
Perkins Loan Scheduled ACH Payments

To schedule ACH payments for your Perkins Loan you first need to have a saved payment method.

1. Log into [Tuition Payment PLUS](#) (if you need assistance accessing this site, please contact the [UVU IT Help Desk](#) at 801.863.8152).
PLEASE NOTE: After you have successfully logged in, you will be on the "Quick View Screen." This will show current term balances for tuition and will not show any past due amounts.
2. Select the **Payments** tab located at the top of the page or **Make a Payment** link located on the right of the page;
3. Click **Make a Payment**.
4. Click on **Current Account Balance** and enter the payment amount. Click **Continue**.
5. Click on **New Electronic Check** from the drop-down menu and click **Select**.
 - A. Under **Account Information** to the right, select the account type (either checking or savings)
PLEASE NOTE: Personal checking accounts only.
 - B. Enter the bank routing number.
 - C. Enter the checking or savings account number
 - D. Confirm the account number.
PLEASE NOTE: If you input the wrong account information and your payment is rejected and returned to UVU by your bank you will be charged a \$20 return check fee.
 - E. Enter the name on the account.
 - F. Under **Option to Save**, click the box **Save this payment method for future use**. Enter a name you will recognize for this payment method and click **continue**.
PLEASE NOTE: If your bank information changes, it is your responsibility to make updates to your saved payment method prior to the scheduled payment date.
 - G. Review the transaction details and the terms and conditions. Check the box next to **I Agree to the above terms and conditions** and click **Submit Payment**.
6. **Schedule Future Payments**
 - A. Follow **Steps 2-3** above.
 - B. Click on **Current Account Balance** and enter the payment amount. Click **Continue**.
PLEASE NOTE: Check this amount closely! If you pay more than the minimum monthly payment required you will reduce the overall repayment of your loan and save money on interest!
 - C. Select the date you want the payment to come out of your account. Click **Continue**.
PLEASE NOTE: Remember your Perkins Loan is due on the **1st** of every month.
 - D. Select the saved payment method from the drop-down menu. Click **Continue**.
 - E. Review your transaction details and the terms and conditions. Click **Submit Payment**.
7. Continue this process until you have scheduled all future payments that you want to make.

If you choose to make a payment using this system, please contact the Collections Office at 801.863.8611 or collect@uvu.edu.