

Utah Valley University Foundation | 800 W University Parkway MS111, Orem, UT 84058 | (801) 863-8205  
(Make checks payable to UVU Foundation)

Amount of Donation: \$ \_\_\_\_\_ Date received by UVU Representative: \_\_\_\_\_  
Gift Designation: \_\_\_\_\_ Index/Fund #: \_\_\_\_\_  
Solicitor Responsible for this gift: \_\_\_\_\_ Extension: \_\_\_\_\_  
Person Reporting this gift: \_\_\_\_\_ Extension: \_\_\_\_\_  
Special Instructions: \_\_\_\_\_

**Donor Information:** (Per IRS rules, the receipt usually goes to the name on the check.)

Individual: (Please print their full name.)

Name \_\_\_\_\_ Raiser's Edge ID# \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone #: Home \_\_\_\_\_ Bus. \_\_\_\_\_ Cell \_\_\_\_\_  
Email address \_\_\_\_\_

Business or Organization:

Name \_\_\_\_\_ Raiser's Edge ID # \_\_\_\_\_  
Contact person \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone #: Office \_\_\_\_\_ Cell \_\_\_\_\_ Other \_\_\_\_\_

**Anonymous Donor?** Is this gift anonymous?  Yes  No

Does the donor wish to ALWAYS give anonymously?  Yes  No

**Donation Type:**

Cash: \$ \_\_\_\_\_ Check #: \_\_\_\_\_

Credit Card: *See box at the bottom of this form. This box will be shredded after the credit card has been charged.*

**Proposal:** Is this gift attached to a proposal?  Yes  No

**Gifts or Services:** Were any gifts of services provided to the donor?  Yes  No

If Yes, please check what was given to the donor by UVU and the fair market value of each item:

Meal Value: \$ \_\_\_\_\_  
 Gift Value: \$ \_\_\_\_\_  
 Golf Value: \$ \_\_\_\_\_  
 Other Value: \$ \_\_\_\_\_ Describe: \_\_\_\_\_

**Pledge:** Does this gift apply to an existing pledge (tracked in Raiser's Edge)?  Yes  No

Name on pledge: \_\_\_\_\_

**Soft Credit:** List any others to be soft-credited (spouse, business owner, co-owners, etc.)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
(If there are any others, please attach their information.)

**Matching Gift:** Will the donor be submitting a matching gift form from his/her employer?  Yes  No