

Exemption Request for Travel

For Travel to Countries under U.S. Department of State Travel Warning or
Center for Disease Control Warning Level 3

Any university-sponsored program, group, or individual planning to travel to a location under U.S. Department of State Travel Advisory Level 3 or 4, or Center for Disease Control Warning Level 3 must complete this form & submit it to The Office for Global Engagement **no later than one month prior to departure**. Please submit all exemption requests to veronica.caballero@uvu.edu.

GROUP TRAVEL (travel that involves a UVU employee and at least one student)

Program/Group:

Faculty/Staff Program Director:

Title:

UVID:

Department & School/College:

Email:

Phone:

International Host Program (if applicable):

City, Country:

Dates:

to

of Students:

Is this a credit-bearing experience?

Yes

No

INDIVIDUAL TRAVEL

Name:

UVID:

Position:

Student

Faculty

Staff

*If Faculty/Staff provide the following:

*Title:

Department & School/College:

Major:

Email:

Phone:

International Host Program (if applicable):

City & Country:

Dates:

to

Is this a credit-bearing experience?

Yes

No

Travel Purpose (i.e. study abroad, internships, conference, research):

Internship Coordinator (if applicable):

Academic Advisor (if applicable):

NOTE: All students, faculty and staff traveling abroad on university business, must register international travel with the

Office for Global Engagement

Please explain the following:

The need to travel to the desired country:

The proposed activities to be conducted:

How the proposed travel will be funded:

The factors which mitigate the risks involved in the travel:

Approval Signature
Chief International Officer, Global Engagement

Date

Approval Signature
Senior Vice President, Academic Affairs

Date
UVU Global Engagement Office
12/12/18