

The purpose of the phone visit is to ensure that the high school course being taught is consistent in course content, course delivery, and student assessment with the corresponding UVU on-campus course. The visit encourages continuing communication and collegial interaction between the high school instructor and the UVU department faculty. **The phone visit can replace the site visit every other year for the veteran instructors.**

Date of site visit: \_\_\_\_\_ Course Title: \_\_\_\_\_

UVU Faculty: \_\_\_\_\_ UVU ID#: \_\_\_\_\_

UVU Department: \_\_\_\_\_ UVU Faculty Direct Supervisor: \_\_\_\_\_

High School: \_\_\_\_\_ Instructor Visited: \_\_\_\_\_

Length of phone conversation: 20 min. \_\_\_ 40 min. \_\_\_ 60 min. \_\_\_ Other \_\_\_

Y N High school syllabus and content represent the on-campus course.

Y N Text book has been reviewed and approved by department liaison.

Textbook used for course at high school: \_\_\_\_\_

Y N Was the content covered equal to college classroom rigor?

Y N Instructor's evaluation of student's work compares to on-campus evaluation.

What has the HS instructor done to engage the students?

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How did students demonstrate their knowledge of the content?

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Department Recommendations:

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Concurrent Enrollment Instructor Comments/Concerns:

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- Voice messages do NOT count as a phone visit and will not receive compensation.
- The phone visit should be a thorough exploration of the course including discussion of delivery method, assessment method, student engagement, level of rigor, etc.
- The phone visit is a relationship building opportunity.
- Please submit form(s) to **Dawn Gross** at **dawng@uvu.edu**

Revised 1/2022

Concurrent Enrollment Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

UVU Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_