

**INTENT TO PROPOSE A STUDY ABROAD PROGRAM**

**For 2024 Programs**

UVU faculty who wish to propose a study abroad program should submit this form. Prospective faculty program directors are highly encouraged to work with the Office of Education Abroad during the summer to develop their **Comprehensive Program Proposal**, which will be due by **September 4, 2023**

**USE THE TAB KEY FOR EASY EDITING.**

|  |  |
| --- | --- |
| **A. PROSPECTIVE PROGRAM DIRECTOR(S)*****1. PRIMARY PROGRAM DIRECTOR*****Name:** Enter text**Title:** Enter text**Department:** Enter text**Name of Department Chair:** Enter text**School/College:** Enter text**Email:** Enter text**Office phone:** Enter text***2. CO-DIRECTOR,*** *if applicable***Name:** Enter text**Title:** Enter text**Department:** Enter text**Name of Department Chair:** Enter text**School/College:** Enter text**Email:** Enter text**Office phone:** Enter text**B. PROGRAM INFORMATION****1.** Is this a **recurring program?** [ ]  Yes [ ]  NoIf yes, list the dates of the most recent iteration of this program: Enter text | **2. Program title & location(s):** Enter text**3. Anticipated dates:** Enter text**4. Program description** (a short paragraph describing program subject & activities): Enter text**5. Anticipated courses:** Enter text**6. Estimated per student cost** (Do not submit a budget with this form. You will submit a full budget with the Comprehensive Proposal)**: $** Enter text**7. Does this program involve housing providers, a host university, or other vendor?** Enter text**8.** **Who is the program designed for and what students do you hope to recruit? Describe the student that would be a good match for this program.** Enter text |

**C. SUBMISSION INSTRUCTIONS**

Save a copy of the completed form to your desktop.

Email the completed copy of the form as an attachment to bspencer@uvu.edu. Copy your department chair or program director so that the Office of Education Abroad knows that you have spoken to them about your intent to lead a study abroad program.