



Inclusion Committee Charter

Profile

The School of Education Inclusion Committee (SOE-IC) is a standing committee of the school comprised of faculty, staff, and students from the Elementary Education, Secondary Education, Special Education, and Graduate Education departments as well as other key areas of the School of Education (SOE). The membership of the committee should reflect the work of the SOE across all departments, committees, programs, and initiatives.

Purpose

The purpose of the SOE-IC is to promote Utah Valley University's core value of inclusion within the SOE and to support inclusive initiatives within SOE. The UVU School of Education believes that the diversity of our student body strengthens our school and that each student deserves to contribute in meaningful ways. We prepare our educators and clinicians to embrace the rich diversity of their future students and clients in equitable and caring ways, focused on the assets inherent in each individual.

The SOE-IC meets a minimum of once a semester during fall and spring semesters. There will be no meetings in which a vote is held during summer.

Composition:

The SOE-IC shall be composed of:

Voting Members: The voting membership of the committee should reflect the work of the SOE across all departments, committees, programs, and initiatives. The initial membership of the committee for the first full academic year (2020-2021) will be appointed by the Dean and serve for one (1) academic year. After the first academic year, each of the groups listed below may elect or appoint one (1) faculty or staff representatives to serve as a voting member of the SOE-IC. These voting members will serve a two (2) academic year term. A majority of voting members will constitute a quorum. Voting members may consist of full-time or part-time faculty, staff, and students. The groups with voting members include: Elementary Department, Secondary Department, Graduate Studies Department, Global Intercultural Committee, Accreditation Committee, Curriculum Committee, Innovation in Teaching and Learning Committee, RTP Committee, University Inclusion Committee – SOE Representative(s), Latino Educators of Tomorrow (Student or Faculty), Autism Center, Administrators Group, Field Office, Advising Office and SOE Students.

Committee Chair: The initial chair of the committee for the first full academic year (2020-2021) will be appointed by the Dean and serve for one (1) academic year. After the first academic year, the SOE-IC will elect a chair annually. Chair should have served on the IC for at least one year prior to being elected to

that position. The Chair arranges meetings, sets the agenda, and directs the discussion. Chair is a voting member.

Recorder: The recorder is appointed by the dean and is a non-voting member unless otherwise appointed as a member of the committee as outlined above.

Other faculty members may attend if they so desire, but voting is limited to members.

In case of a tie vote, item is returned to the committee for further discussion. After further discussion, another vote is held. If the subsequent vote also results in a tie, the committee chair will be the tiebreaker.

Activities and Responsibilities

The committee will administer, support, and vote on the SOE inclusion activities and programs. The committee will encourage development of programs and initiatives within the school supporting inclusion in all areas. The committee will serve as a resource for inclusive pedagogy. The committee will support the development of inclusion goals and initiatives to include in the SOE Strategic Plan. The committee will support the dean, faculty, staff, and students of the SOE to carry out the actions of the University Inclusion Plan 2020–2024.

Ratification

The adoption of this charter was ratified by the SOE-IC voting membership on September 18, 2020. Any modification to the charter must be initiated by a member of the SOE-IC and approved by a majority vote of the committee. At the beginning of each academic year, the committee will review the charter and revise as necessary.