

Excellence in Academic Advising Implementation Committee (EAAIC) Meeting

December 13, 2023 | 1:00pm – 3:00pm | LC 306

Discussion Items

- Review action items from last meeting
- Reports from subcommittees:
 - Summarize work accomplished since last meeting
 - Present interim recommendations for EAAIC approval/guidance
 - Describe milestones for future work (with dates if possible)

Schedule

- 1:00 – Organization
Discussed UVU's hiring statement (mentioning EID). This is a P&C issue. New PDs for Adv I and Adv II are posted in their folder.
- 1:30 – Communication
C11 and L7 are different enough that they should stay separate, so it's not recommended to combine them. They updated the Outreach to make sure it's the week before Thanksgiving. For CC3A, would there be interest in a Brown Bag Lunch/Book Club? (Rachel would facilitate and delegate to others). Consensus was "yes." Also, discussed setting standards/guidelines for entering notes/explaining why it's important for those reading the comments that are outside of advising. Andrea & Polly have a system for putting the modality in all CAPs.
- 2:00 – Technology
Friday, 12/15 10am-11am; there's a meeting to discuss an updated EAB product (Navigate360). Vince said he will forward the meeting invite to all who would want to attend. The third week of January, Katherine will send out an email to the Peer Advisors and the videos that need to be made.

- 2:30 – Assessment

They added a sentence in the Specific Student Learning Outcome (SSLO) for “Plan.” The new sentence is, “Students will utilize available tools for degree planning and course registration.” Also added “Registration Data” in “Possible Measurement Tools.” In Advisor Responsibilities, discussed whether we should adjust the verbiage, taking out the reference to Banner and being more general. Suggested: “Teach students how to use available tools for degree planning and course registration.” Everyone voted yes to make this change.

Updates/Announcements/Calendar

- Next Meeting: January 17, 2024; 1:00-3:00

Meeting adjourned: 2:00pm

Minutes submitted by: Paula Nishitani

Action items are in red