

**INTENT TO PROPOSE A STUDY ABROAD PROGRAM**

**For 2024 Programs**

UVU faculty who wish to propose a study abroad program should submit this form. Prospective faculty program directors are highly encouraged to work with the Office of Education Abroad during the summer to develop their **Comprehensive Program Proposal**, which will be due by **September 4, 2023**

**USE THE TAB KEY FOR EASY EDITING.**

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| **A. PROSPECTIVE PROGRAM DIRECTOR(S)**  ***1. PRIMARY PROGRAM DIRECTOR***  **Name:** Enter text  **Title:** Enter text  **Department:** Enter text  **Name of Department Chair:** Enter text  **School/College:** Enter text  **Email:** Enter text  **Office phone:** Enter text  ***2. CO-DIRECTOR,*** *if applicable*  **Name:** Enter text  **Title:** Enter text  **Department:** Enter text  **Name of Department Chair:** Enter text  **School/College:** Enter text  **Email:** Enter text  **Office phone:** Enter text  **B. PROGRAM INFORMATION**  **1.** Is this a **recurring program?**  Yes  No  If yes, list the dates of the most recent iteration of this program: Enter text | **2. Program title & location(s):** Enter text  **3. Anticipated dates:** Enter text  **4. Program description** (a short paragraph describing program subject & activities): Enter text  **5. Anticipated courses:** Enter text  **6. Estimated per student cost** (Do not submit a budget with this form. You will submit a full budget with the Comprehensive Proposal)**: $** Enter text  **7. Does this program involve housing providers, a host university, or other vendor?** Enter text  **8.** **Who is the program designed for and what students do you hope to recruit? Describe the student that would be a good match for this program.** Enter text |

**C. SUBMISSION INSTRUCTIONS**

Save a copy of the completed form to your desktop.

Email the completed copy of the form as an attachment to [bspencer@uvu.edu](mailto:bspencer@uvu.edu). Copy your department chair or program director so that the Office of Education Abroad knows that you have spoken to them about your intent to lead a study abroad program.