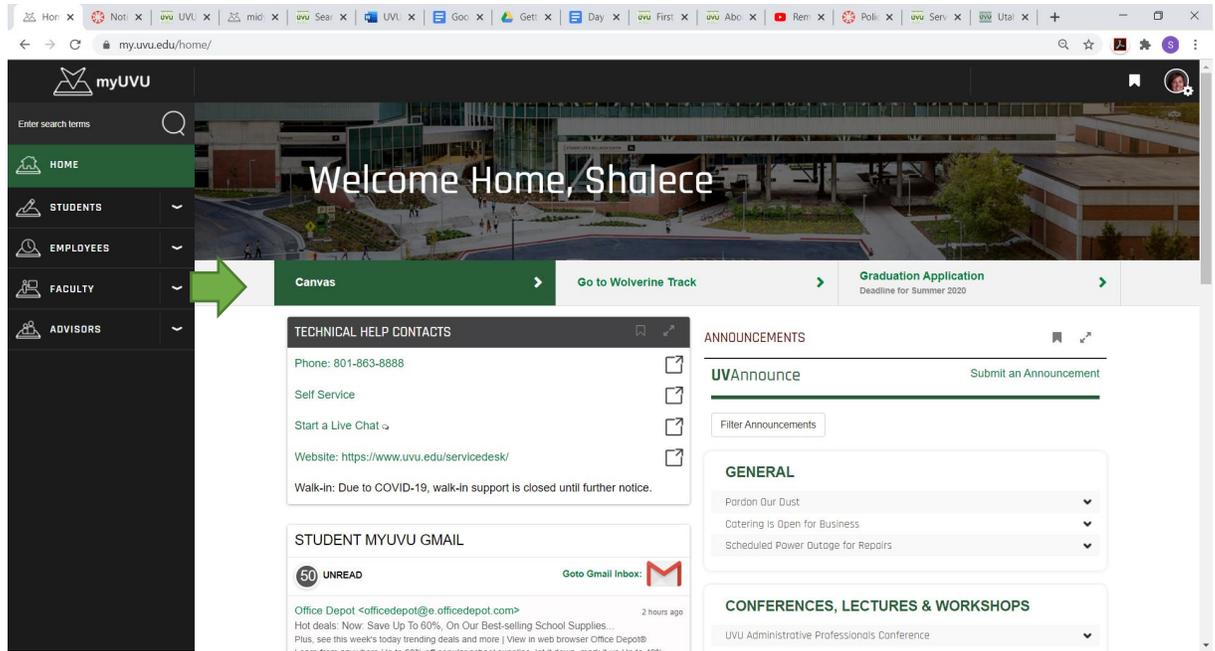
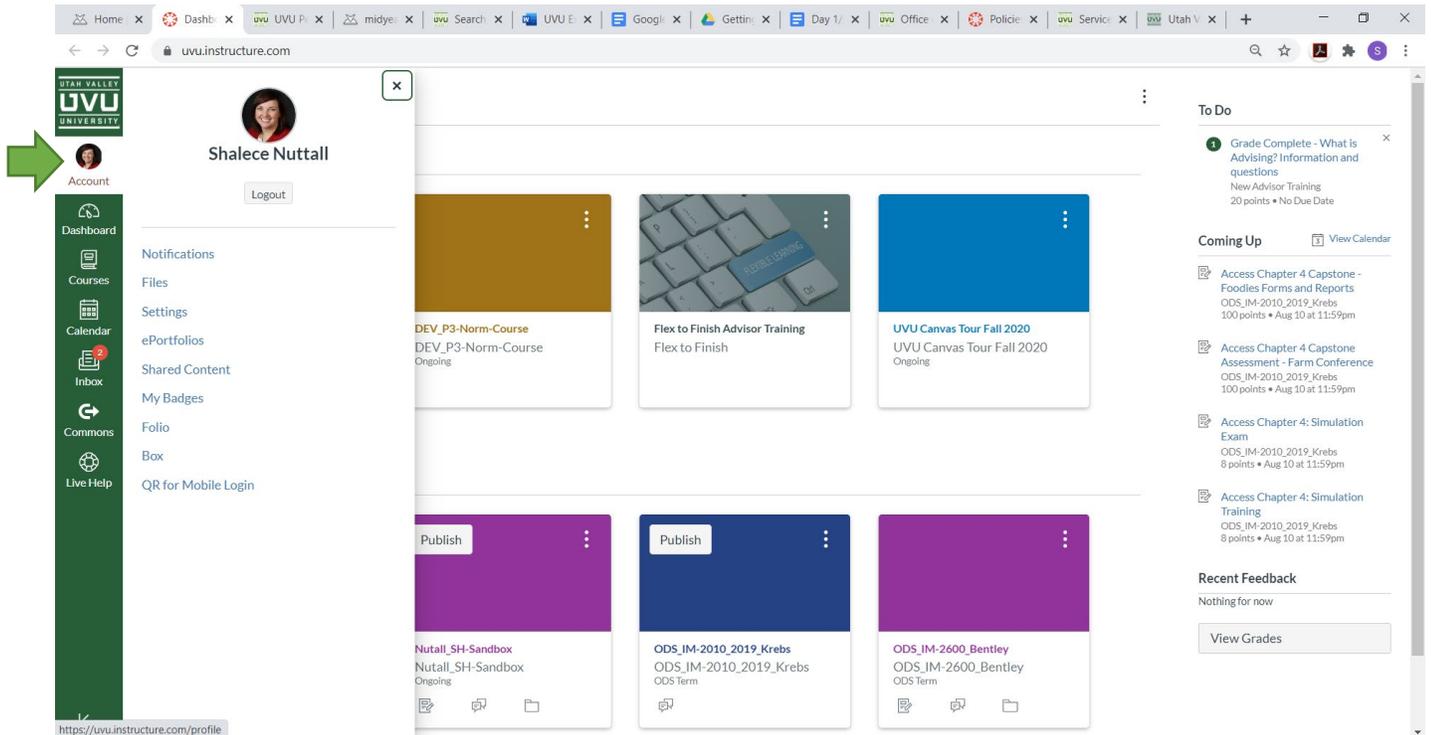


# Updating Canvas Notification Settings

## 1. Login to Canvas through myUVU



## 2. Click on your "account"



### 3. Go to notifications:

The screenshot shows the 'Notification Preferences' page for Shalece Nuttall. The page is divided into sections for 'Course Activities' and 'Discussions'. Each section contains a list of notification types with corresponding frequency options (right away, daily, weekly, or none) and a column for the email address (shalece.nuttall@uvu.edu). A green arrow points to the 'Notification Preferences' header.

Section	Notification Type	Frequency	Email Address	
Course Activities	Due Date	Notify me right away	shalece.nuttall@uvu.edu	
	Grading Policies	Send daily summary	shalece.nuttall@uvu.edu	
	Course Content	Send weekly summary	shalece.nuttall@uvu.edu	
	Files	Do not send me anything	shalece.nuttall@uvu.edu	
	Announcement	Notify me right away	shalece.nuttall@uvu.edu	
	Announcement Created By You	Send daily summary	shalece.nuttall@uvu.edu	
	Grading	Send weekly summary	shalece.nuttall@uvu.edu	
	Invitation	Do not send me anything	shalece.nuttall@uvu.edu	
	All Submissions	Send daily summary	shalece.nuttall@uvu.edu	
	Late Grading	Send weekly summary	shalece.nuttall@uvu.edu	
	Submission Comment	Do not send me anything	shalece.nuttall@uvu.edu	
	Blueprint Sync	Send daily summary	shalece.nuttall@uvu.edu	
	Discussions	Discussion	Do not send me anything	shalece.nuttall@uvu.edu

4. You can then identify how often you want to receive a notification to your myUVU email. This can be immediate, daily, weekly, or none at all.

The screenshot shows the 'Notification Preferences' page for Shalece Nuttall. A green oval highlights the frequency and email address columns for the 'Course Activities' section.

Section	Notification Type	Frequency	Email Address	
Course Activities	Due Date	Notify me right away	shalece.nuttall@uvu.edu	
	Grading Policies	Send daily summary	shalece.nuttall@uvu.edu	
	Course Content	Send weekly summary	shalece.nuttall@uvu.edu	
	Files	Do not send me anything	shalece.nuttall@uvu.edu	
	Announcement	Notify me right away	shalece.nuttall@uvu.edu	
	Announcement Created By You	Send daily summary	shalece.nuttall@uvu.edu	
	Grading	Send weekly summary	shalece.nuttall@uvu.edu	
	Invitation	Do not send me anything	shalece.nuttall@uvu.edu	
	All Submissions	Send daily summary	shalece.nuttall@uvu.edu	
	Late Grading	Send weekly summary	shalece.nuttall@uvu.edu	
	Submission Comment	Do not send me anything	shalece.nuttall@uvu.edu	
	Blueprint Sync	Send daily summary	shalece.nuttall@uvu.edu	
	Discussions	Discussion	Do not send me anything	shalece.nuttall@uvu.edu