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**Staff Meeting Agenda**

**Monday, January 3, 2022**

**BA 205a - 11:00 am**

Information Items

* JIRA – submit questions in the file in Teams; we’ll have another training in Janurary
* New HR performance review process (see email from December 22)
* Power BI Summit (virtual) in March - $99 per person; let your supervisor know if you want to attend. If approved, schedule a time to use Leisa’s ProCard to register.
* Call for pictures and/or news from Winter Break for In the Loop

Agenda Items

1. Need to Know (updates/informational items) – Tim (5 min.)
2. Professional Moment – Jolie (5 min.)
3. Trend in Higher Education – Cray (5 min.)
4. Demo of secure server – Evelyn (5 min.)