students.
- CEEO will report directly to the VP for People and Culture and serves on the Cabinet, the President's Council, and the University Executive Council.

The Campus Engagement Committee will have approximately 22 members. Representatives on the committee should be members of the divisional inclusion committee in their areas and are expected to serve for two years. These terms will be staggered to provide continuity for the committee's work. Student membership will be one year, with determinations made each spring for the next academic year.

Support Staff

The presidential intern and the administrative assistant to the CEEO support CEC. The Program Director of the Office of Engagement and Effectiveness is responsible for coordinating the documentation and managing the Teams Channel and other communication channels as needed. For 2023-2024, the presidential intern is Angela Alcalá, and the administrative assistant is Julia Escobar.

Member Expectations

The VP areas or Deans nominate CEC members to that committee and can have representation from all divisions and colleges. Members represent their divisional committee and are responsible for liaising between their division/college and the CEC.

CEC members are expected to:

- Attend and participate in all meetings or nominate a member of their committee if they cannot attend.
- Review all materials for committee initiatives and provide input.
- Serve as a liaison between the CEC and their division/college.
- Maintain awareness of campus engagement issues in general and Utah County.

Organization

CEC will meet monthly during the academic year on a schedule coordinated by the committee chair and support staff.

Chair Responsibilities

The CEEO will develop the annual agenda and agendas for each meeting and may add items to the agenda at the request of the members, where appropriate to the committee's responsibilities.