

Date: _____ Proposed Semester Start Year: Fall _____ or Spring _____

High School: _____ School District: _____

INSTRUCTOR INFORMATION

Full Name: _____

UVU ID # (if applicable): _____ Birth Date (MM/DD/YYYY): _____

Home Street Address: _____

City: _____ State: _____ Zip Code: _____

School E-mail Address: _____ Cell Number: _____

Have you taught a Concurrent Enrollment course for UVU before? Yes No

COURSE INFORMATION

To help enter the information below, visit:
<https://ushe.edu/concurrent-enrollment-master-list/>

High School Course Name: _____

State Core Code: _____

UVU Course Name: _____ UVU Course Credit Hours
1 2 3 4

UVU Course Number: _____ (ex: ENGL 1010)

If Applicable: UVU Lab Course Number: _____ UVU Lab Credit Hours
1 2

High School Course will be offered:

- Fall Semester Only (Aug - Jan) Fall AND Spring Semester (Aug - Jan | Jan - May)
 Spring Semester Only (Jan - May) Full Year Only (Aug - May)

Is this a new CE course at the high school: Yes No

If no, list the name of the instructor being replaced: _____

Submission Instructions:

**Submit All Application Documents via email to Candy Castillo: candy@uvu.edu
with the applicable individual CC'd:**

Alpine SD: Mari Braithwaite - mbraithwaite@alpinedistrict.org
Provo SD: Clay Bingham - clayb@provo.edu
Nebo SD: Kristen Massic - kristen.massic@nebo.edu
Park City SD: Lyndsay Huntsman - lhuntsman@pcschoools.us
Wasatch SD: Tod Johnson - tod.johnson@wasatch.edu

North Summit SD: Katie Silcox - ktsilcox@nsummit.org
South Summit SD: Stephanie Clegg - sc1@ssummit.org
Charter: CE Coordinator
Outside Service Region: Not Applicable

ACADEMIC COURSE QUALIFICATIONS

Required Application Documents:

- Course Application page
- Course Qualification page
- Resume
- Unofficial Transcripts
- Additional Documentation for:
ART: Portfolio (except ART 1010)

Identify and describe which of the following statements you qualify under per the Utah Board of Regents Policy

- A Master's Degree or higher in the CE course's academic field:

- A Master's Degree or higher in any Academic field and at least 18 completed credit hours of graduate course work in an academic field that is relevant to the CE course:

- Qualifying experience, as determined by the institution of higher education
*If marked qualifying experience, please explain why you feel you meet the qualifications to teach this college-level course:

Optional: Note for the UVU Department to consider when reviewing your application: